



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>RAM LAL ANAND COLLEGE</b>
• Name of the Head of the institution	<b>PROF. RAKESH KUMAR GUPTA</b>	
• Designation	<b>PRINCIPAL</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>024112557</b>	
• Mobile no	<b>9891369197</b>	
• Registered e-mail	<b>rlac.du@gmail.com</b>	
• Alternate e-mail	<b>rlaiqac@gmail.com</b>	
• Address	<b>RAM LAL ANAND COLLEGE, 5 BENITO JUAREZ ROAD DHAULA KUAN</b>	
• City/Town	<b>NEW DELHI</b>	
• State/UT	<b>DELHI</b>	
• Pin Code	<b>110021</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>AFFILIATED</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF DELHI				
• Name of the IQAC Coordinator	PROF PRERNA DIWAN				
• Phone No.	024112557				
• Alternate phone No.	9810281549				
• Mobile	9871290711				
• IQAC e-mail address	rlaiqac@gmail.com				
• Alternate Email address	dr.pdiwan@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://rlacollege.edu.in/pdf2023/RLAC_AOAR-2021-22.pdf">https://rlacollege.edu.in/pdf2023/RLAC_AOAR-2021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://rlacollege.edu.in/pdf2022/RLA%20Calendar%202022-23.pdf">https://rlacollege.edu.in/pdf2022/RLA%20Calendar%202022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.84	2018	02/11/2018	01/11/2023
<b>6.Date of Establishment of IQAC</b>			09/03/2017		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty: Prof Prerna Diwan	Research Project Grant ( 2019/3072 )	ICMR, Government of India	2019; 3 years	INR 418560 for FY 2022-23 on 24.05.2022
Faculty: Prof Rakesh Kumar Gupta	Research Project Grant (2021/4780)	ICMR, Government of India	2021; 3 years	INR 1241058 for FY 2022-23 on 15.12.22
Faculty: Prof Rakesh Kumar Gupta	Research Project Grant (2021/4780)	ICMR, Government of India	2021; 3 years	INR 772400 for FY 2022-23 on 25.01.2023
Faculty: Prof Neeraj Kumar Sharma	Research Project Grant (2022/9584)	ICMR, Government of India	2022; 2 years	INR 11876800 for FY 2022-23 on 4.02.2023
Faculty; Prof Seema Gupta	Research Project Grant	NMHS, Government of India	2019; 3 Years 8 months	INR 2395125 for 2022-23; on 23.6.2022
INSTTIUTIONAL	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 5000000; DATED 30.6.2022
INSTTIUTIONAL	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 9100000; DATED 27.5.2022
INSTTIUTIONAL	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 34200000; DATED 25.5.2022
INSTTIUTIONAL	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 9400000; DATED 2.5.2022
INSTTIUTIONAL	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 34800000 DATED 29.4.2022
INSTTIUTIONAL	Grant-in-Aid	UGC,	2022; 1 year	INR 3000000

L		Government of India		DATED 4.7.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 2400000 DATED 28.7.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 6200000 DATED 30.7.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 17000000 DATED 26.8.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 6300000 DATED 30.8.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 31000000 DATED 28.9.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 3487000 DATED 29.9.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 1013000 DATED 7.10.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 5100000 DATED 21.10.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 2550000 DATED 28.10.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 30363000 DATED 30.11.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 1275000 DATED 2.12.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 412000 DATED 4.12.2022

INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 5088000 DATED 14.12.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 5037000 DATED 2.11.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 15888000 DATED 23.12.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 5900000 DATED 29.12.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 4612000 DATED 23.12.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2022; 1 year	INR 13175000 DATED 30.11.2022
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 12000000 DATED 23.1.2023
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 6000000 DATED 30.1.2023
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 7400000. DATED 28.2.2023
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 8000000 DATED 3.3.2023
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 12600000 DATED 1.3.2023
INSTTIUTIONA L	Grant-in-Aid	UGC, Government of India	2023; 1 year	INR 16500000 DATED 23.3.2023
Research Scholar:	Fellowship	DBT, Government	2022; 1 year	INR 245640 DATED

PRERNA YADAV		of India		22.11.2022
Research Scholar: PRERNA YADAV	Fellowship	DBT, Government of India	2022; 1 year	INR 110934 DATED 2.12.2022
Research Scholar: PRERNA YADAV	Fellowship	DBT, Government of India	2023; 1 YEAR	INR 245640 DATED 9.2.2023
Research Scholar: PRERNA YADAV	Fellowship	DBT, Government of India	2023; 1 YEAR	INR 245640 DATED 7.3.2023
INSTITUTIONAL	FOR ORGANISING INTERNATIONAL CONFERENCE	UNESCO	2022; 1 YEAR	INR 40000 DATED 28.11.2022

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>			
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>			
<b>9. No. of IQAC meetings held during the year</b>	<b>2</b>			
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>			
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded			
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>			
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
Smooth implementation of UGCF curriculum implementation based on NEP; Oriented students through various programs; nodal officers addressed students queries and coordinate at university level;

Developed digital resources for UGCF curriculum; College offered wide choices (12-14) of Skill enhancement (SEC), generic elective (GE), value added (VAC) and ability enhancement (AEC) courses to students in I and II semester

Ten add on certificate courses offered by college, completed by 405 students; Submitted Proposal for setting Skill development centre at college; For Non-teaching staff, a workshop on "Prashanik Hindi" conducted on 23-24th June 2022 with experts from Kendriya Hindi Prashikhan Sansthan, Raj Bhasha Vibhag, Greh Mantralaya, Govt of India which was attended by 35 participants of various colleges.

62 new desktop computers, one professional large screen and 9 smartboards have been added this year for teaching learning in addition to other advanced lab equipment; An excellent sports ground developed with 3 cricket pitches for Net practice and 2 pitches in the centre for tournaments along with one football ground, 1 volleyball ground and a ground each for kho-kho and kabaddi. Work in progress on Two new Computer Labs with capacity for 80 computer units, one Yoga and Activity room and a Gym; work on barrier free campus completed; New ERP process initiated

RLA College became the first college of Delhi University to start a Community Radio named TARANG aired on FM frequency 90.0 from 13.2.23. Spanning over a radius spread onto 10 kms; also available across the country via Play store, I Store and Spotify. Departments conducted programs on radio highlighting programmes/departments distinctiveness for prospective students to be admitted in coming academic session

Eight lacs Endowment Fund collected in FY 2022-23 being utilised for student scholarships/Awards

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Facilitating prospective students and orienting faculty for a smooth transition to CUET based admission	Admission counselling, oriented faculty; 829 students were admitted to different undergraduate courses and 6 students admitted to the PG programme in Hindi
A committee and nodal officers at college level to be constituted for smooth implementation of UGCF 2022 curriculum at the college	Oriented students through various programs; nodal officers addressed students queries and coordinate at university level; Developed digital resources for UGCF curriculum; College offered wide choices (12-14) of Skill enhancement (SEC), generic elective (GE), value added (VAC) and ability enhancement (AEC) courses to students in I and II semester
Skill Enhancement/Improving employability	Ten add on certificate courses offered by college, completed by 405 students; Proposal for establishing skill centre at college Submitted to University
Infrastructural upgradations	62 new desktop computers, one professional large screen and 9 smartboards have been added this year for teaching learning in addition to other advanced lab equipment; An excellent sports ground developed with 3 cricket pitches for Net practice and 2 pitches in the centre for tournaments along with one football ground, 1 volleyball ground and a ground each for kho-kho and kabaddi. Work in progress on Two new Computer Labs with capacity for 80 computer units, one Yoga and Activity room and a Gym ;Process for work to make Barrier free campus (PwD friendly) has been completed



