



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	RAM LAL ANAND COLLEGE
• Name of the Head of the institution	PROF. RAKESH KUMAR GUPTA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01124112557
• Mobile no	9891369197
• Registered e-mail	rlac.du@gmail.com
• Alternate e-mail	rlaiqac@gmail.com
• Address	RAM LAL ANAND COLLEGE, 5 BENITO JUAREZ ROAD DHAULA KUAN
• City/Town	NEW DELHI
• State/UT	DELHI
• Pin Code	110021
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF DELHI				
• Name of the IQAC Coordinator	PROF PRERNA DIWAN				
• Phone No.	01124112557				
• Alternate phone No.	9810281549				
• Mobile	9871290711				
• IQAC e-mail address	rlaiqac@gmail.com				
• Alternate Email address	dr.pdiwan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rlacollege.edu.in/pdf2021/AQAR-2020-21-SUBMITTED.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://rlacollege.edu.in/pdf2022/College%20Academic%20Calendar%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.84	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			09/03/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Grant-in-Aid	UGC	2021, one year	220500000
Institutional	Grant-in-Aid	UGC	2022, one year	156250000
Prof Prerna Diwan, Department of Microbiology	IMPRESS	ICSSR-Government of India	2021, one year	100000
Prof Sanjay Kumar Sharma, Department of Hindi	IMPRESS	ICSSR-Government of India	2021, one year	99800
Prof Seema Gupta, Department of Statistics	NMHS	National Mission for Himalayan Studies, MOEF&CC, GOI	2021, one year	6611607
Prof Rakesh Kumar Gupta, Department of Microbiology	DHR	ICMR, Government of India	2021, one year	1955118
Prof Prerna Diwan, Department of Microbiology	ICMR Research Project Grant-(3072)	ICMR, Government of India	2021, one year	669171

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Promoting sustainable development through formation of New Committees under Swatchta action Plan: Campus cleanliness & Hygiene committee; Clean energy & Conservation committee ; E-waste Management Committee; Green Campus Committee; Solid waste Management (including biowaste) committee; Water Management committee (Recycling, safe drinking water, conservation and STP) and SOPs defined		
Effective Steps for smooth implementation and Orienting Faculty for UGCF-2022 based on NEP 2020		
Upgradation of Computers and Laboratories; Non-teaching Staff- Laboratory Staff		
Recommending New programmes : B.A. (Hons) Journalism and Mass Communication in English, B.A. (Hons) Economics, B.Sc. (Hons) Environmental Science, B.Sc. (Hons) Physics, B.Sc. (Hons) Chemistry, B.A. (Hons) Psychology. Proposals approved by Staff council and GB submitted to university.		
Initiating Inhouse Summer Research Internships for students through Research and IPR cell; recommending Skill development courses		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To develop proposals for introduction of new programmes</p>	<p>Proposals for New programmes B.A. (Hons) Journalism and Mass Communication in English, B.A. (Hons) Economics, B.Sc. (Hons) Environmental Science, B.Sc. (Hons) Physics, B.Sc. (Hons) Chemistry, B.A. (Hons) Psychology recommended by IQAC developed by faculty and approved by Staff council vide meeting held on 31 January 2022 and further by GB in its meeting held on 6th April 2022 and sent to university.</p>
<p>Skill development of Students for better employment opportunities and curriculum enrichment</p>	<p>14 certificate courses offered to students ; 1169 students completed</p>
<p>Initiatives for Library upgradations</p>	<p>NLIST subscription renewed for students and staff; KIBO Scanner and Sugam Pustakalaya subscription started; Initiating process for RFID;The appointment of Librarian on permanent basis under process.</p>
<p>IT related initiatives</p>	<p>Work in progress for server with cloud space for college; better curriculum delivery and hands on with new desktops and LAN connections installed in each classroom; uninterrupted teaching learning with 100 licences of Google Workspace and conduct of webinars with renewed Zoom Pro package for large online meetings</p>
<p>Infrastructural upgradations</p>	<p>One auditorium with projection facilities ready; Upgraded laboratories through purchase of desktops, smart board, Fluorescence Microscope, BOD and</p>

	Biosafety Level II cabinet. Two new research Labs added. College becoming self-sufficient in energy generation through installation of 130 KV solar Panels; Revamping/Repair of Staircase Completed
Efforts towards Improvements in placements/internships from the college	The Career Counseling and Placement Cell is worked hard taking several initiatives towards reaching people for placements /internships,providing trainings/webinars; Skill development, coaching classes for CAT, UPSC and SSC+Bank PO; in Internship fair- MILESTONE 22', 120 students received offer letters from the companies.
Working towards a cleaner and greener college campus and increasing awareness among students for environmental issues and sustainable development goals	Recognition for best work by our college in making it sustainable campus by Ministry of Education ; 6 new committees constiuted under Swatchta Action Plan which are working in this direction; MoU signed under Satva-The Sustainable Initiative
INR 24.54 lacs sanctioned to make the campus barrier-free for students with disability	Nil
Faculty and Non-teaching staff Promotions, Appointments	All promotions Completed; Appointments underway in current session (50 completed)
Trainings for Non-teaching staff	Three Hands on trainings for Laboratory Staff Conducted
To organize National and International conference/workshops/FDP by all departments	one International conference; one FDP, More than 75 webinars/seminars/trainings were organised
Promoting Research Culture	Dr Arun Kumar Gautam, Department of Computer Science has been

	granted an Australian Innovation Patent; "Best Department Award at state level to Department of Microbiology, on 8.12.21 for session 2020-21 by Microbiologists Society, India ; Dr Pooja Bansal awarded Dr Sarvepalli Radhakrishnan Best teacher Award on 5th September 2021 by Center for Professional Advancement in appreciation of teaching-research in Mathematics and differential geometry. New Projects (2); Summer Research Internship Initiated; 5 PhD students have been enrolled under Faculty
Orient Faculty for New Education Policy Framework and UGCF	Faculty Developed curriculum under UGCF and successfully implemented it in ongoing session
Physical well Being of Students and staff during COVID	College conducted online Aerobics classes besides Yoga classes which continued throughout pandemic for Physical wellbeing of students and staff
Incubator facility to be established in college as per the university mandate	Awaiting response from University
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Staff Council	16/05/2023
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
yes	24/01/2023

15. Multidisciplinary / interdisciplinary

The New Education Policy 2020 emphasizes a multidisciplinary approach to learning, which combines various disciplines in the curriculum to foster the holistic development of students towards intellectual, physical, and emotional capacities. Ram Lal Anand College is committed to developing a multidisciplinary learning environment and has adopted various strategies to achieve this goal.

The Undergraduate Curriculum Framework developed by the University of Delhi has introduced Value-Addition Courses (VAC) and Skill Enhancement Courses (SEC), and general elective courses (GE) which can be studied by students across all streams. The college's Humanities, Sciences, and Commerce departments will be offering multiple course choices that promote multidisciplinary learning. Environmental Science and Indian languages will also be studied by all students.

Since 2018, the college has been offering a certificate in human values, ethics, and life skills for first-year students of all streams, which promotes interaction, wholesome personalities, positive attitudes, and moral values. The college's other centers, including the Centre for Education and Training in Disaster Management, Centre for Entrepreneurship and Technology Development, Media Production Centre, Research and IPR cell, are also effectively contributing to transforming RLA into a multidisciplinary institution. For instance, the Research and IPR cell encourages the formation of multidisciplinary teams of students to create innovative solutions for the painpoints in the society. Currently for instance, Department of Geology, Statistics, and History is jointly conducting a research project under the National Mission of Himalayan Studies, which involves students and faculty engaging beyond their hard-disciplinary boundaries. RLA also conducts seminars and conferences that are of interest to both science and humanities students to expand their knowledge horizons.

