



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | RAM LAL ANAND COLLEGE |
| Name of the head of the Institution | | Dr RAKESH KUMAR GUPTA |
| Designation | | Principal (in-charge) |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 011-24112557 |
| Mobile no. | | 9891369197 |
| Registered Email | | rlac.du@gmail.com |
| Alternate Email | | rlaiqac@gmail.com |
| Address | | Ram Lal Anand College, University of Delhi 5, Benito Juarez Road, Dhaula Kuan |
| City/Town | | New Delhi |
| State/UT | | Delhi |
| Pincode | | 110021 |

| 2. Institutional Status | |
|--|----------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | central |
| Name of the IQAC co-ordinator/Director | DR PRERNA DIWAN |
| Phone no/Alternate Phone no. | 01124112557 |
| Mobile no. | 9871290711 |
| Registered Email | rlaiqac@gmail.com |
| Alternate Email | dr.pdiwan@gmail.com |

| 3. Website Address | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://rlacollege.edu.in/pdf/aqar-2018-19-submitted-1st-feb2020.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://rlacollege.edu.in/pdf/College Academic calendar.pdf |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|----------|------------|-------------|----------------------|--------------------|--------------------|
| | | | | Period From | Period To |
| 1 | B++ | 2.84 | 2018 | 02-Nov-2018 | 01-Nov-2023 |

| | |
|---|--------------------|
| 6. Date of Establishment of IQAC | 09-Mar-2017 |
|---|--------------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|--------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Certificate Course | 25-Sep-2019 | 44 |

| | | |
|--|--------------------|------|
| entitled | 5 | |
| Certificate Course entitled | 29-Feb-2020 145 | 27 |
| Remedial classes | 11-Nov-2019 20 | 300 |
| Enhancing use of ICT tools by Faculty for teaching; Online classes held regularly during the lockdown period using various platforms like zoom, Google meet, Cisco Webex, Zoho etc; Study material shared with students through email id/website and LMS | 23-Mar-2020 70 | 2252 |
| Feedback collected from parents, alumni and employers | 22-Jul-2019 365 | 2252 |
| Coursewise feedback system for students introduced (revision of earlier feedback system) | 22-Jul-2019 365 | 2252 |
| First Parent Teacher Meeting | 02-Nov-2019 1 | 100 |
| Online Interaction sessions parents and students during lockdown | 07-May-2020 6 | 2252 |
| Internal Academic Audit by IQAC | 02-Jan-2021 6 | 92 |
| Institutional Academic Integrity Panel constituted | 20-Jan-2020 133 | 92 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|---|--|-----------------------------|---------|
| INSTITUTION | SEMINAR GRANT | GANDHI BHAWAN, UNIVERSITY OF DELHI | 2019 365 | 10000 |
| INSTITUTION | SEMINAR GRANT | GANDHI SMRITI AND DARSHAN SAMITI | 2019 365 | 106000 |
| DEPARTMENT OF MICROBIOLOGY | STAR COLLEGE SCHEME RECURRING GRANT | DBT | 2020 365 | 500000 |
| DEPARTMENT OF | STAR COLLEGE | DBT | 2020 | 1500000 |

| | | | | |
|---------------------------|--|---------------|--------------|-----------|
| MICROBIOLOGY | SCHEME NON-RECURRING GRANT | | 1095 | |
| INSTITUTION | GRANT TOWARDS NON SALARY, SALARY, PENSION AND PROPERTY TAX | UGC | 2019 365 | 247190633 |
| FACULTY | EXTRAMURAL RESEARCH GRANT | DBT | 2019 365 | 200000 |
| FACULTY | EXTRAMURAL RESEARCH GRANT | IMPRESS-ICSSR | 2019 730 | 199600 |
| INSTITUTION | OLD PENDING GRANT | UGC | 2019 365 | 5256199 |
| FACULTY | EXTRAMURAL RESEARCH GRANT | IMPRESS-ICSSR | 2020 730 | 320000 |
| FACULTY | EXTRAMURAL RESEARCH GRANT | NMHS | 2019 1095 | 10194700 |
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| | |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
| Upload latest notification of formation of IQAC | View File |
| 10. Number of IQAC meetings held during the year : | 2 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