	with CPWD
Appointment of Teaching staff on Permanent Basis and promotions	all faculty appointments and promotions completed
Training for Non-teaching staff	For Non-teaching staff, a workshop on "Prashanik Hindi" conducted on 23-24th June 2022 with experts from Kendriya Hindi Prashikhan Sansthan, Raj Bhasha Vibhag, Greh Mantralaya, Govt of India which was attended by 35 participants of various colleges.
Launch of Community Radio	RLA College became the first college of Delhi University to start a Community Radio named TARANG aired on FM frequency 90.0 from 13.2.23. Spanning over a radius spread onto 10 kms; also available across the country via Play store, I Store and Spotify. Departments conducted programs highlighting programmes/departments distinctiveness for prospective students to be admitted in academic session 2023-24
Planning ISO 21000-2018 certification for management system for educational organizations (EOMS)	11 faculty members trained as internal auditors; SOPs for all processes ; preparation begun for stage I audit
MoU with IGNOU	Under process to establish a learning support centre at RLA college for BSc Geology, PG diploma and certificate course in disaster management and a certificate course in geoinformatics.
Endowment funds	8 lacs Endowment Fund collected in FY 2022-23 to be utilised for student scholarships/awards
Planning NIRF application	Committee constituted; set for

process	application in 2023-24 (done)
Constituting new committee for social media handling (Twitter, Instagram, Facebook) for wide community reach	All events being shared for wider reach by respective committee member
ERP system for Attendance, IA, Societies, Placement and Faculty information to be introduced	vendors screened; Assigned job through GeM ; Implementation set for 2023-24
Promoting Research Culture	college inhouse projects trained 50 students, leading to publication of 5 research articles in international journals, 11 papers presentations in international conferences and 7 dissertations by the students. College secured one patent .Total publications by faculty significantly enhanced from last years this year to 83 and 30 book/book chapters by. College entered into MoUs with TLC, THSTI for facilitating knowledge exchange, training and research; Two extramural project grants received and one for conference.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
1. Meeting of Statutory functionaries of college; 2. Staff Council Meeting held on 29.4.24	27/02/2024
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2022-23	20/02/2024

### 15. Multidisciplinary / interdisciplinary

The four year Undergraduate Curriculum Framework UGCF-2022 based on NEP2020 has been introduced in session 2022-23. A committee at college level was constituted for smooth implementation of UGCF 2022 at the college. Also faculty have been made nodal officers to address students queries and coordinate at university level. This multidisciplinary curriculum with a vision to equip the students with knowledge on other fields of interest besides their core subjects. This multidisciplinary curriculum also allows different exit options at the conclusion of first, second, and third years of undergraduate study. College offered wide choices (12-14) of Skill enhancement (SEC), generic elective (GE), value added (VAC) and ability enhancement (AEC) courses to students in I and II semester. These courses can be studied by students across all streams to promote multidisciplinary learning. The faculty members from different departments also are working together sharing their knowledge and expertise to develop a holistic approach. College besides offering Hindi as AEC language, has also become part of cluster of colleges to offer other Indian language options to students. Environmental Science and Indian languages has been offered to all students.

### 16. Academic bank of credits (ABC):

Academic Bank of Credits" (ABC) as part of efforts to transform the education system as per the National Education Policy (NEP) is a digital storehouse that will keep records the credits earned by students during their learning journey. It will allow students to open their accounts and enables them to transfer credits seamlessly embracing a multi-disciplinary educational approach. RLA college adheres to the rules and regulations set by the University of Delhi when designing curricula for various courses and transferring credits. The decision to collaborate with foreign institutes and offer joint degrees is also determined by the statutes of the University of Delhi and its Academic Council. RLA college as per the directives of the University of Delhi, is already on board with the concept of ABC. The ABC tab has been created in student login portal. The university has shared the videos for more information: <https://www.du.ac.in/index.php?page=academic-bank-of-credits-abc>.

### 17. Skill development:

The college has offered wide choices (12-14 per semester) to students for skill enhancement courses in consultation with faculty of each department. The students can also undertake Internship, Apprenticeship and Community Outreach (IAC) in lieu of skill enhancement courses for which college has received guidelines from university and is in the process to apply the same in college. This will provide students a valuable opportunity to apply their knowledge, develop skills, enhance their employability, and become well-rounded individuals capable of making a positive impact in the society. The college has initiated the process for approval to develop a skill centre at the college. The College has decided to collaborate with higher educational institutions (HEIs) and National Skill Development Council (NSDC) and its associated councils to run various skill development courses for the students of Ram Lal Anand College and from outside. In addition, the College will also initiate short-term training courses under Pradhan Mantri Kaushal Vikas Yojana (PMKVY) scheme. Facilities like Computer and Microbiology Laboratories are being made available for extended hours to the students enrolled in the above skill development courses. A language Laboratory is going to be established to improve the communication skills of the college students. Soft skill courses are being offered through career and placement cell of the college. In addition, the College sanctions Summer Research Projects to provide hands on training and research exposure to a large number of students. Besides, University of Delhi's new Scheme, Competence Enhancement Scheme (CES) to be launched in 2023-24 will also make higher education more accessible and impart skills, as envisaged under the NEP 2020. This Scheme shall provide opportunities to people from all walks of life to enhance their knowledge/competence by registering for courses being offered in the Colleges as per their requirement. The students also gain skills through industrial and field visits being regularly organised by the college.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Indian Knowledge System, emphasis on cultural enrichment, profoundly influences students exposing them to India's rich heritage. This cultivates a sense of identity and pride, instilling in students a connection to their roots. RLA College offers several courses for example, 'Yoga: Philosophy and Practice,' and 'Culture and Communication' to foster traditional Indian knowledge systems and to enhance Indian language proficiency. Moreover, the several societies, and Spic Macay RLA chapter, promote understanding of

India's rich cultural heritage in the spirit of NEP. Yoga workshops and competitions are regularly held for both students and staff. The institutional faculty also provides bilingual education in class room delivery and this is further being expanded. The faculty and students are being oriented for integration of Indian Knowledge system through various seminar /webinar , competitions and other events being held in college and universities

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) a student-centric approach has been adopted in course structure, lesson plan, delivery, and assessments. It is ensured that the stated objectives and outcomes are achieved. College promotes faculty's participation in orientation programs/, seminars, workshops to imbibe the essence of outcome based learning. The CO, PO, PSO are stated course curriculum which have been designed in consultation with faculty of different colleges. The college regularly upgrades ICT facilities to facilitate innovative teaching and assessments. The college encourages students to participate in add on skill development certificate courses, seminars, field trips, industrial visits, internships, to gain practical experience.

#### 20.Distance education/online education:

The College conducts certificate courses, webinars through online mode. The students are encouraged learning in blended mode by attending MOOCs courses in NPTEL, SWAYAM, Coursera platforms. The college has MoU with Virtual Labs, IIT for practical's and with ICT academy for advanced trainings/ workshops. College signed MoU with IGNOU recently this year to establish a learning support centre at RLA college for BSc Geology, PG diploma and certificate course in disaster management and a certificate course in geoinformatics.

## Extended Profile

### 1.Programme

1.1 507

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **2594**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **584**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **893**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **114**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **130**

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>507</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>2594</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>584</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>893</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>114</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	130
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	64.2
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	1234
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college prioritizes a robust curriculum delivery system, meticulously aligning with the University of Delhi's schedule. Through a transparent process, workload distribution is planned and approved, with additional teachers appointed accordingly. The timetable committee, allocates time for classes, mentor-mentee sessions and prominently displays on website/ classroom/notices, and college boards. The college kickstarts effective learning environment with online orientation program, Strong teacher-student interaction emphasized through comprehensive departmental orientation programs, informing students about the college activities. Academic Affairs Committee, IQAC, and Principal ensures teaching and curriculum adherence, and corrective measures implemented. Faculty employ diverse teaching methods, chalk and talk, presentations, bilingual lectures, videos, film screenings, casestudies, group discussions, theatre adaptations, peer-learning, and role-play. The department diligently adheres to prescribed dates for classes and continuous evaluation (tests,



presentations, quizzes, and vivas). To enhance curriculum delivery audio books have been created and shared on website for students with special needs, bilingual lectures, discussing previous years' question papers, and translating syllabi into Hindi. Value Addition Courses, projects based on field trips and heritage walks enrich the learning experience. Remote access to online learning resources facilitated through INFLIBNET and NLIST, encouraging advanced learners to engage in research. Faculty ensure timely syllabus completion, doubt-clearing sessions, and remedial classes.