Moreover, the college is enhancing its IT infrastructure to faculty members to participate in workshops, training sessions, and webinars to ensure the smooth implementation of NEP.

16. Academic bank of credits (ABC):

The National Education Policy (NEP) has introduced the new concept

of "Academic Bank of Credits" (ABC) as part of its efforts to transform the education system. The ABC is a digital depository that records the credits earned by students during their learning journey in the university. It allows students to access this depository and provides multiple options for entering and leaving colleges or universities. Students will be able to transfer credits seamlessly through the ABC, and may earn credits from courses they choose. The ABC will serve as record to check the credits earned by student at any given point in time, thus boosting the efficiency of faculty and helping students embrace a multi-disciplinary educational approach in the spirit of NEP2020. RLA college adheres to the rules and regulations of the University of Delhi when designing curricula for various courses and transferring credits. The decision to collaborate with foreign institutes and offer joint degrees is also determined by the statutes of the University of Delhi and its Academic Council. RLA college will register with ABC as per the directives of the University of Delhi, which is already on board with the concept of ABC.

17.Skill development:

Over the last years, the college has successfully offered a variety of certificate courses for students in collaboration with various departments/industries. Inspired by the emphasis on skills-based courses under CBCS, the college has conducted courses, such as 'Advanced Excel and Data Analysis using Excel,' 'Basic Statistics for Biological Sciences,' 'Essential Skills in Science & Environment Communication,' and Chinese and Japanese language courses, and many more. The college also plans to establish a skill development center that will offer courses to facilitate students' employability. These certificate courses will provide knowledge and skills to students beyond their curriculum domain, aligned with the multidisciplinary perspective of NEP.

RLA College complies with the University of Delhi's regulations for multiple entry and exit, as envisioned in NEP. These certificate courses allow students to acquire skills in sync with evolving job market requirements in case they choose to exit after the 1st, 2nd, and 3rd years of undergraduate education. The college is also enhancing its lab, IT and other infrastructure to meet NEP requirements.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Its important that students develop awareness towards our culture which also generates a sense of identity, belongingness,

and an appreciation for diversity. A strong knowledge of one's cultural traditions, artforms, languages, lifestyle and historical perspective is key to building a positive cultural identity and self-esteem. Language is closely associated to art and culture and influences the way people communicate with their family, peers, mentors, and strangers, as well as the tone of conversation. The National Education Policy (NEP) 2020 recognizes the importance of this traditional knowledge in India that is sustainable and promotes the welfare of all. RLA College offers courses such as 'Human Values and Ethics,' 'Ethics and Value in Ancient India,' 'Yoga: Philosophy and Practice,' and 'Culture and Communication' to foster traditional Indian knowledge systems and at the same time enhances Indian language proficiency. Moreover, the college has several active societies, such as Spic Macay, Arts and Culture Society, Debating Society, Hasrataein, and North East Society, that promote understanding of India's rich cultural heritage in the spirit of NEP. Additionally, yoga workshops and competitions are regularly held for both students and staff.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

RLA college is affiliated to the University of Delhi and adheres to its guidelines. It follows variety of teaching and learning approaches such as expert lectures, hands on activities, seminars, tutorials, workshops, practicals, project-based learning, fieldwork, advanced technology tools, internships, and research work. All programs follow an outcomes-based education (OBE) model designed to meet both regional requirements and is suitable also for global requirements. The curriculum defines the course outcomes for every paper, and the university has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes, and course outcomes since 2019-20. In addition to domain-specific skills, the learning outcomes at all levels ensure enrichment of students through entrepreneurial skills, and values including social responsiveness and ethics. This approach helps Students to proactively contribute to the economic, and social well-being of the nation. The college will review to modify its teaching pedagogy and assessment methods to achieve the desired learning outcomes in sync with NEP 2020 .

20.Distance education/online education:

The College has been offering a number of certificate courses through online mode and plans to continue and enhance it further. To ensure the students are able to attend all classes, the faculty members have started using various technological tools /online platforms and utilized them extensively during the COVID lockdown.

These tools include LMS Google Classroom, Canvas, for assignments/sharing resources. The College has an ongoing subscription to Google Workspace and Zoom Pro package with a large meeting capacity of up to 500 participants, enabling the conduct of webinars and online classes for a considerable number of students. The media center is training the faculty to create e-content resources for students. The college students have also been given remote access to a large number of books through NLIST. Hence College is effectively working towards blended learning.

Extended Profile

1. Programme

1.1	695
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2665
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	541
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	805
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	92
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	130
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	170.70
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	1272
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college adheres to the University of Delhi Academic Calendar and prepares its own academic calendar in sync and displays on college website . Workload distribution is done in departmental meetings; forwarded to the workload committee, which forwards additional teacher requirement to principal based on workload. The timetable is displayed on website, outside each room, and on college notice boards. Faculty members prepare lesson plans and explain program and course outcomes to students during classes. Orientation program was conducted online in two sessions and also by each department for</p>	

new students and parents. Google Classroom, Google Meet, zoom were used for teaching, besides, chalk and talk, ppts, bilingual lectures, videos, film screenings, enactment of textual scenes/episodes, case studies, group discussions, theatre adaptations, peer-learning, and role-play, are adopted to deliver the curriculum. Each department conducts doubt-clearing/remedial classes to help slow learners identified through CCE. Advanced learners are encouraged to conduct research. Email, WhatsApp, Google Classroom, and Telegram are used for discussions and sharing of study material, question banks, and other resources. Students given remote access to online learning resources through INFLIBNET and NLIST. Class tests, presentations, quizzes, vivas, are conducted for continuous evaluation. Feedback from students is taken to assess academic activities, and mentors are assigned to help students address their issues and provide guidance. Academic Affairs Committee and IQAC regularly monitors the progress of teaching, learning, and curriculum delivery and take corrective measures as needed for completion of the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rlacollege.edu.in/Departments.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar specifies the dates of the semester-end theory and practical examinations, department keeps students informed of the tentative dates for internal evaluations. Each society plans and prepares its schedule of events. The faculty prepares lesson plans for the courses they teach, and the IQAC monitors both academic and extracurricular activities through student feedback. The University's guidelines require Comprehensive Continuous Evaluation (CCE) for 50% marks in Practical Examinations (experiments and attendance) and 25% marks in Theory Internal Examinations (through Attendance, Class Tests, Assignments, etc.) for each semester. The concerned faculties prepare the question papers for internal tests. The Department's teachers in charge monitor syllabus covered, student attendance, and assignments for each course in consultation with the concerned faculty. Remedial classes are conducted for students who score low marks in internal tests. This year, the assessments were partly conducted online and in offline mode from February 2022. Internal assessment records, such as test/assignment

marks, are shared with students to clear doubts/queries and then uploaded marks displayed by IA monitoring committee on website, and any grievances from students are addressed by the Internal Assessment Monitoring Committee within the given timeframe before and after uploading to the university portal.

