



# रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय  
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

## Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

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RLAC/2019/1258

Dated: 22.10.2019

### WALK-IN-TEST

The Walk-in-Test for the recruitment of **Technical Assistant (Computer)** on purely contractual basis will be held on **03.11.2019** in the College.

Name of the Post	Total no. of Posts	Category
Technical Assistant (Computer)	01	UR

#### Examination Details:

Exam	Date & Timings
Paper I	03.11.2019 - 11:00 am to 1:00 pm
Paper II	03.11.2019 - 2:00 pm to 5:00 pm
Skill Test	To be notified later

#### Essential Qualification:

- Graduate having studied Computer Science with two years' experience in the relevant field.
- OR
- Post Graduate degree & having knowledge of computers.

**Maximum Age limit:** 30 years (Age relaxation will be allowed as per the guidelines of the University of Delhi/UGC)

**Consolidated Salary:** ₹ 20040/- per month (As per rules of the University)

#### Note:

- The minimum qualifications & eligibility requirements are as specified in University/UGC regulations. Candidates will be required to appear for written test as per Delhi University scheme of Examination. For all the details, visit [www.du.ac.in](http://www.du.ac.in) or [www.rlacollege.edu.in](http://www.rlacollege.edu.in). All Corrigendum/Addendum will be updated on the college website, i.e [www.rlacollege.edu.in](http://www.rlacollege.edu.in).
- The examination will be conducted & evaluated as per the Scheme of Examination of University of Delhi. (Scheme of examination enclosed)
- No TA/DA will be paid.
- The candidates are strictly required to bring with them their CVs, completely filled application forms (available on the college website) and self-attested copies of all relevant documents with 2 recent passport sized photographs and get them verified and submitted in the College **1 hour prior to the commencement of the exam**. The candidate must make sure that he/she fulfills the minimum eligibility criteria for the post, failing which his/her candidature may be cancelled.

5. The College reserves the right to change the number and nature of vacancies without any prior notice.
6. Appointment to the above post will be purely on contractual basis (terminable without notice) for a period of six months (renewable only on satisfactory performance as per the University rules) or till the vacancy exists or filled up through any procedure adopted by the College, or any if any change in the roster may arise, whichever event occurs first.
7. **The candidates are required to report at least one hour before the test. No candidate will be entertained after the said timing.**



**(Dr. Rakesh Kumar Gupta)**  
**Principal**

## Scheme of Examination for Direct Recruitment for the post of TECHNICAL ASSISTANT

The following shall be the scheme of examination, components of written test and its syllabus for the post of TECHNICAL ASSISTANT

### A. Scheme of Examination:

#### Written Test

<b>Paper -I (MCQ)</b> Test of General Science and awareness (Level-Post graduate)	Time: 2 hrs.*	Max. Marks: 300 marks (150 questions)
<b>Paper – II</b> Subject specific laboratory based practical questions	Time: 3 hrs.*	Max. Marks: 150 marks
<b>Skill Test</b> Skills pertaining to subject matter of the concerned post would be assessed through a skill test to be conducted by the concerned department under the direct supervision of HOD/Dean of concerned Faculty/Principal of College. The skill test shall be conducted in a manner which will elicit the ability of the candidate in handling various scientific/humanities experiments/tests, as the case may be in a typical laboratory setup of the concerned department. This skill test is aimed to check the practical knowledge of the candidate in terms of various Do's and Don'ts in a laboratory related to various hazards, precautions etc.	Time: 1 hr.	The test will be of 50 marks. To qualify, the candidate should obtain 30 marks. This will, however, be only qualifying in nature.
<b>Total Marks (300+150)</b>		<b>450 marks</b>

\*15 minutes extra per hour would be given to Visually Handicapped and Cerebral Palsy candidates.