For Timetable on website:<https://rlacollege.edu.in/time-table.php>

For Department related information:

<https://rlacollege.edu.in/Departments.php>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rlacollege.edu.in/students-corner.php">https://rlacollege.edu.in/students-corner.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar precisely outlines the dates for semester-end theory and practical examinations, with departments providing students tentative dates for internal evaluations. Faculty members develop comprehensive lesson plans for their courses, while the IQAC oversees these activities. In adherence to the University's guidelines, Practical Examinations (experiments and attendance) account for 50% of marks, and Theory Internal Examinations (via Attendance, Class Tests, Assignments, etc.) contribute 25% for each semester under the Comprehensive Continuous Evaluation (CCE) system. Question papers for internal exams are prepared by the respective faculties. The teachers in charge within each department monitor course coverage, student attendance, and assignments, collaborating with the concerned faculty. Remedial classes are provided for students with low scores in internal tests. Internal assessment records, including test and assignment marks, are shared with students according to the schedule. The

Internal Assessment Monitoring Committee promptly addresses any grievances within the stipulated timeframe, both before and after uploading to the university portal.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rlacollege.edu.in/pdf2022/RLA%20Calendar%202022-23.pdf">https://rlacollege.edu.in/pdf2022/RLA%20Calendar%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

568

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college, guided by the UGCF curriculum framework aligned with the National Education Policy 2020, is committed to fostering holistic, value-based education. The integration of cross-cutting issues, including professional ethics, gender, human values, environment, and sustainability, is a central tenet of this framework. Students are actively encouraged to embody truthfulness

and integrity in their academic endeavours, with explicit information regarding plagiarism, falsification of data, and violation of Intellectual Property Rights. A multicultural approach is instilled, urging openness and sensitivity to social diversities, including those based on caste, class, religion, and disability. The curriculum extends its focus to gender equality, with dedicated courses such as 'Feminism: Theory and Practice' and insightful units in 'Indian Government and Politics' and 'Colonialism and Nationalism in India' exploring women's movements. Delving into environmental concerns, the curriculum covers global politics and issues like tribal claims, displacement due to mining, and debates on nuclear power plants. Various platforms, including mock parliaments and Model United Nations, stimulate student engagement in these critical discussions. The English Department's curriculum, including GE papers and skill enhancement courses, addresses prevalent issues like gender disparity, class inequality, racism, casteism, and other oppressive social structures. The college's commitment to these principles extends beyond academics, with initiatives like an international conference on sustainable Geotourism and courses related to Swatch Bharat, yoga, ethics, and environmental studies. The integration of these cross-cutting issues across disciplines reflects the college's dedication to nurturing socially responsible, ethically aware, and environmentally conscious individuals.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

247

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://rlacollege.edu.in/Reports.php">https://rlacollege.edu.in/Reports.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://rlacollege.edu.in/pdf/Student-feedback-report-2022-23.pdf">https://rlacollege.edu.in/pdf/Student-feedback-report-2022-23.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**835**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**448**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

**The institution employs a comprehensive approach to assess students' learning levels and offers tailored programs for both**

advanced and slower learners. At the beginning of each academic year, an orientation program is conducted to familiarize students with course options and prerequisites. Learning proficiency is evaluated through assignments, seminars, quizzes, and hands-on exercises. To support slower learners, faculty adjust the teaching pace and methods, providing additional assistance, tutorial sessions, and remedial classes. Tutorial sessions identify learning gaps and provide targeted support. Mentor-mentee interactions, both formal and informal, play a crucial role in identifying individual needs. Remedial classes are conducted after covering the syllabus, accompanied by shared lecture notes and course materials. Informal interactions include face-to-face discussions, social media engagement, and phone conversations to gauge the students' progress. Advanced learners are encouraged to lead group projects and involve in research endeavors, extending their learning beyond regular classes. They are motivated to participate in certificate courses from platforms like Coursera, NPTEL, supplementary reading material through platforms like Shodhganga enhancing their academic portfolio. In case of subpar performance or absenteeism, parents are promptly informed, fostering a collaborative approach to student success. The institution promotes collaboration between advanced and slower learners, facilitating mutually benefiting learning experiences. The faculty, acting as mentors, closely monitor academic performance and address any challenges hindering students learning. The institution's commitment to individualized learning ensures a supportive environment that nurtures the diverse needs of both advanced and slower learners.

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf/RLA%20Mentor-%20Mentee%20Policy.pdf">https://rlacollege.edu.in/pdf/RLA%20Mentor-%20Mentee%20Policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2594	114

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative teaching and experiential learning includes a set of didactic strategies to promote a more active role of students in the learning process. This implies not only to engage students' interest in theoretical lessons, encouraging group discussions and critical reflections, but also involve them in more practical activities, to connect academics with real-life issues and to understand the impact of the individual actions on the community. For instance, department of History organizes Heritage walks and visits to National Museum, galleries and art exhibition to enhance the learning process; In Geology, experiential teaching is done through concrete experiences, observations and reflections. The UGCF curriculum framework crafted with a student-centric ethos, offers a diverse array of courses, fostering creative combinations across disciplines, placing a significant emphasis on research, skill development, higher-order thinking, actively promoting innovation and employability. To enhance the learning experience, faculty employs a range of student-centric teaching methods, include case studies, documentary screenings, role-playing, theatrical methods, enactments, Model United Nations conferences, Mock Parliament sessions, project-based learning, class discussions, tutorials, presentations, personal counselling, videos and virtual labs. Departments organize seminars, conferences, and hands-on workshops, featuring experts from diverse fields sharing their insights. The Students are encouraged to explore a wealth of e-journals from databases such as EPW, JSTOR, NCBI, and E-Gyankosh, accessible through the University of Delhi e-library. Our commitment to enriching the learning environment extends to student societies engaging professionals for training, as well as involving students in small projects and visits for experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://rlacollege.edu.in/samdrishti-annual-magazine.php">https://rlacollege.edu.in/samdrishti-annual-magazine.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



The college extensively utilizes ICT resources for teaching, learning, and storage, leveraging Cloud-based platforms like Google Drive. Faculty members are encouraged and facilitated to incorporate audio-visual content into their lectures using Smart boards, LCD projectors and Wi-Fi-enabled classrooms. Google Classroom serves as a central hub for teachers to manage e-resources, assignments, tests, and evaluations. Various tools such as White Board, Jam Board, One Note, Recorded Video lectures, and pen tablets are being effectively employed. Computer labs are equipped with updated software, including HNC hardware, Matlab, Mathematica, LateX, Turbo C++, Dev C++, and R. Additionally, open-source bioinformatics software and databases contribute to the teaching process. Some departments use documentaries pertaining to the topics. Platforms like Smarthistory, that has evolved into a widely used, free online multimedia introductory textbook is being used for history. databases Artstor, Google Art Project, image and architecture viewers like Wölff and Google Streetview, and technologies like virtual reality and 3D printing are also connecting students with works cloistered in faraway museums to a degree that was once impossible. Faculty members actively engage in continuous learning, participating in ICT trainings. The college facilitates laptop issuance and zoom subscribed for large meetings. The college has open-access computer laboratory accessible to students and staff on working days ([https://rlacollege.edu.in/Our\\_facilities.php](https://rlacollege.edu.in/Our_facilities.php)). Computers are linked to the Delhi University server, granting access to an extensive array of journals and books from DU e-library. Access to INFLIBNET, NLIST and Kindle subscriptions enables students to download reference books and articles.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