Link for Academic Calendar:<https://rlacollege.edu.in/students-corner.php>

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rlacollege.edu.in/internal-assessment.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1378

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The National Education Policy 2020 emphasizes the importance of holistic, value-based learning for students by integrating cross-disciplinary issues relevant to gender, human values, professional ethics, environment, and sustainability into the curriculum. The college's programs offer courses that generate awareness of relevant social issues and sensitize students to them. For example, the BJMC

courses "????????????,?????????????????????????????" and "?????????????????" covers issues related to gender, dalit castes, minorities, and their representation in media. "?????????????????" imparts knowledge about the various roles journalism can play in the development of society and the nation as a whole. The B.Com (Hons) paper on Auditing and Corporate Governance describes the concept of morality, ethics, business values. B.A. (Hons) English includes courses like Women's Writing, American Literature, Post-colonial Literature, and theories of Feminism, Eco-feminism, Marxism, Post-colonialism, focusing on prevalent issues like gender disparity, class inequality, racism, casteism, and oppressive social institutions. Courses such as Contemporary India: Women and Empowerment and Individual and Society deals with these issues and their implications in the contemporary world. Through "Asmitamoolak Vimarsh" and Hindi Sahitya, students recognize various identities and become aware of the rights of marginalized people in society. Besides the course mandatory for all I year students on Human values, ethics and life skills deals with these.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://rlacollege.edu.in/pdf/Reports/Student-Feedback_Analysis_Report_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rlacollege.edu.in/Reports.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

937

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

448

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of each academic year, students are oriented to familiarize them with the various course choices, and their prerequisites. Following an outcome-based approach, students'

learning levels are assessed through continuous comprehensive assessment methods such as assignments, presentations, group discussions, quizzes, class tests, projects, viva-voce, MCQ examinations, attendance, presentations, and hands-on exercises. To cater to slow learners, teachers modify the pace of teaching and pedagogies in class, providing more attention to their understanding through repeating important concepts. Tutorial sessions bridge the gap between slow and advanced learners, and faculty mentors discuss coursework problems with their respective mentees. Faculty members also regularly monitor their academic progress and counsel and facilitate students for improving their performance. Remedial classes are conducted at the end of each semester before the exams for slow learners after the syllabus is covered and are open to all students, including those who missed classes due to sports/cultural activities. Lecture notes and course materials are shared with students. Advanced learners are motivated to lead group projects or undertake research work (under college research grant) beyond class hours, do paper writing and internships. In case of poor academic performance or absenteeism, parents are informed. Advanced learners are also motivated and appointed as Class Representatives/coordinators to develop their communication and leadership skills and given opportunities to be office bearers of student bodies and various committees.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/pdf/RLA%20Mentor-%20Mentee%20Policy.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2665	92

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The undergraduate programmes running in 2021-22 was under the Learning Outcome-based Curriculum Framework (LOCF), which aims to provide students with a focused and outcome-based syllabus in a more student-centric manner. In LOCF, students could choose from variety of generic, skill-enhancement, and discipline- elective courses, a multidisciplinary approach that strengthens their learning experiences. College provides an effective platform for students to learn the latest techniques through various events conducted by all departments, including seminars, conferences, hands-on workshops, where experts from different fields are invited to share their knowledge. To make learning more engaging, our faculty members use ICT tools and a variety of student-centric teaching methods such as case studies, documentary screenings, role-playing, theatrical methods, enactments, Model United Nations conferences, Mock Parliament, project-based learning, class discussions, tutorials, presentations, personal counselling, videos, PPTs, and virtual labs. Students are encouraged to use e-journals through different databases such as EPW, JSTOR, NCBI, and E-Gyankosh. Additionally, our student societies also engage professionals to train students. 13 add-on skill development certificate courses were conducted. Faculty conducted experiments beyond the syllabus to provide students with practical knowledge, and sessions on practicals missed during the COVID lockdown. Several virtual and Field, industrial, and institutional visits were also organized, such as taking BMS students to NSIC Okhla to demonstrate the equipment and brief them about small-scale industries and government schemes to support them. Small research projects are assigned to students to impart thinking and analytical skills and give them a wider perspective on various topics, promoting peer learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://rlacollege.edu.in/samdrishti-annual-magazine.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is extensively using ICT resources for teaching learning and data storage facilities such as Cloud based Google Drive. Most Faculty members are using power-point presentations with audio and video content in their teaching using LCD projectors installed in classrooms and LAN/wi-fi facility. Due to pandemic and lockdown, in

the academic year 2021-22, partly the classes were conducted online using Google Meet. Google Classroom is being used by all the teachers to manage classes, sharee-resources with students besides assignments, tests, and evaluations, etc. White Board, Jam Board, One Note, Recorded Video lectures, pen tablets were effectively used.

The computer laboratories are all updated with software required including Matlab, Mathematica, LateX, Turbo C++, Dev C++, R. Several open source bioinformatics software and databases are also being used for teaching. INFLIBNET, NLIST, DU central library access, kindle subscription access was given to all to download the reference books and articles. Faculty members have also upskilled and reskilled themselves through ICT trainings/ FDPs. Apart from a dedicated computer lab for Computer Science department, commerce and Statistics Department students ,the college also has made provision for a open access computer laboratory for all students and staff (https://rlacollege.edu.in/Our_facilities.php)on all working days at specified timings. The computers are linked to the Delhi University server which provides students remote access to a large number of journals and books.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
92	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
62	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
1069	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows a comprehensive assessment and evaluation system as per University of Delhi Guidelines to evaluate students' progress. The evaluation is conducted through various methods like class tests, quizzes, MCQ-based tests, mock practicals, mock OBE-pattern tests, group viva, assignments, presentations, multiple tests, and field report analysis. Students are expected to participate in all such activities to be assessed and evaluated appropriately. If a student misses a particular assessment, he is given another chance and there are multiple tests conducted for each course. Internal assessment carries a weightage of 25% of the total marks in each paper, which is evaluated continuously through a combination of attendance, assignments, and tests. The internal assessment division of marks is as follows: Assignment - 10%, Tests - 10%, Attendance - 5%.

To ensure the smooth and transparent internal evaluation, students are informed well in advance about the dates, timings and syllabus to be covered in the class tests/assignments. The faculty member prepares the test paper and discusses the paper after the exam with all students in the class. Departments conduct regular review meetings to bring uniformity in assessment across the departments and faculties within a specific department. Once the assignments and class tests are evaluated, they are shared with students for addressing any queries. A Departmental Moderation Committee conducts a final review of the assessment of every individual faculty. The Internal Assessment Committee then monitors and uploads marks onto the college website and addresses the grievances of students in a timely manner.

File Description	Documents
Any additional information	View File
Link for additional information	https://rlacollege.edu.in/internal-assessment.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the beginning of each semester the all faculty members prepare lesson plans which includes dates for assignments/tests /presentations communicate to students in advance. Tests are conducted properly with invigilators in the rooms. Multiple

tests/assignments/viva etc are conducted in each course The test papers are discussed by respective faculty members with students. Teachers ensure students are satisfied explaining them reasons for marks awarded. Final marks out of 25 are shown to students and their signatures are taken and then submitted to head of dept who convenes a meeting of Departmental moderation committee to review the marks. The moderated marks are submitted along with minutes of department moderation committee to Internal Assessment monitoring committee through a dedicated email id which then uploads it on the university portal . The uploaded marks are again shown to students through display on website. A reasonable window is provided to the students to enable them to verify the IA marks and report any inaccuracies, to the IA monitoring Committee for necessary action. Any errors detected at this stage are taken up by the IA Committee and /or Grievance Committee on a case-by-case basis after thoroughly going through raw data records and suitably resolved and students are informed through dedicated mail (proofs attached). The programmes with Practicals/projects also have 25 marks reserved for Continuous Internal Evaluation of students on the basis of their attendance and performance in practicals/projects, and preparation of records/reports.

File Description	Documents
Any additional information	View File
Link for additional information	https://rlacollege.edu.in/internal-assessment.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The faculty members of several departments have been involved in curriculum revision at the university level. The faculty members have framed Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) in compliance with Outcome Based Education (OBE) objectives along with curriculum. The college has been following the CBCS curriculum since 2019, based on a Learning Outcome-based curriculum framework mandated by the University of Delhi.