| |
|---|
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) |
| <p>1. On 16th September 2019, workshop on rules/regulations of leave, LTC, Medical etc. was organized by IQAC for the faculty members, administrative staff and other nonteaching employees. The session was conducted by Dr. Bhuwan Jha, exAssistant Registrar, University of Delhi. 2. Workshop on LOCF (Learning Outcomebased Curriculum Framework) was conducted for the faculty members on 16th September, 2019, for effective implementation of the new pedagogical method and course revision. Prof. Pankaj Arora (Coordinator, LOCF Committee) and Dr. Haneet Gandhi (Member, LOCF Committee) oriented the faculty on the new quality initiative of LOCF by University of Delhi. 3. A Faculty Development Workshop was organised by Library committee in association with IQAC entitled "Using ELibrary Resources: INFLIBNET and University of Delhi Library" on 30th January 2020, where Prof. J P Singh Joorel, Director, INFLIBNET Centre Member, CARE (MHRD</p> |

Initiatives) and Dr. KP Singh President, SRFLIS Gen. Sec. Delhi Library Association , Faculty, Dept. of Library Science, University of Delhi were invited . This was also attended by library staff. 4. A webinar was conducted jointly with IQAC of Sri Guru Nanak Dev Khalsa College on "Benefits of Digital Administration in Lockdown" on 1st May, 2020. Mrs. Keya Mukherjee, Maniben Nanavati Women's College, Mumbai was invited as the speaker. 5. Internal Academic Audit by IQAC 2nd January to 9th January 2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|---|
| Coursewise feedback system to be introduced, Feedback from parents, employers and alumni | Started and being analysed and used for quality improvement. |
| Parent teacher meetings to be initiated one per semester | I PTM held on 2nd November 2019 and II PTM scheduled for 4th April 2020 cancelled due to lockdown; Series of online meetings held with students and parents |
| Internal academic audit by IQAC | Completed and suggestions given to all departments |
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| ERP system software to be added for attendance and Internal Assessment by providing access to faculty and students | ERP system for attendance and internal Assessment marks purchased and login id and password given to teachers. |
| Construction of changing room for boys and girls sports students | Construction of changing room for boys completed and handed over |
| Upgradation of computers in labs | 40 computers worth INR lacs, purchased |
| To orient the faculty on new LOCF teaching pedagogy, workshop on Outcome Based Education to be organised by IQAC | IQAC organised a workshop on Outcome Based Education where University of Delhi Coordinator and Member LOCF committee were invited as Resource Persons |
| To organize National and International Seminars/workshops/FDP by all departments | 3 International, 4 National conferences/Seminars, 19 Workshops, 16 Webinars, 20 expert lectures, 19 Alumni lectures, 5 Faculty Development Programmes and 13 Educational trips organised by the college |
| To launch new certificate/ Add on courses | "Following were completed: Personal Tax Planning and E-Filing Graphic Designing Boot Camp Cyber Forensics Hindi Translation/Anuvad Chinese language in collaboration with Department of East Asian Studies, University of Delhi Japanese language in collaboration with |

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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| STAFF COUNCIL | 25-Jun-2021 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

26-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

As part of the academic quality initiative, ERP system for attendance and internal assessment has been implemented in 201920. Students have been given Bar coded Identity cards in this session. Besides, Ram Lal Anand College has following Modules operational (as below) of Management Information system: 1. Module for online payment of fees by students which take care of annual fees and examination fees charged by students through Adusys (UBI). The fees for certificate courses and FDPS and conferences is also charged online.2. The College has a dedicated module for staff salaries, arrears and income tax calculation, pension, Account ledger, cash book and bank reconciliation. Every month, this autogenerates and sends salary statements to employees through email. 3. There are modules linked for GeM, Eprocurement and Etendering. 4. Library is running with OPAC system functional for easy access and location of books in the library. 5. CCTV and security systems in place. 9. All notices to Faculty are sent through a dedicated email. The notices