103

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

72

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1109

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established a comprehensive internal assessment and evaluation system to gauge students' progress. Various assessment methods, including class tests, quizzes, MCQ-based tests, mock practical, OBE, tests, group viva, assignments, presentations, and field report analysis, are employed. Active participation in these activities is expected from students to ensure a thorough assessment. Internal assessment, accounting for 25% of the total marks in each paper, is an ongoing process encompassing attendance, assignments, and tests, with the following weightage: Assignment - 10%, Tests - 10%, Attendance - 5%. To uphold transparency and efficiency, students receive timely information regarding the dates and timings of units to be covered in class tests and assignments through notices/whatsapp groups. Regular review meetings within departments aim to standardize assessment practices across departments and faculties. These meetings discuss assessment modalities and marking criteria. Following the evaluation of assignments and class tests, teachers discuss with students and address their queries. A Departmental Moderation Committee ensures a final review of the assessment conducted by individual faculty members. Subsequently, the College's Internal Assessment Monitoring Committee oversees the uploading of all internal assessment marks onto the university portal and website and shares with students. The committee promptly addresses any student grievances related to it. This structured approach ensures a fair and transparent evaluation process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rlacollege.edu.in/internal-assessment.php">https://rlacollege.edu.in/internal-assessment.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the onset of each semester, all faculty members diligently formulate comprehensive lesson plans outlining tentative dates/weeks for assignments, tests, and presentations, ensuring timely communication to students. Rigorous testing procedures, encompass multiple tests, assignments, and viva in each course. Following assessments, faculty members discuss test papers with students, addressing any queries and providing explanations for variations in marks to ensure student satisfaction. The final IA marks, are presented to students for verification, accompanied by their signatures. Subsequently, faculty members submit these marks to the head of the department, who convenes a meeting of the Departmental Moderation Committee for a thorough review. The moderated marks, along with the minutes of the moderation committee, are forwarded to the IA Monitoring Committee through a dedicated email address. The committee uploads the marks on the university portal, making them accessible to students via the college website (<https://rlacollege.edu.in/internal-assessment.php>). A reasonable window is provided for students to scrutinize the internal assessment marks and report any discrepancies to the Internal Assessment Monitoring Committee for necessary action. Any errors identified at this stage are meticulously addressed by the Internal Assessment Committee and/or the Grievance Committee on a case-by-case basis, after a thorough examination of raw data records, ensuring suitable resolution. Furthermore, certain programs, involve practicals and projects, contributing a total of 50 marks. In accordance with university provisions, 25 marks are allocated for Continuous Internal Evaluation, considering students' attendance, performance in practicals/projects, and the preparation of records/reports.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rlacollege.edu.in/internal-assessment.php">https://rlacollege.edu.in/internal-assessment.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Incompliance of objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) have been integrated in the UGCF 2022-23 based on NEP 2020 by each department.

College followed the CBCS curriculum under from 2015 as per university of Delhi. Students have been oriented about these through college/departmental orientation programmes through Website, college and departmental orientation Programs, Meetings/ Interactions, employer/Alumni meetings. These are also discussed by every faculty in the first class for each course. The links for syllabi with Programme and course outcomes are available on college website, in prospectus and on university of Delhi website. The students are also informed in Tutorial sessions.

The links are as below

<https://rlacollege.edu.in/course-&-syllabus.php>

[https://rlacollege.edu.in/pdf/admission20-21/Prospectus-2022-23%20\(25th%20Aug%202022\)%20A.pdf](https://rlacollege.edu.in/pdf/admission20-21/Prospectus-2022-23%20(25th%20Aug%202022)%20A.pdf)

<https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://rlacollege.edu.in/course-&amp;-syllabus.php">https://rlacollege.edu.in/course-&amp;-syllabus.php</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is mandatory for the College to follow direction issued by the University of Delhi vide its Ordinance VIII-E for Internal Assessment. Internal Assessment based on CCE as per university norm. Academic performance of the students is evaluated through assignments to solve problems, class tests, presentation, quizzes.

Also, students are encouraged to do innovative project works in groups under the guidance of teachers so that students learn to apply courses in real life situations, which develop team spirit and leadership quality amongst students.

The College Mentor-Mentee Program ensures frequent interaction with mentee and students. Slow and advance learners are identified through academic performances and class room interactions. Remedial classes are arranged for slow learners.

One to one conversation (wherever required) with slow/weak student is conducted for morale boost. Advanced learners are encouraged to join research project run by college to inculcate research orientation, to participate in the Conferences/Workshop as well as interact with distinguished academicians. College is rewarded them to enhance their performances.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

790

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://rlacollege.edu.in/pdf-profile/RLAC-annual-report_26.4.23-2022-23.pdf">https://rlacollege.edu.in/pdf-profile/RLAC-annual-report_26.4.23-2022-23.pdf</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://rlacollege.edu.in/pdf/STUDENTS%20SATISFACTION%20SURVEY%20REPORT%202022-23.pdf>

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**60,54,823**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**5**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has implemented various initiatives to foster innovation and research, notably through the Centre of Entrepreneurship and Technology Development which conducts trainings, encourages students to propose novel ideas, and organizes Business Plan/Best Start-up Idea Competitions. Selected ideas receive funding and nurturing for further development. The Entrepreneurship Cell organized a workshop titled "Roadmap to Start a Successful Entrepreneurial Venture" on September 30, 2022 featuring Mr. Vikas Phogat, Vice President of Campus India & Asia SET R&D, to provide students with insights into startup incubation and dispel misconceptions about entrepreneurship. The Research & IPR Cell, in collaboration with (IQAC), organizes seminars on topics such as patents, copyright, research ethics, and plagiarism. This year, Prof. Vandana Gupta, Department of Microbiology has been granted an Indian Patent on "Method of screening inhibitors against Hepatitis C virus" Patent No. 418733. College arranged student visit to Bharat Biotech Start-up Expo 2022 organised by DBT India displaying a large no of start-ups that aimed to make the daily life of individuals easy. Another industrial visit was organised for the students to BIONEST to show startups. We have established links with BioNEST-UDSC, RCB and FIIT, IIT Delhi incubator, hosting trainings/seminars on entrepreneurship. Research infrastructure has been bolstered through college and extramural grants from organizations such as ICMR, DBT, and ICSSR. The college has formulated a comprehensive research policy, actively encouraging and financially supporting faculty members to guide research projects. The enrolment of students pursuing Ph.D. programs is steadily increasing. Social entrepreneurship is being promoted through Enactus.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf/E-CELL%20REPORT%202022-23%20-seema.pdf">https://rlacollege.edu.in/pdf/E-CELL%20REPORT%202022-23%20-seema.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

54

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has a very vibrant array of active units, including NSS, NCC, enactus and staff council committees and societies including Women Welfare Advisory Committee, Eco Club, Sugam, North East Committee, Swatchta Action Plan committee and Equal Opportunity Cell. These units operate both within and outside the college, aiming to sensitize students to social issues and contribute to a comprehensive transformation in terms of personal and academic growth. Collaborating with a shared goal, they meticulously plan events and activities at the onset of each academic year. The NSS unit at RLAC provides student volunteers with opportunities to engage in various awareness related issues, including environment, community well-being, mental and physical fitness, awareness and sanitization drives, green campus initiatives, and safety of women. The NCC unit also contributes to social issue sensitization through activities such as cleanliness drives, tree plantation. The Eco-Club, organizing activities focussing on green campus, health and hygiene, sustainability, water conservation. The Women Welfare Advisory Committee plays a crucial role in organizing workshops, seminars, conferences,

quizzes, competitions, webinars, and talks on gender issues and women empowerment. This year "Enactus" series of workshops on pottery. In our adopted slum, NSS conducted education camp and book and stationary donation drive.

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf">https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

122

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

9504

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

58

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts spacious and well-ventilated classrooms, with ICT facilities, fully equipped laboratories and a range of amenities, including laptops, computers, software, scanners, microphones, Wi-Fi routers, and tablets, designed to enhance the teaching-learning experience. In alignment with the NEP 2020, the college implemented UGCF curriculum in 2022-23. College has a public address system, seminar hall with seating capacity of 70-75, two amphitheatres accommodating up to 120 individuals each, conference room, and A/V studio. Smartboards have been installed in 10 classroom/labs. Faculty have access to three separate rooms for reading/meetings, and a large staff room equipped with desktops and printer. Campus is completely Wi-Fi enabled. The expansive library covers an area of 1500 sq. meters, accommodating up to 120 students with over 41 journals, 14 magazines, Hindi and English newspapers, and around 64936 books. It is well-equipped with modern amenities such as Kindle readers, six web-connected laptops, six Daisy Players, and a KIBO Multilingual Keyboard Scanner & Reading Companion for visually challenged students. A dedicated reading room, equipped with Braille books, laptops, and specialized software to assist differently-abled students and faculty. The library is digitally connected through INFLIBNET and N-LIST, and it subscribes to Sugam Pustakalaya to support visually impaired students. More than two lakh books are available on Kindle

devices. The college started a unique venture in the form of community radio station at the frequency 90.0 FM known as Radio TARANG being the first in any college in Delhi University.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rlacollege.edu.in/Our_facilities.php">https://rlacollege.edu.in/Our_facilities.p hp</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college places a strong emphasis on the holistic development of its students, offering a comprehensive range of facilities and activities. There is a spacious playfield which has been redeveloped this year and an indoor sports facility to cater to physical well-being. Active NCC and NSS units contribute to community engagement activities. The college promotes mental well-being through the Yoga and Meditation Committee, which organizes workshops and competitions for both students and staff. A variety of extracurricular and co-curricular activities, such as music, dance, drama, nukkad natak, debate, quiz, painting, music, photography, and film screenings, talks by eminent personalities are facilitated through vibrant societies. The college has two amphitheaters with a projection screen and wall-mounted LCD projector, accommodating 120 individuals for society events/seminar. The front lawns serve as a versatile space for larger gatherings. The seminar room, with a seating capacity of 75, is utilized for smaller events. Diversifying its offerings, the college is developing a studio theatre in a large hall, supported by funds of 45 lacs received from the Ministry of Culture. Furthermore, a fully equipped audio-video media production center, featuring state-of-the-art cameras, microphones, mixers, and recording devices, and community radio station provides practical training to students and as a means for outreach. Another activity centre for regular Yoga sessions for both students and faculty is under development and should be functional soon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rlacollege.edu.in/Our_facilities.php">https://rlacollege.edu.in/Our_facilities.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.98