To ensure awareness among students and other stakeholders, the outcomes are displayed on the college website, in the prospectus along with syllabi links and communicated through orientation

programs, meetings, and interaction in the classes. On the first day of each semester, teachers discuss Program Specific Outcome, followed by Course outcomes and Course Learning Outcome. Hard copies of syllabi containing POs, PSOs, and COs are available in the departments for reference by faculty and students. The students are also informed about these outcomes during tutorial sessions.

The college and University of Delhi websites provide comprehensive information on syllabi, Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). Additionally, these outcomes are included in the prospectus every year.

The links for the same are as below

<https://rlacollege.edu.in/course-&-syllabus.php>

https://rlacollege.edu.in/pdf2021/Final-Prospectus-September-27-%202021_compressed.pdf

<http://du.ac.in/index.php?page=revised-syllabi-2019-2020>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rlacollege.edu.in/course-&-syllabus.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College adheres to the directives of University of Delhi's Ordinance VIII-E for Internal Assessment. The Internal Assessment follows Continuous and Comprehensive Evaluation (CCE) as per university guidelines, with 25 marks allocated for assignments, class tests, and attendance, and 25 marks for practical assessments (programmes where applicable) based on the number of practical sessions/experiments completed.

Students' academic performance is evaluated through assignments, class tests, presentations, quizzes, and collaborative project work in groups, all of which aim to develop problem-solving skills and the practical application of course concepts in real-life situations. These activities foster teamwork and leadership

qualities among students. The College Mentor-Mentee Program ensures regular interaction between mentors and students. Through classroom interactions and academic performance evaluations, both slow and advanced learners are identified. Remedial classes are organized for slow learners, while advanced learners are encouraged to participate in research projects conducted by the college, attend conferences/workshops, and engage with distinguished academicians. Their efforts are acknowledged and rewarded to recognize their contributions in enhancing their performance. Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Please refer to a Representative Case Study of Attainment uploaded under additional information below

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rlacollege.edu.in/course-&-syllabus.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

805

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rlacollege.edu.in/pdf/Annual-report_2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rlacollege.edu.in/pdf/Reports/REPORT%20of%20STUDENT%20SATISFACTION%20SURVEY-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

9435696

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has taken various steps to promote innovation and research through centre of Entrepreneurship and Technology Development . The centre conducts trainings and invites innovative business ideas from students and holds Business Plan/ Best Start-up Idea Competitions for students. The college under this centre funds & nurtures promising ideas for development. The college has signed MoUs for the same. Research & IPR Cell and IQAC organizes seminars of Successful entrepreneurs and related topics including patents, copy right, research ethics, plagiarism, etc. This year Dr Arun Kumar Gautam, Department of Computer Science has been granted an Australian Innovation Patent on "INTERNET OF THINGS SENSOR NETWORK BASED INTELLIGENT SYSTEM FOR MONITORING & SECURING SMART ENVIRONMENT FROM UNAUTHORISED OBJECTS" which is a good start and motivation for all stakeholders. A Webinar on 'Copyright and Plagiarism issues for teaching and research was organised this year under IQAC with 100 participants on 24 June 2021. Microbiology department supported by Star College Scheme of DBT also provides platform to students to do small innovative projects and hosts best idea contest. The department has established linkage with Bio BioNEST-UDSC incubator under which it held seminar on entrepreneurship. Research infrastructure enhanced, through college and extramural grants from ICMR, DBT, ICSSR. The college has enacted research policy. Faculty members are encouraged and financially supported to guide research. College is also Promoting social entrepreneurship through Enactus with projects like "AAKAR" (recycling of plastic bottle caps and converting into useful accessories) and "The Finesse Studio" to popularise pottery.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlacollege.edu.in/Centers.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://rlacollege.edu.in/ongoing-and-completed-research-projects.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

44

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

34

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College's with very active NSS, NCC unit, Centre for Human Values Ethics and Life Skills, Women Welfare Advisory Committee, Eco Club, Cleanliness Committee, North East Committee and Equal Opportunity Cell work within and outside the college to sensitize students to social issues and brings an overall holistic transformation of student's personal and academic growth. They work with this common goal structuring and planning the events and activities at the beginning of each academic year. NSS offers students volunteers the opportunity to engage with issues concerning environment, community well-being, mental and physical fitness, awareness and sanitization drives, safety of women etc. NCC also works in social issue sensitisation through several activities including cleanliness drives. Eco-Club has been active in organizing around 8-10 activities per year in areas related to health and hygiene, making sustainable use of waste products, water conservation, spreading awareness about Covid-19 appropriate behaviour. Women Welfare Advisory Committee organises workshops,

seminars, conferences, quizzes, competitions, webinars, talks etc on gender issues and women empowerment. "Human Values Ethics and Life Skills" course enriches students knowledge and inculcate human values in them. Enactus through its project "AAKAR" worked towards recycling of plastic bottle caps and turn them into useful accessories like key chains, coaster and other accessories. Another project "The Finesse Studio" was carried out to bring pottery back into the limelight. NSS organised a month long Education camp, anti-tobacco awareness drive and COVID-19 vaccination awareness drive at adopted slum JJ camp, Moti Bagh New Delhi.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/pdf/samdrishti/Fin al%20Samdrishti%202022%20(3).pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

83

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3453

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

86

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has spacious and well-ventilated classrooms; 30 being equipped with ICT facilities, a seminar hall with a seating capacity of 70-75, two amphitheatres with a seating capacity of 120, a conference room, and an A/V studio, well-equipped laboratories and other amenities such as public address system, laptops, computers, software, scanners, microphones, Wi-Fi routers, and tablets to enhance the teaching-learning process. This year, the college has taken steps to implement the UGC curriculum under the NEP 2020. Smartboards have been approved. Faculty members have access to three separate faculty rooms, equipped with desktops and a printer. The college has dedicated computer labs for departments of computer science, statistics, and commerce, and a common computer lab is available for students. The library spans 1500 sq. meters and can seat up to 120 students. It provides access to over 41 journals, 14 magazines, and both Hindi and English newspapers, in addition to approximately 63598 books. The library has eight Kindle readers, six web-connected laptops, two desktops with software designed to accommodate differently-abled individuals, six Daisy Players, and a KIBO Multilingual Keyboard Scanner & Reading Companion for visually challenged students. The library is digitally connected via INFLIBNET, N-List, and subscribes to Sugam Pustakalaya for visually impaired students. There is a dedicated reading room with books in Braille, laptops, and software for differently-abled students/faculty. The college is in the process of setting up its own

community radio station, making it the first in the University of Delhi to have this facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rlacollege.edu.in/Our_facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, focusses on holistic development of students. It has a large sports ground as well as indoor sports facility. Yoga and meditation committee regularly organizes Workshops/competitions on yoga and meditation for students and staff .The college conducted online aerobic and yoga classes throughout during COVID 19 pandemic.Extracurricular/ Co-curricular Activities are conducted under various vibrant societies including indian and western music and dance, drama, nukkad natak, debate, quiz, painting, music, photography, Film screenings etc . College now has aactivity hall and Amphitheatrewith projection screen and wall mounted LCD Projector, having a seating capacity of 120 for hostingevents.In addition, front lawns of college are utilized for events involving large gatherings. A new amphitheatre is ready for handover. The college Seminar room (seating 75) is used for small events. The college has a huge hall which will be converted and developed into studio theatre through 45 lacs funds received from Ministry of culture. The college has a full-fledged audio-video enabled media production centre with state of art cameras, microphones, mixer and recording devices. The centre provides practical training to students of mass media and also works as an e-content generation centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rlacollege.edu.in/Our_facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

57.59

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college's library is fully air-conditioned, covering an area of 1500 sq. meters, with 500 sq. meters of reading space for students. The reading space includes 50 sq. meters for teaching staff and another 50 sq. meters for differently-abled students, providing a total seating capacity of 120. The library offers individual reading carrels, a lounge area for browsing and relaxed reading, and an IT zone for accessing e-resources. It also has an ILMS system - TRODDON Software, FULLY AUTOMATED Version :5.6.0216, that was implemented in 2018. All the books in the library are bar-coded with the ILMS, and the library runs with an OPAC system that is functional for easy access and location of books in the library.