for students are sent through sms, email and displayed on website. 6.The college is part of Management Information system of University of Delhi, which gives it access for uploading of practical examination marks, Internal continuous evaluation data and printing of admit card for semester end examination of students. 7. A dedicated admission portal of University of Delhi is in place for online registration, printing of admission forms and confirmation of admission to college. The university also developed a portal for open Book examination (OBE) and evaluation during lockdown with selective access to faculty and students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ram Lal Anand College is University maintained institution and adopted the revised LOCF framework of curriculum prescribed by the University of Delhi in 2019-20. Before each academic session preparations are made for a seamless teaching-learning journey ahead. • College prepares its academic calendar in sync with University Academic calendar. Each constituent department draws its own as well. • Staff council committees and departmental committees involved with allocating workload, preparing time-table, looking after infrastructure begin to work in tandem to ensure proper functioning of teaching-learning from day one of the academic session. • The session begins with orientation program for new students and parents • Duly approved time-table are shared with all faculty through mail, displayed on website and in front of every class rooms for students. • Lesson plan prepared and readings (prescribed/suggested) in the respective papers are made available in the college library and curriculum related references are regularly updated. • Laboratory chemicals, equipment/tools, protocols upgraded as per the curriculum needs. • The Internal Quality Assurance Cell (IQAC) in tandem with the Academic Affairs Committee monitors effective implementation of the curriculum throughout the year. • Remedial classes scheduled at the end of each semester for needy students to cope with the curriculum. • Educational tours, field projects, seminars, symposia, workshops, alumni interactions, heritage walks, film screening etc. to enhance students' experiential learning besides classroom learning. • Innovations consistently adopted at departmental levels including peer-tutoring and group viva whereby fast learners help more needful students and bilingual teaching-learning (wherever required) • Question banks are regularly updated to ensure students become well-versed with the latest question papers. Use of diverse ICT tools has become a consistent practice. As it happened across educational institutions world over, the global pandemic Covid-19 abruptly forced teaching-learning activity to make a sudden and arduous shift to online teaching-learning. College ensured that a helping hand was extended from an institutional perspective to each student in need. • All faculty members adopted to online mode from mid-March 2020 without any delay. • Teaching-

learning continued using ICT tools and in the meanwhile study material was speedily prepared and shared with all students. Those students who faced technologically challenged situations were provided additional support so that they could also be brought at par with others. • Efforts also started to institutionally bridge together each teacher and every student through the adoption of Google-Suite package by the college, later under which formal institutional email IDs were provided to every faculty and all students. Thereafter online classes evolved to become more organized and many other co-curricular and extra-curricular activities also started to gradually re-appear, in online format, on a regular basis. • A number of webinars by distinguished speakers, co-curricular & skill-enhancement courses, extra-curricular activities, online meetings, on Zoho, Zoom and Google Meet platforms, during the latter half of 2019-20 session, is evidence pointing towards the sincerity of our college fraternity in trying its best to limit the huge impact of Covid-19 over the normal functioning of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| Personal Tax Planning and E-Filing | NA | 29/02/2020 | 10 | YES | YES |
| Graphic Designing Boot Camp | NA | 25/09/2020 | 5 | YES | YES |
| Cyber Forensics | NA | 27/05/2019 | 5 | YES | YES |
| Hindi Translation/Anuvad | NA | 01/02/2020 | 24 | YES | YES |
| Chinese language in collaboration with Department of East Asian Studies, University of Delhi | NA | 17/08/2019 | 45 | YES | YES |
| Japanese language in collaboration with Department of East Asian Studies, University of Delhi | NA | 17/08/2019 | 50 | YES | YES |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
|------------------|--------------------------|-----------------------|