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college boasts a fully air-conditioned library spanning 1500

square meters, with a dedicated reading space of 500 square meters for students. Within this space, 50 square meters are allocated for teaching staff, and an additional 50 square meters cater to differently-abled individuals. The library accommodates a total of 120 individuals, providing individual reading carrels, a lounge area for browsing and relaxed reading, and an IT zone for accessing e-resources. The library is equipped with ILMS: TRODDON Software, FULLY AUTOMATED Version: 5.6.0216. All books are barcoded with ILMS, and an OPAC system facilitates easy access and location of books. With a collection of over sixty-three thousand books, the library subscribes to more than 41 journals and 14 newspapers in both Hindi and English. It features 8 Kindle readers, 6 web-connected laptops, and 2 desktops specifically equipped with software for differently-abled individuals. Additionally, there are 6 Daisy Players and a KIBO Multilingual Keyboard Scanner & Reading Companion for visually challenged students. Digital connectivity is ensured through INFLIBNET and N-List, and the library recently acquired an annual membership to Sugam Pustakalaya for visually impaired students. For differently-abled students and faculty, a fully functional dedicated reading room is available, stocked with books in Braille, laptops, and software tailored for the visually impaired. Library funds are allocated based on decisions made in library committee meetings, directing resources toward the purchase of periodicals, journals, books, newspapers, and magazines.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://rlacollege.edu.in/Our_facilities.p hp">https://rlacollege.edu.in/Our_facilities.p hp</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1207893

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

288

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is connected university of Delhi network with optic fibre line and college campus is fully WIFI enabled. There are two other dedicated optic fibre networks from ACT fibre net and one more is being added. Ten smartboards have been added to classrooms. Also, LAN facility is provided in all classrooms. There are 30

classrooms with LCD projectors. Personnel is available full time to take care of IT infrastructure including installation and updating of modems, anti-virus software and UPS backup and any complaints in computers or printers. We have purchased Adobe creative cloud annual subscription also this year. College website is updated regularly and is being maintained through outsourcing to a web developer. CCTV is installed and maintained. The college has renewed ongoing annual subscription of Zoom. Pro Package for online meetings up to 500 participants for webinar/seminar/courses etc. College subscribed to GSuite workplace facility for Gmail, Google meet and Google classroom and provision of. Institutional ID to all Students and Staff. The college has replaced old computers with new computers, UPS, and hard disks in 2022-23 (supporting document attached). Two new Computer Labs with capacity for 80 computer units will be added in next session (project sanctioned and under process).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

1234

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

138.3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has instituted a comprehensive policy to efficiently manage and utilize its physical, academic, and support facilities. This policy is accessible on the college's website at <https://rlacollege.edu.in/college-policies-maintenance-utilisation.php>. The procurement of necessary items is guided by recommendations from staff council committees or departments. Once endorsed by the Principal, Infrastructure Committee, in consultation with respective committees/departments and bursar, oversees the implementation. It also reviews complaints, suggestions, and feedback, taking necessary actions with the Principal's approval. The college adheres to the General Financial Rules (GFR) and leverages the Government e-Marketplace (GeM) portal and e-tendering for procurement processes

Daily maintenance for classrooms, furniture, lighting, blackboards, and laboratories, are managed by multi-tasking staff and laboratory personnel within the administration department. An electrician is employed for routine electrical maintenance; plumbing and gardening tasks are assigned to specialized personnel under the Gardening Committee. The college maintains a comprehensive complaint register to address repair and maintenance issues. In prioritizing fire safety, the college has implemented voltage stabilizers, online UPS systems, and strategically placed fire extinguishers. A 160KV silent Electricity Generator with an

Automatic Main Failure (AMF) Panel ensures uninterrupted power supply, overseen by the electrician. Maintenance of internet services, desktops, printers, DG sets, CCTV cameras, intercom systems, and RO systems is facilitated through an Annual Maintenance Contracts (AMC). A professional IT company is entrusted with the responsibility of maintaining and regularly upgrading the college website. A dedicated staff member takes care of routine IT infrastructure maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://rlacollege.edu.in/college-policies-maintenance-utilisation.php">https://rlacollege.edu.in/college-policies-maintenance-utilisation.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

63

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

883

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf">https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>646</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>646</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**38**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**241**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

62

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

62

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are actively encouraged to participate in diverse academic, co-curricular, and extra-curricular activities. The Students' Union, guided by the Students' Union Advisory Committee, focuses on addressing student concerns and organizing various events, including fresher and farewell parties, as well as the Annual Cultural Festival. Comprising a President, Vice President, Secretary, Joint Secretary, and two central councillors (acting as a link between RLAC Student Union and its parent body, Delhi University Student Union), the Student's Union is formed through elections. Departmental and Extra-curricular societies independently elect/nominate student office bearers who work under supervision of society's convener. These societies conduct regular Academic seminars, workshops, and inter-college festivals, fostering interaction with students from other colleges within DU. The college boasts a dedicated NSS unit, which nominates student group leaders to actively engage and lead students in social awareness programs. Additionally, students participate in the creation of college publications such as Samdrishti, Srijan Wall Magazine, Sambhav, Asmi, and RLA Samachar. Some students are nominated as gender champions and play roles in committees like Admission, Election Grievance Committee, and the Internal Complaints Committee (ICC).



File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf">https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

164

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

RLA Alumni Association Registration no: SOCIETY/WEST/2019/8902461/23 February 2019 has elected Office Bearers. This inassociation with college alumnicommittee contribute to the alma mater serving as an inspiration to current students, showcasing the success of previous batches in higher studies and careers. This helps students envision their own future paths and growth. Alumni provide mentoring through departmental Alumni Lecture Series, where they share their experiences, research, and resources, motivating students to pursue research and interdisciplinary studies. For e.g. Mikrobiologika hosted an alumni interaction session on 22nd September 2022 with Varsha Dwivedi (Batch of 2015), an early -stage researcher, Vienna,

Austria (Pediatric Allergo -Immunology) in which she guided students about career options in India and abroad. Another alumni interaction was held on 17th February 2023 with Prerna Vij (alumni batch 2008), Paralegal (Borden Ladner Gervais LLP, Vancouver) Canada who talked on " Intellectual Property Rights: A Plethora of Opportunities". The alumni association recognizes academic achievements by awarding cash prizes (INR 3000) to top-scoring students each year. These interactions bridge the gap between past and present generations, allowing valuable feedback to improve the college based on alumni experiences and observations.