Library has more than sixty three thousand books, subscription to

over 41 journals and 14 newspapers (both Hindi & English), 8 Kindle readers, 6 web-connected laptops, 2 desktops are especially provided with software to make them differently abled friendly, 6 Daisy Players, KIBO Multilingual Keyboard Scanner & Reading Companion for the visually challenged students. The library is also digitally connected via INFLIBNET ,N-List and has recently acquired Sugam Pustakalaya annual membership for VH students. For differently abled students/faculty a fully functional dedicated reading room is available having books (in Braille), laptops and software especially helpful for visually impaired. Library fund is utilised through decisions taken in library committee meetings for purchase of periodicals, journals, books, newspapers and magazines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://rlacollege.edu.in/Our_facilities.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1059385

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

376

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has direct connectivity to university of Delhi network with optic fibre line with support up to 10 GB data. In addition, a WIFI network has been build using Aruba 315 AP which are 4x4 MIMO devices for bulk sharing and seamless data transfer. There are two other dedicated optic fibre networks from ACT fibrenet.Campus is completely wifi enabled and is in the process of making smart classrooms.There is LAN facility also in all classrooms.Currently there are LCD PROJECTORS IN 31rooms. Besides dedicated computer labs in various departments,students/faculty of the college have access to a dedicated computer lab. A personnel is available full time to take care of IT infrastructure including installation and updation of modems,anti-virus software and UPS backup and any complaints in computers or printers. College website is updated regularly and is being maintained through outsourcing to a web developer.CCTV is installed and maintained.College has direct connectivity to university of Delhi network with optic fibre line with support up to 10 GB data. The college has renewed ongoing annual subscription of Zoom. Pro Package for online meetings upto 500 participants for webinar/seminar/courses etc. Collegesubscribed toGsuite workplace facility for Gmail, Google meet and Google classroom and provision of. Institutional ID to all Students and Staff with meeting capacity

of upto 100-250 participants and recording facility. The computers, printers, UPS, wifi connections are regularly serviced.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1296

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

113.11

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has implemented a policy for maintaining and utilizing its physical, academic, and support facilities to optimize their use. This policy is available on the college's website (<https://rlaccollege.edu.in/college-policies-maintenance-utilisation.php>). The procurement of necessary items is recommended by staff council committees or departments. These recommendations, once approved by the Principal, are carried out by the Infrastructure and high power purchase Committee in consultation with the respective committees or departments along with the bursar. It also reviews the complaints, suggestions, and feedback received, and takes necessary action with the approval of the Principal. The college follows the GFR rules and utilizes the GeM portal and e-tendering for procurement.

The day-to-day maintenance of classrooms, furniture, lighting, blackboards, and laboratories is handled by multi-tasking staff and laboratory personnel under the administration department. The college employs an electrician to take care of routine electrical maintenance. Plumbing and gardening work are managed by specialized personnel under Gardening Committee. The college maintains a complaint register for addressing repairs and maintenance issues.

To ensure fire safety, the college has voltage stabilizers, online UPS systems, and fire extinguishers in place. It also has a 160KV silent Electricity Generator with an AMF Panel to ensure uninterrupted power supply, which is monitored by the electrician. Maintenance of internet services, desktops, printers, DG sets, CCTV cameras, intercom systems, and RO systems is carried out through an Annual Maintenance Contract (AMC). A professional IT company is responsible for maintaining and regularly upgrading the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlacollege.edu.in/college-policies-maintenance-utilisation.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

77

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

425

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://rlacollege.edu.in/AOAR_2021_22/PART B/Criteria 5 AOAR 2021 22/Supporting%20Evidence%205.1.3-final-AOAR-2021-22.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1329

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1329

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

187

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

51

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

84

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are encouraged to participate in various academic as well as co-curricular and extra-curricular activities. The Student's Union consists of President, Vice President, Secretary, Joint Secretary and two central councillors (who act as link between RLAC Student Union and its parent body Delhi University Student Union) constituted through elections. Elected Students' Union of the college under the guidance of Students' Union Advisory Committee works towards addressing issues of students and organising events including freshers and farewell parties and Annual Festival. Departmental and Extra-curricular societies elect their own student office bearers. These societies work in coordination with the convener of the society. They conduct regular seminar/workshops and departmental inter college festival where they interact with students of other colleges of DU. The College also has a devoted NSS wing which also nominates the student group leaders, to promote successful engagement of students in social awareness programs. The student also participate in creation of college publications Samdrishti, Srijan Wall Magazine, Sambhav, Asmi & RLA Samachar. Students are also nominated as gender champions, and are part of Admission, Election grievance committee and ICC.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/pdf/samdrishti/Fin al%20Samdrishti%202022%20(3).pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

114

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association and committee of the college contribute to the alma mater serving as an inspiration to current students, showcasing the success of previous batches in higher studies and careers. This helps students envision their own future paths and growth.

Alumni provide mentoring through departmental Alumni Lecture Series, where they share their experiences, research, and resources, motivating students to pursue research and interdisciplinary studies. For e.g. Statistics society organized an ALUMNI TALK (online) on the topic "Statistics in Academia, Interdisciplinary Sciences & Industry" by Dr. Anuj Mishra (alumni 2007 batch), presently scientist at Zen Drive which was attended by around 85 students. He shared a lot of research resources with the students and encouraged them to go in for research.

The alumni association recognizes academic achievements by awarding cash prizes (INR 3000) to top-scoring students each year. These interactions bridge the gap between past and present generations, allowing valuable feedback to improve the college based on alumni experiences and observations.

Alumni Association is registered: Registration no: SOCIETY/WEST/2019/8902461/23 February 2019. Office Bearers of RLAC Alumni Association were elected President: Mr. Raja Babu Vice President 1: Shehnaz Saronwal Vice President 2: Dr. Awadhesh Kumar Jha General Secretary: Tarun Srivastava Joint Secretary 1: Nitin Agnihotri Joint Secretary 2: Anuj Samvedi; Treasurer: Rajiv Kumar.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/pdf/RLA-ALUMNI-MOA.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission Statement of the college is displayed on the website. The College works with the motto: "Shraddhawan Labhte Gyanam" (those who work with dedication and faith, obtain knowledge). The institution has a Strategic Plan in place approved by the governing Body. Our Strategic Plan focusses on (i) Enhancing Accessibility to Education and Employability (ii) Research, Innovation and Entrepreneurship (iii) Diverse and Inclusive Growth with Social Outreach (iv) Infrastructure Augmentation and Sustainable Development (<https://rlacollege.edu.in/pdf2022/Strategic%20Plan%202020-25%20RLAC.pdf>). Institution ensures holistic development of students through academics, extracurricular and research activities. The governance mechanism in the college ensures that all activities are in sync with vision and mission of the college. The institution follows a democratic approach and governance with participation of all stakeholders. Governing Body with members nominated by University approves implementation, of all

policies, the Principal is the head and faculty members are delegated responsibilities through Staff Council committees. Departmental teacher Incharge, Conveners and members of committees/ societies, discuss and formulate the plans and their execution plans through regular meetings. Teachers also mentor the students and are spearheads of all activities in the institution. The students are also involved in various societies and committees and the feedback of all stakeholders is used for improvement at various levels. IQAC with internal and external experts held two meetings this year to recommend quality initiatives based on requirements and feedback from stakeholders.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/Mission_Vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college founded in 1964 and operates in a decentralized and participatory manner. The Principal is assisted by a Vice Principal. The Staff Council, comprising all faculty members is chaired by the Principal and convenes meetings regularly to make decisions on administrative and academic matters. Various committees of the Staff Council, provide recommendations and take action after deliberations and meetings. The workload, timetable, and library/lab requirements for each department are determined by the respective Teachers Incharge in consultation with other faculty members of the department and in line with the allocated budget. Faculty members organize various academic and co-curricular activities in the college, providing students with opportunities to develop their organizational skills and learn about new developments in their field of interest. The non-teaching staff in the office, library, and labs report to their respective heads and the Principal. The institution's efforts and measures have been streamlined towards academic excellence since the establishment of the IQAC in the college.