| | | |
|---------------------------|---|------------|
| BA | BA Hons Political Science-Constitutional Govt. & Democracy in India(12321102) | 20/07/2019 |
| BA | BA Hons English- Indian Classical Literature (12031101) | 20/07/2019 |
| BA | BA Hons English-European Classical Literature(12031102) | 20/07/2019 |
| BA | BA Hons Hindi-????? ???? ?? ???? ???? ?? ??????(12051101) | 20/07/2019 |
| BA | BA Hons Hindi-????? ????? (?????? ???? ????????) (12051102) | 20/07/2019 |
| BA (Journalism) | BJMC-????????? ??? ?????????? (11011107) | 20/07/2019 |
| BA (Journalism) | BJMC?????? ?????????????? ?? ?????????(11011104) | 20/07/2019 |
| BA | BA Hons. History- History Of India-1(12311103) | 20/07/2019 |
| BA | BA Hons History -Social Formations & Cultural Patterns in Ancient World(12311104) | 20/07/2019 |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--|---|
| Nil | CBCS implemented from 2015 in all Programmes | Nil |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 188 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--|----------------------|-----------------------------|
| Human Values Ethics and Life skills | 20/07/2019 | 213 |
| Yoga and Meditation | 19/06/2019 | 60 |
| Course on Yoga | 23/09/2019 | 45 |
| Course on Yoga | 15/01/2020 | 15 |
| Certificate course on Soft-skill development | 31/10/2019 | 55 |

| | | |
|--|------------|-----|
| Self Defense training | 06/11/2019 | 64 |
| Madhubani Painting training | 17/11/2019 | 29 |
| Training for Cardio-Pulmonary Resuscitation (CPR) was conducted by a team of doctors from Indian Spinal Injury Center, ISIC, New Delhi | 21/02/2020 | 164 |
| IIRS-ISRO Outreach programme | 19/05/2020 | 20 |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|-----------------------------|---|
| Nil | AECC Environmental Sciences | 50 |
| Nil | AECC Environmental Sciences | 48 |
| Nil | AECC Environmental Sciences | 58 |
| BSc | B.Sc. (H) Geology | 38 |
| BSc | B.Sc. (H) Geology | 38 |
| BSc | B.Sc. (H) Geology | 28 |
| BSc | B.Sc. (H) Geology | 4 |
| BSc | B.Sc. (H) Geology | 2 |
| BSc | B.Sc. (H) Geology | 2 |
| BSc | B.Sc. (H) Geology | 5 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|---|
| Feedback Obtained |
| In its endeavour towards all-round excellence, RLA College has a practice of collecting feedback from all its significant stakeholders. In 2019-20, feedback forms were revised by IQAC and course wise feedback system has been introduced to get more meaningful data . We have institutionalized the mechanism of collecting feedback from all participants after any activity which is organized at the college level. The feedback is collected from students on various |

aspects including teaching-learning, curriculum, infrastructure, library by IQAC and discussed in IQAC/respective department meetings. Our principal also interact with students informally. The infrastructural requirements emerging from feedback are forwarded to infrastructure cum building committee for further action. Feedback has been collected from other stake holders of college including parents, employers and alumni in 2019-20. After a rigorous analysis of the feedback from all stakeholders, various actions are prescribed from time to time to facilitate improvement in the teaching-learning process. Example 1: Working on the feedback received from BMS students in 2018-19, an Income Tax Planning add on course was conducted in 2019-20 session to cater to the need of the students who wanted to learn taxation and its implications in real life. A 40-hour duration course, was aimed to train students on basic aspects of taxation. With the implementation of GST magnifying the impact of the taxes in various sectors/industries, it was necessary to introduce such a course for enhancing knowledge of the students which could also enrich their individual profiles with regards to getting placed in renowned companies. The course shall also benefit students preparing for competitive exams like CAT, SSC, and Bank Probationary Officer etc. Example 2: Based on students' feedback Geology Department organized interactive sessions/ lectures of alumni pursuing higher education at reputed institutions or doing exceptionally well at professional levels. Example 3: Political Science Department wherein the inclusion of students' feedback has been mandated in the manifesto of candidates contesting in the departmental society election. This way the accountability of elected office bearers thus can be tracked later on and there also takes place deepening of democratic values among student fraternity. The practice of collecting and working on students' feedback went a notch higher when the teaching-learning exercise shifted to online mode during global pandemic Covid-19. Now collection of feedback has been completely transformed to online Google Forms too and each department (for its events) as well as college continues to collect insightful feedback. The data is regularly discussed in departmental meetings and at the IQAC and Academic Affairs Committee levels. The college consistently tries to improvise teaching quality, extra-curricular activities and career related desires of students by taking feedback insights very seriously. Special certificate courses, coaching classes for competitive exams, add-on courses are being readied and meticulously planned for the near future based on the students' feedback. Collaborations are already in the pipeline and being formalized to begin various activities in association with different kinds of specialized organizations, institutions and experts.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--|---------------------------|--------------------------------|-------------------|
| BCom | Programme | 85 | 138 | 73 |
| BCom | Hons | 68 | 126 | 59 |
| BA | BMS (Bachelor of Management studies) | 51 | 101 | 52 |
| BA (Journalism) | BJMC (Hindi Patrakarita evam Jansanchar) | 22 | 25 | 22 |
| BA | Programme | 85 | 150 | 105 |