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/alumni-corner.php">https://rlacollege.edu.in/alumni-corner.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College operates under the guiding principle of "Shraddhawan Labhte Gyanam" (those who work with dedication and faith, obtain knowledge). Aligned with a Strategic Plan, it focuses on (i) Improving Access to Education and Employability, (ii) Promoting Research, Innovation, and Entrepreneurship, (iii) Fostering Diverse and Inclusive Growth with Social Outreach, and (iv) Enhancing Infrastructure Sustainably. Governance at the college ensures that all academic, extracurricular, and research endeavors align with the institution's vision. The GB, comprising University-nominated members, approves policy implementations. The Principal serves as the member secretary of the GB and as the chairman of the staff council, where faculty responsibilities are assigned

through committees. In regular meetings, departmental leaders, conveners, and committee/society members collaboratively formulate and discuss plans. Faculty members, crucial in student mentorship and activity organization, contribute significantly. Students actively engage in various societies and committees, with feedback from all stakeholders driving continuous improvement. This year marked notable change, with introduction of the four-year program "Undergraduate Curriculum Framework 2022" based on NEP 2020 with a student-centric approach offering a broad range of courses, embodying multidisciplinary and holistic education rooted in Indian cultural ethos. A dedicated committee and nodal officers coordinated and for successfully implementing the UGCF 2022 curriculum, featuring 12-14 GE, SEC, VAC, and DSE course options. The transition from Class XII exam-based admission to the CUET entrance examination seamlessly admitted 829 undergraduates and 6 postgraduates in Hindi through the admission committee. The college's commitment to adaptability and excellence is evident in these transformative initiatives

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/minutes-of-meeting.php">https://rlacollege.edu.in/minutes-of-meeting.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College led by the Principal, is supported by a Vice Principal. The Staff Council, composed of all faculty members is chaired by the Principal and convenes regular meetings for decisions on administrative and academic matters. Various committees within the Staff Council, such as Admission, Infrastructure, Student Union Advisory, Workload and Academic Affairs, Equal Opportunity Cell, Art and Culture, and others, engage in deliberations and meetings to provide recommendations and take action. Non-teaching staff in the office, library, and labs report to their respective section heads and the Principal. The institution's commitment to academic excellence has been reinforced since the establishment of the Institutional Quality Assurance Cell (IQAC). All committees are mandated to furnish detailed reports on the events they organize, incorporating student feedback. The IQAC conducts regular inhouse meetings and with experts to recommend new initiatives, sustained academic excellence.

**Case study:**

Processing for ISO certification: 2nd March 2023 after preliminary discussions and IQAC recommendation, principal constituted a committee for ISO and convenes meeting and an awareness session with the Project Leader of ISO 21001 and Founder & CEO of COAE, online on March 9, 2023 to provide orientation on the certification process and necessary preparations required before proceeding with audits. Coordinator fixes the internal auditor training for selected faculty from each department. Faculty to be trained as Internal Auditors is informed of dates of training and shared material. 11 Faculty complete training in desired mode for certification, which is reported in staff council meeting dated 25.5.23.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment****6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

Our college's vision and mission statements adeptly convey its quality policy, accompanied by meticulously crafted strategic and action plans taking into account the needs and expectations of various stakeholders, students, faculty members, and employers. Each policy undergoes thorough consideration at multiple levels. This year in its pursuit to train students to enhance their employability, college offered various add-on skill development certificate courses, training more than 450 students. Besides, diploma in Chinese and Japanese and summer internship programs were started this year for students. We became the first college of Delhi University to start Community Radio "TARANG" aired on FM frequency 90.0, spanning over radius of 10 kms, this unique educational and infotainment channel is made available across the country as Android & I Store app, being one of the most important contributions in the technology space of our college & university. We began airing on 13th Feb 2023. The state-of-the-art studio is specially designed to train budding journalists and make available a platform to our faculty and students both. 62 desktop computers, one professional large screen and 9 smartboards have been added this year for teaching learning in addition to other advanced lab equipment. An excellent sports ground is ready with 3 cricket

pitches for Net practice; 2 pitches for tournaments; 1 football ground, 1 volleyball ground and a ground each for kho-kho and kabaddi. Two new Computer Labs with 80 computers capacity, one Yoga and Activity room and a Gym will be added in another six months.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf2022/Strategi c%20Plan%202020-25%20RLAC.pdf">https://rlacollege.edu.in/pdf2022/Strategi c%20Plan%202020-25%20RLAC.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

RLA, Delhi University-maintained institution, with Governing Body (GB) chaired by a nominee of the Vice Chancellor, and its members appointed by the University for a 2-year term. Rotationally, two faculty members; one non-teaching staff are part of GB. Executive decisions are made by GB through its sub-committees. Administrative leadership is under the guidance of Principal, supported by Section Officer (Administration), Bursar, Section Officer (Accounts), support staff. Staff Council, a statutory body, implements GB decisions related to academic, extra-curricular, and infrastructural activities through its various committees. The secretary, elected from faculty for one-year term, plays pivotal role in Council, with Principal as Chairman. IQAC plays an important role in enhancing the quality of academics, planning, and administration, establishing and enforcing quality benchmarks. Staff Council committees furnish annual reports to IQAC. Service rules governing Principal, teaching, and non-teaching staff are as per UGC as adopted by the DU. All processes related to admissions, recruitment, Leave, promotion, procurement of equipment, and infrastructure development align with the guidelines set forth by UGC, DU, and GB. Teaching positions are filled as per roster, based on total teacher requirement for each academic session. Non-teaching staff recruitment follows the roster, in accordance with DU rules. Promotions for both teaching and non-teaching staff adhere to the stipulated rules of the University of Delhi. Grievance Redressal Committee addresses concerns from all stakeholders, along with ICC specifically designed to handle cases of sexual harassment. College is committed to compliance under section 4 (1) (b) of the RTI Act,

2005.

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/pdf/minutes-of-meeting/Minutes-of-Meeting-Staff-Council-May-2023.pdf">https://rlacollege.edu.in/pdf/minutes-of-meeting/Minutes-of-Meeting-Staff-Council-May-2023.pdf</a>
Link to Organogram of the institution webpage	<a href="https://rlacollege.edu.in/pdf/Final-organogram-2020-21.pdf">https://rlacollege.edu.in/pdf/Final-organogram-2020-21.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for teaching and non-teaching staff includes the following: Childcare leave to women employees, Medical leave, Casual leave, Earned leave as per Government rules, Medical Room facilities, Doctor and Psychologist facility, health checkup, Timely Medical reimbursements, Reimbursement of children's tuition fees, Group Insurance scheme, Provision of Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, Leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, Conveyance charges, Promoting self-development: Reimbursement of registration fees for attending Conferences/ Seminars/Symposia/Training Programs. Faculty is given

Study Leave for pursuing higher education, Sabbatical leave, Academic/Duty leave for conducting examinations, attend Conference/Seminar/Symposia and official meetings. Timely arrears disbursement, Staff Association tea club, R O drinking water, subsidized food in canteen, Ward quota for admission, Exemption of fees for wards. Winter Uniform for non-teaching staff, Non-Teaching staff Association, High speed internet and wi-fi, Bank across the road, Health centre at 500m in south campus. Separate Parking areas maintained for staff vehicles, Retirement celebrations for the staff. Recreational sports activities/tournaments for staff, Health checkup camp,

Some representative entries for welfare measures availed by staff in 2022-23 uploaded in additional information

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

64

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College, maintained by the University of Delhi and fully funded by the UGC, adheres to UGC Regulations on Minimum Qualifications for the Appointment of Teachers and other Academic Staff, incorporating amendments over time. The performance



evaluation of each employee occurs annually through the Annual Performance Appraisal Report (APAR) after one year of service. For the teaching staff, promotions are determined by the Performance-Based Appraisal System (PBAS) and the Academic Performance Indicator (API) Score. Beyond academic responsibilities, faculty members are assigned additional duties, with appropriate weightage factored into their overall assessment. Advance notice is provided to faculty members eligible for promotion, and the filled PBAS proforma is scrutinized by the office, IQAC coordinator, and Principal. Those due for promotion are recommended based on their API score and are required to appear before the screening/selection committee. Non-teaching staff undergo assessment through annual confidential reports and performance appraisal based on specified parameters. The overall evaluation relies on the cumulative grade determined by the Reporting Officer, which is then forwarded to the Principal. Satisfactory performance leads to promotions and financial upgradation under the MACP Scheme for non-teaching employees.