Case study: The infrastructure committee sought requirements of departments for desktop computers and smart boards. The requirements received from the departments were discussed in the the staff council's infrastructure committee meeting held on 22.3.2022. The infrastructure committee submitted its minutes to principal. The

principal put the requirements for 47 desktops, 9 smart boards and one large screen as per the minutes dated Governing body. This matter was discussed in GB meeting dated 6.4.2022 approved. The principal forwarded the minutes with requirements to convene infrastructure committee for further processing.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/pdf2021/Staff-council.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The vision and mission statements of our college effectively communicates its quality policy, with well-designed strategic and action plans that considering the needs and expectations of stakeholders, including students, faculty members, and employers. Each process or policy is implemented after careful deliberation at multiple levels. The strategic plan has four key components: enhancing accessibility to education and employability, promoting research, innovation and entrepreneurship, ensuring diverse and inclusive growth with social outreach, and augmenting infrastructure sustainably.

The college got its strategic plan approved in Governing body meeting dated 6.4.2022 (<https://rlacollege.edu.in/pdf2022/Strategic%20Plan%202020-25%20RLAC.pdf>). Under the plan to Develop new infrastructure that supports emerging education technologies, and personalised and connected learning, purchase of 47 new desktops was approved as per the requirements of various departments. For Enriching laboratories, in 2021-22 we have upgraded our laboratories through purchase, Fluorescence Microscope, BOD and Biosafety Level II cabinet and added two new research Labs. The college also purchased 100 licences of Google Workspace for online teaching learning and renewed Zoom Pro package for large online meetings. With regards to Launching of new add-on skill Development short term Certificate Courses to augment the curriculum, college offered 14 such courses attended by more than 1100 students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://rlacollege.edu.in/pdf2022/Strategic%20Plan%202020-25%20RLAC.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a Governing Body which is university of Delhi with, chairman being the nominee of the Vice Chancellor, and members nominated by the University. Two members of the teaching and one from the non-teaching staff also become part of the GB in rotation. The GB takes all executive decisions based on UGC rules. The administrative setup is headed by the Principal, assisted by the Administrative Officer (AO), Section Officer (Administration), Bursar, and the Section Officer (Accounts), with a support staff. Staff Council is a statutory body that implements decisions of the GB through its various committees, with the secretary elected from among the teaching faculty. The Principal functions as the Chairman in Council. IQAC ensures quality improvement. All procedures related to admissions, recruitment, Leave, promotion, purchase of equipment and other objects, and construction for augmenting infrastructure of the college are followed as per UGC, University of Delhi, and the GB guidelines. Recruitment in teaching positions is done as per roster after calculating the total requirement of teachers in each academic session, which is passed by the Staff Council and then by the GB, following the guidelines of UGC and University of Delhi. Recruitment of non-teaching staff is done based on the roster. Promotion of the teaching and non-teaching staff is effected based on Delhi University rules. The college has a Grievance Redressal Committee, and an Internal Complaints Committee to deal with all cases of sexual harassment. The college adheres to compliance under section 4 (1) (b) of the Right to Information Act, 2005.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/appointments-promotions.php
Link to Organogram of the institution webpage	https://rlacollege.edu.in/pdf/Final-organogram-2020-21.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for teaching and non-teaching staff includes the following:

Childcare leave to women employees, Medical leave, Casual leave, Earned leave as per Government rules, Medical Room facilities, Doctor and Psychologist facility, health checkup, Timely Medical reimbursements, Reimbursement of children's tuition fees, Group Insurance scheme, Provision of Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, Leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, Conveyance charges, Promoting self development: Reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs. Faculty is given Study Leave for pursuing higher education, Sabbatical leave, Academic/Duty leave

for conducting examinations, attend Conference/Seminar/Symposia and official meetings. Timely arrears disbursement, Staff Association tea club, R O drinking water, subsidized food in canteen, Exemption of fees for wards, Winter Uniform for non-teaching staff, Non-Teaching Association, High speed internet and wi-fi, Bank across the road, Health centre at 500m in south campus. Separate Parking areas maintained for staff vehicles, Retirement celebration for the staff. Recreational sports activities/tournaments for staff

During Covid, medical kits were distributed to staff. University welfare fund was given to families of faculty who died due to Covid.

some representative entries for welfare measures of 2021-22 uploaded in additional information

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

72265

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College, isUniversity of Delhi Maintained, fully funded by UGC, follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually through APAR after completion of one year of service.

Teaching Staff:The promotions are based on Performance Based Appraisal System (PBAS) and API Score. The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, for which appropriate weightage is marked in their overall assessment. The faculty members are informed well in advance of their due promotion. The PBAS proforma filled by the Faculty Member is checked and verified by the office, IQAC coordinator and the Principal. Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening/selection committee.

Non-Teaching Staff:All non-teaching staff are assessed through annual confidential reports and annual performance appraisal through parameters. The overall assessment is based on the cumulative grade by the Reporting Officer which is then forwarded to the Principal. On satisfactory performance, employees are granted promotions and financial upgradation under the MACP Scheme.

IN 2021-22: ONE FACULTY MEMBER PROMOTED FROM ASSISTANT PROFESSOR STAGE I TO STAGE II; TWO FACULTY MEMBERS PROMOTED FROM ASSISTANT PROFESSOR STAGE II TO STAGE III; ONE FACULTY MEMBERS PROMOTED FROM ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR; SEVEN FACULTY MEMBERS PROMOTED FROM ASSOCIATE PROFESSOR TO PROFESSOR

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/appointments-promotions.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Copy of Budget proposals, sanctions, invoices, vouchers, and supporting documents of every purchase or events conducted is maintained in the respective Department and the original bills are sent to the accounts Department which processes the payment through RTGS. Tally ERP software is used for the accounts. The expenditures / transactions of the financial year are consolidated and verified first at the accounts office level and submitted for audit at the end of financial year. Appointed Chartered Accountant's team

verifies all the bills vouchers, books of account, bank statements etc and reports if there is any discrepancy for necessary corrective action. The CA helps in preparation of balance sheets which are approved by bursar and the Principal and Treasurer Governing body of the College for approval and signatures.

A yearly external audit ensures that the college adheres to General Financial Rules with respect to income and expenditure. The external audit is done by the office of the Director General of Audit Central Revenues on behalf of Comptroller and auditor General (CAG) of India. Whenever any audit objection arises, it is noted for compliance and the head of the institution is informed who undertakes the required corrective measures. The University of Delhi conducts internal audit. The details of audit for 2021-22 is as follows:

Name of Personnel from CAG: Bharti Rawat, Senior Audit Officer; Ram Bhajan Meena, Assistant Audit Officer; Arvind Kumar Bhati, Assistant Audit Officer; Tina Cheena, Sr Auditor
Dates: 25.8.22 to 31.8.22 (5 days)

Internal Audit , University of Delhi: Personnel Ms Surekha
Dates: 9.5.22 to 13.5.22 (5 days)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1512965

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Grants-in Aid received from UGC is utilized to meet the expenses towards salary and pension of college staff. The MGF is used mainly for physical maintenance of the college. The annual fee is used to meet the expenditure towards upkeep of laboratories, stationary requirement, expenditure towards co-curricular activities and others. The college ensures utilization of resources through various committees. The departments submit their requirements to the Infrastructure Committee which assesses and submits the Principal who in turn presents the same before the Governing Body for approval.