Paper – I	TEST COMPONENTS	DURATION: 2 hours	
		NO. OF QUESTIONS	MARKS
(i)	General Science#	60	120
(ii)	General awareness	20	40
(iii)	Reasoning ability	20	40
(iv)	Arithmetical & Numerical Ability	30	60
(v)	Test of Language English or Hindi	20	40
<b>TOTAL</b>		<b>150</b>	<b>300</b>

### B. Detailed Syllabus for Paper I:

**(i) General science:** Questions will be designed to test the knowledge of science, laboratory equipment and lab practice. The questions may be from all the spheres of science, however, emphasis would be on the field of science pertaining to the department for which the candidate is being assessed. In case of appointment in departments under the Faculty of Arts/Social Sciences/Mathematical Sciences questions pertaining to the subject matter of the concerned department may also be included.

**(#The candidate has to secure 50% marks in section (i) of this paper, 5% relaxation will be provided for SC/ST/OBC/PwD)**

**(ii) General awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and her neighbouring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.

**(iii) Reasoning ability:** The syllabus of General Intelligence includes questions of both verbal and nonverbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.

**(iv) Mathematical ability:** The test of Arithmetical and Numerical Ability will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.

**(v) Test of Language English or Test of Language Hindi:**

In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.

**C. Paper - II:** Subject specific laboratory based practical questions.

Topic	Marks allocated
<ul style="list-style-type: none"> <li>Subject specific laboratory based practical questions</li> </ul>	<b>Section 1 - MCQ</b> 100 marks (50 questions)
<ul style="list-style-type: none"> <li>Knowledge of Computers with special reference to knowledge of word processing, data analysis packages</li> </ul>	<b>Section 2 – Descriptive</b> 50 marks (5 questions)

**D. Skill Test:**

The skill test shall be qualifying in nature and no additional credits for the same shall be allocated. This skill test is aimed to check the practical knowledge of the candidate in terms of various Do's and Don'ts in a laboratory related to various hazards, precautions etc.

**Note:**

- The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
- The questions in the written test will be of the level of examination/degree/diploma which is defined as the minimum eligibility for the respective post.
- The minimum overall qualifying marks for Paper I and Paper II shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/PwD category.  
However, section (ii), (iii), (iv) & (v) of the paper I will be evaluated only if a candidate obtains 50% marks in the section (i) of the paper, 5% relaxation will be provided for SC/ST/OBC/PwD.
- Answer script of Paper-II of a candidate would be evaluated only if the candidate qualifies in Paper-I.
- There shall be negative marking for wrong answers in MCQ based questions to the tune of 1/4 of marks allocated per question.

6. Merit shall be drawn only for candidates who qualify Paper I, Paper II and skill test, separately. The Merit shall be drawn on the basis of combined scores of Paper I and Paper II only.
7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
  - (a) The candidate having more marks in aggregate in the examination/degree/diploma which is defined as the minimum eligibility for the respective post will be given preference.
  - (b) In case of further bunching/bracketing of candidates, candidate senior in age will be given preference.
  - (c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.



# RAM LAL ANAND COLLEGE

(UNIVERSITY OF DELHI)

BENITO JUAREZ ROAD, NEW DELHI-110021

FORM NO.: \_\_\_\_\_

Room Allotted: \_\_\_\_\_

## Application for the Post of Technical Assistant (Computer)

1. Name (IN BLOCK LETTERS): \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Mother's Name: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

5. Age: \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days (as on 22.10.2019)

Male/Female: \_\_\_\_\_

6. Address: \_\_\_\_\_  
\_\_\_\_\_

Tel.: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Email: \_\_\_\_\_

7. Category (SC/ST/OBC/PwD/EWS) : \_\_\_\_\_

### 8. Educational Qualifications:

S.No.	Course	Board/University	Year of Passing	Percentage	Division

9. Two years of work experience in the field of Computer.

YES  NO

### 10. Experience:

S.No.	Name of the Employer	Designation	From	To	Pay Scale

11. Typing Speed (English): \_\_\_\_\_ wpm, (Hindi): \_\_\_\_\_ wpm, Shorthand Speed: \_\_\_\_\_

I declare that all the statements made in the Application Form are true to the best of my knowledge and belief.

Place: \_\_\_\_\_

Signature of the Applicant

Paste Passport  
Sized Photograph