#### Promotions in 2022-23

a. 7 FACULTY MEMBERS PROMOTED FROM ASSOCIATE PROFESSOR TO PROFESSOR

b. 1 non-teaching staff promoted from Lab Attendant to Lab Assistant

c. 2 non-teaching staff promoted from office attendant to Junior Assistant

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/appointments-promotions.php">https://rlacollege.edu.in/appointments-promotions.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college meticulously maintains copies of budget proposals, sanctions, invoices, vouchers, and supporting documents for every purchase or event. Original bills are forwarded to the Accounts

Department, which facilitates payment through RTGS using Tally ERP software. At the end of the financial year, the Accounts Office consolidates and verifies all expenditures and transactions before submitting them for audit. A team of appointed Chartered Accountants thoroughly examines bills, vouchers, books of account, bank statements, etc., highlighting any discrepancies for necessary corrective action. The Chartered Accountants assist in the preparation of balance sheets, which are then approved by the Bursar, Principal, and Treasurer of the Governing Body for final approval and signatures. To ensure adherence to General Financial Rules regarding income and expenditure, an annual external audit is conducted by the office of the Director General of Audit Central Revenues on behalf of the Comptroller and Auditor General (CAG) of India. In the event of audit objections, necessary compliance measures are noted, and the head of the institution is promptly informed for corrective action. Additionally, the University of Delhi periodically conducts internal audits. The audit for the fiscal year 2022-23 was conducted by CAG personnel, Manish Sharma (Senior Audit Officer), Santosh Kumar Jha (Assistant Audit Officer), Kumar Chandra Bhanu Prasad. (Assistant Audit Officer), and Shubham Singh (Senior Auditor), spanning from September 26, 2023, to October 5, 2023, covering a period of 5 days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

10.778

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Grants-in-Aid provided by UGC is allocated to cover expenses of salary and pension of college staff. The Maintenance and General Fund (MGF) primarily supports physical upkeep of the college. Annual fees are directed towards various expenditures, including laboratory maintenance, stationary needs, costs associated with co-curricular activities, and other miscellaneous expenses. The college constitutes a number of committees to ensure efficient resource utilization. Departments submit their requirements to Infrastructure Committee, which evaluates and presents them to Principal for approval. The Library Committee, comprising the librarian, Convener, and teacher in charges, oversees fund allocation, acquisition of books, journals, and periodicals as per requirement submitted by departments. Financial assistance to students in need is facilitated by Fee Concession and Student Aid Fund Committee, based on economic condition and academic performance of student. Staff Council Committees submit budget estimates and advance requirements for planned events to Principal for approval. Funds are disbursed either as advance or against original bills after thorough scrutiny by Section Officer (Accounts) and Bursar, with financial transactions meticulously recorded by the SO-Accounts. Internal and external audits are conducted to ensure transparency and efficiency in financial matters. Research grants received by faculty undergo approval for disbursements by Principal; Utilization certificates and Statements of expenditure are submitted annually to funding agency and at the conclusion of project term by principal investigators. The assetsof projects become part of college resources general pool. Endowment funds are utilized for awards and scholarships granted on annual day as determined by the award committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of RLAC was established in 2017. It conducts regular meetings to set quality benchmarks and recommend it for implementation based on feedback from all stakeholders. The IQAC has external experts from different fields and senior faculty members. The college IQAC prepares, Annual Quality Assurance Report, proposes new initiatives including certificate courses for students, conducts trainings/workshops/seminars/webinars for teaching and non-teaching staff. For example in 2022-23 IQAC recommended and initiated the process of ISO certification and nominated 11 faculty members from various departments for onsite internal auditor training program. IQAC also initiated the process for NIRF ranking by organising an orientation session for the faculty to give clarity on NIRF parameters. It recommended for constitution of a committee to look after all social media handles of the college and regularly post the information related to college achievements and events. IQAC discussed the steps to be taken for "Optimum Utilization of College resources" and infrastructural upgradations.

It proposed to purchase ERP system for Attendance, IA, Societies, Placement and Faculty information and screened the vendors for its Implementation from 2023-24. It organised a Workshop on Introduction to Cyber Security for students and staff and Two Days Prashasnik Hindi training programme for non-teaching and teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://rlacollege.edu.in/iqac.php">https://rlacollege.edu.in/iqac.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During 2022-23, IQAC spearheaded following transformative initiatives which reflect the college's commitment to holistic education, research, and skill development, fostering an enriched academic environment:

- a. College diligently implemented the Undergraduate Curriculum Framework (UGCF)-2022 in alignment with NEP 2020 adopted by University of Delhi. A committee was established to ensure the seamless incorporation of UGCF 2022, offering students diverse array of Skill Enhancement Courses (SEC), Generic Elective (GE), Value Added Courses (VAC), and Ability Enhancement Courses (AEC) across departments. Notably, Hindi under AEC language was introduced; college joined a cluster of institutions to provide students with additional Indian language options.
- b. College embraced Common University Entrance Test (CUET) scores for undergraduate and postgraduate admissions, admitting 829 students in UG courses and 6 students to PG program in Hindi. Five new Ph.D. students were enrolled under faculty supervision.
- c. Faculty orientation for UGCF-2022 based on NEP through national conference on "NEP 2020: New Trends in Higher Education" with 255 participants. An International Conference on Sustainable Geotourism and more than 42 webinars/seminars/workshops were organised by departments/societies.
- d. College introduced tenadd-on skill development certificate courses, training over 500students, and diploma courses in Chinese and Japanese. A week-long Hands-on workshop titled "Basic Techniques in Microbiology" was held, as part of 100-day skill festival in 100year completion of University of Delhi.
- e. Research and IPR cell facilitated Summer Research Internships, benefiting 56 students.
- f. Two-days "Prashasnik Hindi" training program organized by IQAC and Hindi department for non-teaching staff, attended by 35 participants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://rlacollege.edu.in/pdf-profile/RLAC-annual-report_26.4.23-2022-23.pdf">https://rlacollege.edu.in/pdf-profile/RLAC-annual-report_26.4.23-2022-23.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college takes various steps to foster gender equity and awareness with a comprehensive gender policy accessible on the college's website. Gender Sensitization Committee, Grievance Redressal Committee, Anti-Ragging and Discipline Committee, Internal Complaints Committee, Students Union Advisory Committee, Women Welfare Advisory Committee, and Mentoring Programme, primarily works with the aim of equality and unity amongst all genders and the development of students by providing them a safe space for a healthy discussion and a platform to showcase their skills and thoughts on various issues that matter today. To ensure

safety, the campus has 24x7 CCTV surveillance, security personnel, routine ID cards checks by security upon entry; a dedicated counsellor to address emotional and social concerns of students; girls' common room with a sanitary napkin vending machine; a changing room for male sports students. During this session, several events were conducted including a poster-making competition on the theme "Gender equality for a sustainable tomorrow was conducted; creative writing event on "Gender Equality for Sustainable Development" ; talk session in collaboration with NDDLISA titled 'Sparsh- GIVE CARE NOT SCARS- ENDING VITRIOLAGE- AN EFFORT THROUGH LEGAL AWARENESS' and a seminar focusing on creating inclusive educational spaces for transgender individuals to promote gender equity involving student gender champions. In the college magazine, a dedicated section on women empowerment and gender issues was allocated for students to express their views.

File Description	Documents
Annual gender sensitization action plan	<a href="https://rlacollege.edu.in/pdf/Gender%20Policy.pdf">https://rlacollege.edu.in/pdf/Gender%20Policy.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://rlacollege.edu.in/AQAR_2022_23/PART_B/Criteria_7_AQAR_2022_23/7.1.1.-supporting%20document%20gender_year-2022-23.pdf">https://rlacollege.edu.in/AQAR_2022_23/PART_B/Criteria_7_AQAR_2022_23/7.1.1.-supporting%20document%20gender_year-2022-23.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution has effective waste management practices. The E-waste Management Committee, Solid Waste Management Committee, and Water Management Committee under the Swachhta Action Plan, oversee waste management. There is segregation of biodegradable and non-biodegradable waste followed by its transport to designated MCD waste boxes. Liquid waste is appropriately disposed of, with non-harmful and sanitation waste directed to the main sewer under constant monitoring. Microbiology department strictly adheres to GLP for biohazardous waste disposal; red bins for proper segregation; Live microbes discarded post-autoclaving and annual contract for biowaste collection. Laboratories refrain from using radioactive materials, and hazardous chemicals are managed according to Material Safety Data Sheets (MSDS). E-waste undergoes disposal through auctioning. Organic waste, including leaf litter and canteen food waste, undergoes in-house composting, producing manure for the college garden. Paper waste is shredded, provided to recycling vendor, who supplies recycled printing paper. Wastewater from a 500-liter/hour reverse osmosis (RO) plant is recycled for washrooms and irrigation. The campus is entirely free of single-use plastic. During 2022-23, the Departments, NCC and NSS conducted cleanliness drives. Under the MoU with Sustainable India Trust under several events including "PARYAV-YEPARVHAI DHARAKA"; Sort the garbage game were conducted to bring awareness in the youth around the idea of sustainability. Shuchita, The Cleanliness, and Hygiene Society ensured maintenance of cleanliness and hygiene in the college premises.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is dedicated to creating an inclusive environment that fosters sensitivity, tolerance, and harmony, acknowledging cultural, regional, linguistic, communal, socioeconomic, and other diversities. Various entities within the institution, including NSS, NCC unit, Enactus, Women's Welfare Advisory Committee, Sugam,