The librarian, Convener, and teacher in charges form Library Committee which looks after the matters related to purchase of books, journals, periodicals etc. Library fund is divided among the periodicals, journals, books, newspapers and magazines. Financial support to the needy students is done by Fee Concession and Student Aid Fund Committee based on economic condition and academic performance of the student.

Staff Council Committees submit estimated budget and advance requirement of planned event to principal for approval. Funds are released against the original bills after scrutinizing them thoroughly by SO (Accounts) and Bursar. SO-Account keeps records of every financial transaction. Internal as well as external auditing ensures smoothness and transparency in the financial matters. The expenditure for Research grants received by Faculty (PI) is approved by principal and audited Utilization certificate and Statement of expenditure are submitted yearly to the funding agency at the end of project. Endowment funds are utilized for awards and scholarships as decided by the award committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) established in, 2017 is working towards enhancement of quality in teaching -learning process of college, based on feedback from all stakeholders, regular meetings of IQAC and its subcommittees setting quality benchmarks for academic and administrative activities of the college. The IQAC has experts from different fields and senior faculty members. The Institute's IQAC prepares, Annual Quality Assurance Report, proposes new initiatives including certificate courses for students, conducts trainings/workshops/seminars/webinars for teaching and non-teaching staff. For Example in 2021-22 conducted webinar on Copyright and Plagiarism issues, Cyber crimes: Modu sOperandi, Prevention and Punishment, Filing of income tax returns by salaried individuals for teaching and non-teaching staff. it conducted training on ICT tools and LMS for faculty and Plagiarism detection tools for teaching and library staff.

Among Quality Initiatives for session 2021-22 IQAC recommended to develop proposals for introduction of new programmes, B.A. (Hons) Journalism and Mass Communication in English, B.A. (Hons) Economics, B.Sc. (Hons) Physics, B.Sc. (Hons) Chemistry, B.A. (Hons) Psychology which were placed in GB before submission to university. IQAC recommended steps for effective Implementation of Undergraduate Curriculum Framework (UGCF)-2022 as per NEP 2020 adopted by University of Delhi. Another recommendation was introducing inhouse 6-8 weeks Summer Research Internships for students under the guidance of faculty members. This will pave way for establishing the research culture which is also a importantcomponent in the UGCF mode based on NEP2020.

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/igac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In this academic session, the IQAC held two meetings and ensured that teaching learning process is not hampered by the pandemic. Some major initiatives taken in 2021-22 are as follows:

- Steps for UGC curriculum implementation from 2022-23 under NEP; orienting faculty; infrastructural enhancement; New appointment process initiation
- Training more than 600 students for enhancing employability, 13 add-on skill development certificate courses, Free 60-hour coaching classes for CAT, UPSC and SSC+Bank PO entrance examination.
- virtual visits to many laboratories and field visits; More than 75 webinars/seminars
- internship offers to more than 120 students through Internship fair organised by the college.
- Infrastructure upgradation: 15 New computers added to commerce lab and 5 more will be added; 100 licences of Google Workspace for online teaching learning and renewed Zoom Pro package for large online meetings; equipment for labs, completed two Research labs. Construction of a Student Activity Room/Yoga Room underway and 9 classrooms are being converted to smart classrooms. self-sufficiency in energy generation through installed 130 KV solar Panels; initiated the process for Installation of Community Radio Station and becoming Barrier free campus (PwD friendly);
- 15 research/review papers authored by undergraduate students. 56 students trained through 4-6 weeks summer internship programme. Two research projects granted by ICMR.
- Faculty promotions completed
- Best Department Award to Microbiology at state level by Microbiologists Society of India.
- College recognised for best work in making the campus sustainable, Ministry of Education.
- Dr Arun Kumar Gautam, granted an Australian Innovation Patent
- Yoga classes and aerobic classes continued in online mode

- **Swatchta Action Plan Committee (Implementation and Monitoring) with subcommittees constituted.**

File Description	Documents
Paste link for additional information	https://rlacollege.edu.in/minutes.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rlacollege.edu.in/annual-report.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has implemented various measures to promote gender equity and sensitization. Gender policy has been established and is available on the college's website. There are several committees dedicated to the well-being of students and staff, including the Grievance Redressal Committee, Anti-Ragging and Discipline Committee, Internal Complaints Committee for prevention of sexual harassment, Students Union Advisory Committee, Women Welfare Advisory Committee, and Mentoring Programme. Information about these

committees, including the names and details of their members, is displayed on the college's website/notice boards and shared with students through orientation programs.

To ensure safety and security, the college has 24x7 CCTV surveillance on campus and security guards. Students are issued ID cards, which are checked by the security staff upon entry. College has a dedicated counsellor to address emotional and social issues of the students. There is a girls' common room with a sanitary napkin vending machine and a changing room for male sports students. The Gender Sensitization Committee and Gender Champions actively promote gender equality and launched the second issue of an e-journal on gender issues "Asmi" in the academic year 2021-22.

College organised national webinars on breast cancer awareness, mental health, self-defense training in collaboration with the Delhi Police for female students. The NSS Unit RLA and FM Rainbow organized the event AIRNxt Women's Empowerment in India. A talk on sustainable menstruation was held on World Menstrual Hygiene Day. A seminar on making educational spaces trans inclusive also was held in the college.

File Description	Documents
Annual gender sensitization action plan	https://rlacollege.edu.in/pdf/Gender%20Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rlacollege.edu.in/AOAR_2021_22/PART B/Criteria_7_AOAR_2021_22/7.1.1.-supporting%20document%20gender-AOAR-2021-22.pdf%09

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practices waste segregation by separating biodegradable and non-biodegradable waste. Green and blue dustbins are installed for this purpose. A large cart collects the garbage and takes it to designated MCD waste bin box. Proper disposal of liquid waste is ensured by directing non-harmful and sanitation waste to main sewer while monitoring water courses. The Department of Microbiology adheres to Good Laboratory Practices (GLP) for the disposal of biohazardous waste. Red bins are used to segregate waste appropriately. Live microbes are discarded after autoclaving. An annual contract is in place for the regular collection of biowaste from the lab. E-waste is disposed of through auctioning.