Gender Sensitizing Committee, North East Society, and Equal Opportunity Cell, actively organize numerous activities to instil moral values among students and staff. For instance, Northeast society provides a platform to support the North East students, to help them mingle with students of other states. For instance, the North East Society serves as a platform to support students from the North East, facilitating their integration with peers from different states. The Equal Opportunity Cell concentrates on fostering inclusivity by educating students from marginalized backgrounds about their constitutional entitlements through seminars and conferences, and streamlining their admission processes. The ultimate goal is to improve their academic performance and empower them to realize their full potential. This year, the SUGAM committee organized a sensitization drive and a unique Hunar Utsav, which garnered excellent enthusiasm. Additionally, the college has taken the initiative to create audiobooks, such as those for political science courses, catering to students with Multi Disability Retinitis Pigmentation and Cerebellar Ataxia.

To support differently-abled students, the college provides essential facilities like tactile paths, ramps, elevators, Braille books, laptops, and accessible hardware and software in the library. Faculty members actively mentor students, helping them overcome social antecedents, doing bilingual teaching, establishing a buddy system to address fears and encourage self-expression.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is actively engaged in conducting diverse awareness programs, aiming to inspire students and staff to embrace responsible citizenship by fostering an understanding of the country's constitution. The NSS, NCC and all committees orchestrated events in 2022-23 such as QUIZ on Revolutions for Azad Bharat, Har Ghar Tiranga Graffiti Art Event, Parakram Divas, National Voters day, Gandhi Jayanti, Republic Day and independence day, birth anniversary celebration of Sardar

Vallabhbai Patel (PledgeTaking& DocumentaryScreening), heritage tours highlighting the importance of Indian Constitution, emphasizing the struggles for freedom and the enduring significance of constitutional principles. Special lectures aim to enlighten students about their rights and responsibilities as responsible citizens Institutional ethics committee and academic integrity panel are in place to ensure research and writings conforms to ethical standards. Students actively engage in community service, including cleanliness drives in Swatchta Pakwada within the campus and neighbouring slum, as well as tree plantation initiatives to create a clean and green environment. All such events are held with active participation of student body with Society Student office bearers also being elected through democratic process and guided by faculty mentors.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf">https://rlacollege.edu.in/pdf/Final-Samdri_shti-2023-19-5-23-compressed-compressed.pdf</a>
Any other relevant information	<a href="https://rlacollege.edu.in/pdf2021/NCC-report-2022-23.pdf">https://rlacollege.edu.in/pdf2021/NCC-report-2022-23.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

These events provide opportunities for students to learn different cultures, traditions, and histories giving a broader understanding of global diversity and develop cultural empathy and sensitivity. These events foster a sense of community among students, faculty, and staff. National and international commemorative days have educational significance enhancing students' learning experiences beyond the classroom and encourages critical thinking and reflection. Also, with these college becomes more welcoming and inclusive for students from diverse backgrounds with such events. It also contributes to students' personal growth and development stepping out of their comfort zones, and develop skills such as event planning, leadership, working in teams, and intercultural communication. These skills are valuable for their future professional endeavours. Engaging with national and international commemorative days promotes awareness of global issues, and fosters a sense of responsibility towards addressing social, environmental, and humanitarian challenges.

The college IQAC has finalised and recommended a list of such days to be celebrated/observed annually by departments/societies to inculcate and nurture the human values of Sacrifice, Dedication, Patriotism, Equality, unity such as through Independence Day, Republic Day and Gandhi Jayanti, Indian Army Day, Parakram Diwas, National youth day, National Voter's Day celebrations. Besides, World Braille Day, International Women's Day, International Yoga Day, National Statistics Day were among some of the other days observed/celebrated this year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Inspiring Innovation: Cultivating a Dynamic Research Environment:**The College has established a robust framework for promoting research through College Research Grant which trained 50+ students, in designing research studies, methodology, implementation, result analysis, report and scientific writings leading to 5 research articles in international journals, 11 presentations in international conferences and 7 dissertations by the students and total publications of 83 and 30 book/book chapters by faculty. Two extramural grants obtained by faculty of 20 and 28 lakh reflecting the recognition of the institution's research capabilities to contribute meaningfully to the advancement of knowledge. More PhD student enrolment, fostering a culture of mentorship. College secured one patent. College promoted summer internships to provide hands-on research experience. College entered into MoUs with TLC, THSTI for facilitating knowledge exchange, training and research. The challenge only being limited space in college.

**Towards a Sustainable Campus Community: Promoting environmental Awareness and Action:**The College promotes environmental awareness among students and staff, focusing on sustainable development and social responsibility towards the environment aligning its efforts with the United Nations' sustainable development goals. Initiatives include managing solid, liquid, and e-waste, promoting water conservation through rainwater harvesting, and maintaining a green campus. Solar panels enhanced energy self-sufficiency, reducing the carbon footprint and setting a sustainable energy model. The College engaged in national and international seminars on environmental science and policy, fostering collaboration with experts. Recognized with award "Cleanliness Champion" from MCD, it excels in sustainability across sanitation, waste, water, energy,

and greenery. These college also undertook environment friendly practices at Pattiya village cluster, Almora.

File Description	Documents
Best practices in the Institutional website	<a href="https://rlacollege.edu.in/best%20practices-2022-2203.php">https://rlacollege.edu.in/best%20practices-2022-2203.php</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Amplifying Awareness: Community Radio's Role in Knowledge Dissemination**"The college took a unique initiative to start and become the first college of Delhi University to have Community Radio "TARANG" aired on FM frequency 90.0, spanning over a radius of 10 kms. This unique educational and infotainment channel has been made available across the country through Spotify, Android & I Store, as one of the most important contributions in the technology space of our college and university. We began airing on `13th Feb 2023. The state-of-the-art studio withtwo rooms for recording, and one room for production work. Community radio empowers students by providing a platform for media production, broadcasting, nurturing their communication skills. It amplifies the voices of diverse students, to express opinions, concerns, and creative works, fostering inclusivity and cultural exchange. It helps in disseminatinginformation on local issues and events, and discussions on civic responsibility. Students engage in creating programs on health, education, entertainment, and culture. Noteworthy events like the World Book Fair and DU admission process are covered through engaging discussions and live sessions. Eminent figures like Shridhar Ramamurthy shared insights, while awareness is raised through radio dramas on important days like World Autism Day and Vaccination Day. Renowned journalists collaborated on World Press Freedom Day, and athletes share their stories on Athlete's Day. Programs also focus on career paths like Environmental Journalism and Sports Journalism, enriching students' learning experiences.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- NIRF ranking of the College
- ISO21001;2018 certification of college
- Completion of Permanent Appointments of teaching and non-teaching staff.
- To establish Skill Centre for Basic analytical techniques and Genomics, information Technology
- Infrastructural Upgradations:ERP modules for student attendance, society functions, faculty information and placements to be started;Purchasing Computers for high end processing ;Setting up of Geoinformatics lab;Setting up of language Lab;Upgradation of instrumentation as per NEP curriculum
- Expand and strengthen the collaboration with International Universities
- To deepen the researchendeavor; emphasis on learning by doing: projects, Studio based practical sessions; Short films preparation on diverse topics
- Organise Faculty Development Program on Genomics, metagenomics, International conference on AMR
- Organize seminars and workshops relating to Financial literacy,Startupsand Entrepreneurship
- Outreach Activities related toGeoheritagefor wider audience; Enhance educational visits toPattiyavillage cluster forgeotourismfor outreach by various departments