Organic waste, such as leaf litter and food waste from the canteen, is collected and processed in an inhouse composting machine, producing manure for the college garden. Paper waste is shredded and given to a recycling vendor, who supplies us with recycled printing paper. Wastewater generated from a 500 liter/hour capacity reverse osmosis (RO) plant is recycled for use in washrooms and irrigation. The laboratories do not use radioactive materials, and hazardous chemicals are handled according to Material Safety Data Sheets (MSDS). The college campus is free from single-use plastic. Old equipment and books are written off through committees. E-waste Management Committee, Solid Waste Management Committee (including biowaste), and Water Management Committee of the Swachhta Action Plan, oversee the management of different types of waste. The college has also signed a Memorandum of Understanding (MoU) with Sustainable India Trust for creating awareness.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

B. Any 3 of the above

of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides an inclusive environment, celebrating many National and International Days and Festivals bringing sensitivity, tolerance and harmony among the students and staff and other stakeholders. Its very dedicated NSS unit, NCC unit, Enactus and various staff council committees/societies such as Women's Welfare Advisory Committee,

Sugam, Gender Sensitising committee, North East society and Equal Opportunity cell conducts several activities to inculcate moral values among the students and staff. This year several activities under "Azadi ka Amrut Mahotsava" were conducted to commemorate 75 years of independence including India@75 Achievements, shortcomings and road ahead, "voice your thoughts". The Equal Opportunity Cell works towards promoting inclusivity within the institution and educating students from marginalized backgrounds about their constitutional entitlements and also facilitates them during admission process. The ultimate goal is to improve their academic performance and enable them to reach their full potential. The students are introduced to the writings of social philosophers and informed of various state initiatives aimed at empowering them. The college is fully equipped to cater to the needs of differently-abled students, including tactile paths, ramps, elevator and accessible hardware and software in the library. Visually impaired students are provided with Braille books and laptops upon enrolment. The college regularly organizes workshops, seminars, and symposiums, with a focus on empowering women, SC, ST, OBC, and religious minority students. Another committee, SUGAM, provides a platform for differently-abled students. The North East Society promotes cultural exchange and organizes an annual festival, Aaranya.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS unit, NCC, EOC, Gandhi study Circle, Enactus, Centre for human values, ethics and life skills and other committees are actively involved in conducting awareness programs to encourage students and staff to become responsible citizens by educating them about the country's constitution. The NSS organizes blood donation camps, literacy drives, cleanliness drives, health awareness and heritage tours to raise awareness about the importance of preserving cultural heritage. The college celebrates national days such as Republic Day, Independence Day, and Gandhi Jayanti with flag hoisting, which is attended by students, teaching, and non-teaching staff. World Environment Day is also celebrated to address environmental concerns, and events are organized under the Swachh

Bharat Abhiyan to promote cleanliness among students and staff. Additionally, the college has an institutional ethics committee and institutional academic integrity panel to ensure research ethics. Some specific initiatives in this area of 2021-22 were International conference on Gandhi and Global peace, mock parliament, constitution day celebration, quiz on constitution, Webinar on Azadi Ka Amrit Mahotsav and our responsibility, consolidating for new india: lessons learnt from covid19 and other issues, voter awareness drives etc

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rlacollege.edu.in/pdf/samdrishti/Fin al%20Samdrishti%202022%20(3).pdf
Any other relevant information	https://rlacollege.edu.in/ncc.php#

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes national and international commemorative days

and festivals throughout the year, and a list of such days has been finalized in an IQAC meeting to be celebrated/observed annually. This initiative aims to sensitize students to national pride, culture, and global scenarios. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, and many other days each year. For instance, the NSS unit observed World Organ Donation Day this year by organizing a poster-making competition to motivate people on the importance of organ donation. Hindi Diwas was celebrated on 14th September 2021 to encourage youth towards the national language and instill an appreciation of its beauty. United Nations Day was celebrated on 24th October 2021 to mark the official creation of the United Nations on that date in 1945. World Braille Day was observed on 4th January 2022 to raise awareness of the importance of Braille as a means of communication for the blind and partially sighted. Additionally, the college celebrates International Yoga Day and International Women's Day annually under different societies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Creating an Environment for Research and Innovation which plays a crucial role in country's economic growth, technological advancement, and job creation. With changing global landscape, it is essential to reassess research policies and practices in higher education. Active Research and IPR cell motivates and guides faculty/students to enhance educational quality and students' understanding. Initiatives include College Research Grant" providing seed money to students and faculty mentors; 4-6 weeks inhouse summer internship programme; Laboratories upgraded; two new research Labs available; Best Department award to Microbiology by MSI; Faculty published 75 research publications, 34 book/ book chapters; 15 papers authored by UG students; Two New ICMR funded Research Grants worth 84 lakhs; Faculty generated 3.85 Crore extramural funding. Dr. Arun Gautam, granted an Australian Innovation Patent. COVID hampered wet lab work; Manpower required for Labs

2. Promoting Environmental Awareness among Students and Staff while Advancing Sustainable Development to Instil Social Responsibility in Students towards Environment and Promoting Energy Efficiency. Increasing population and changing lifestyles are making the environmental problems more critical. Following UN goals for sustainable development, college worked towards solid, liquid and e-waste management, water conservation (rainwater harvesting), maintaining green and clean campus, self-sufficiency in energy generation through solar Panels, Pan India Plantation drive, national/international seminars/webinars including 'Gandhi and Environment'. Collegerecognized for best work in making the campus sustainable in the areas of sanitation, hygiene, waste management, water management, energy management and greenery by Ministry of Education; New committees being constituted to guide the students/ staff for effective monitoring.

File Description	Documents
Best practices in the Institutional website	https://rlacollege.edu.in/best-practices-2021-2022.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college prides itself on fostering a robust value system centered on moral uprightness and social responsibility, setting it apart as a distinctive institution. Its vision is to instil the principles of democratic values, tolerance, empathy, and compassion so that students develop holistically while aiming at excellence in academics. In the dynamic and evolving environment to survive in the competitive world, the merit of having a strong value system and life skills is a necessary prerequisite. College promotes Gandhian principles of peace and non-violence among students through Gandhi Study circle. This year itorganized very successful two days International conference "Gandhi and the global peace" on 18th and 19th February,2022 and events including a Webinar on 'Azadi ka Amrit Mahotsav and Our Responsibility', an Essay writing competition on "Gandhism and Emerging Violent Tendencies in the World."

The college also stands out among other colleges of University of Delhi's offeringcourse on Human Values, Ethics, and Life Skills,

mandatory for first-year students to enable them to learn from experts, social workers, through interactive workshops, film screenings, and engaging discussions. This course pivots around guiding students entering adulthood in developing essential human skills and lifelong perspective for growth at individual level and evolving into a civilized member of the society. Sessions conducted covered included skills for time management, leadership, Social responsibility, mental health, Critical & Creative Thinking, Self-awareness, self-esteem, Emotional Intelligence, Tolerance, Equality, Anger Management, Making Choices and Decisions, Conflict Resolution, Empathy, ethics, Communications, Negotiation.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Steps to ensure successful implementation of four year UGCF (Undergraduate Curriculum Framework) 2022" based on NEP 2020, with multiple exits: Conduct comprehensive orientation programs
- Orienting faculty and prospective students for CUET entrance examination based admissions.
- Establish Skill Development Centre to enhance students' skills through industry-relevant technical courses to bridge the gap between theoretical knowledge and practical experience. To start Diploma in Chinese and Japanese languages.
- Introduce community radio station to promote communication, engagement, and information sharing among students and wider community
- Initiate 4-6 week in-house summer internship for students to provide valuable research experience and nurture their inclination towards innovation and startups.
- Increase efforts to secure extramural research funding and enhance endowment fund to support research activities/ scholarships
- To organise International Conference on Sustainable Geotourism to preserve Geoheritage and Geodiversity in the Himalayas for knowledge exchange and collaboration
- Outreach: Adoption of villages in Uttarakhand (extension of NMHS project) to provide career guidance, knowledge sharing, skill development, IT support, community awareness
- Infrastructure upgradation:

- IT Infrastructure: Develop ten smart classrooms and make all classrooms ICT enabled. Additionally, acquire new desktop computers to enhance the technological resources for students and faculty.
- Upgrade sports facilities by developing a sports ground that caters to cricket, football, volleyball, kho-kho, and kabaddi to promote physical fitness and encourage students' participation in sports activities.
- Professional development of faculty /non-teaching staff: FDP and workshops
- Complete the appointment process of teaching and non-teaching staff on permanent basis. Additionally, ensuring timely promotions of eligible staff