| | | | | |
|---------------------------|-------------------------------|----|-----|----|
| BSc | (Hons) computer Science | 34 | 141 | 70 |
| BA | (Hons) English | 68 | 102 | 67 |
| BSc | (Hons) Geology | 34 | 51 | 35 |
| BA | (Hons) Hindi | 68 | 102 | 83 |
| MA | Hindi | 12 | 17 | 12 |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 2252 | 22 | 93 | Nil | 3 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 93 | 92 | 82 | 30 | Nil | 64 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor-Mentees concept at Ram Lal Anand College ensures a constant interaction between the faculties and the students. The motto is to help students in infusion of knowledge, guidance, emotional support and helping them in development of character. Staff council secretary undertakes the task and assigns a group of 20-25 students to each faculty member to discuss and counsel them on their academic and personal concerns. A notice/circular is taken out for the same. The major highlights of the concept in 2019-20 are as follows: 1. Unique Inter-departmental approach of assigning students. 2. Minimum of 2 interaction sessions in a month, though mentors are 24 X 7 approachable on phone/Whatsapp/email 3. Register is maintained with entire details of their mentees 4. One to one discussion and guidance over Academic, Financial, Welfare Personal requirements, Career, Higher Education requirements. Guidance to mentees about institution's objectives goals and their role apart from informing them about college activities. We ensure that they get the best possible guidance through our own experiences which could help them in choosing the right path. Even during the nationwide lockdown due to COVID-19 all possible measures were made to interact with students and the Mentors reached out their mentees online using Google Meet, Zoom Meetings and other Online Platforms. Meetings were scheduled frequently so that we are in constant touch with the mentees and all their problems are resolved during this stressful period. During these sessions if the problem is personal, then special care is taken to analyse the root cause of the problem, see how it can be solved and what that particular student thinks about the problem. By getting their views on the problems stated by them, it's easier for us to see and correct their way of looking at the problem. During mandatory field tours the students are encouraged to interact freely with the teachers who accompany them as the students and teachers remain in close proximity for a number of days at a stretch. This period is also used for counselling the students about how to cope with different kinds of pressures. Final year students are also mentored by alumni during alumni interaction to help them analyse job profiles and different

career options after completion of their graduation. Advance learners are also encouraged to take up internships and industry based projects by their mentors. Students are also encouraged to participate in extra activities organisation like management of technical fests, quiz, debates, seminars, workshops etc and to attend field trips so as to make them learn beyond the prescribed course curriculum to motivate and develop confidence in them to help them excel in all fields.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 2252 | 93 | 1 : 24 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 109 | 93 | 14 | 10 | 59 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|---|
| 2019 | Mr. Rajinder Singh | Assistant Professor | Top Performing Mentor (NPTEL) |
| 2019 | Dr. Neeraj Kumar Sharma | Assistant Professor | Received Appreciation letter for redesigning the overall structure for B.Sc.(H) Computer Science, B.Sc. Program, B.A. Program(24th October 2019) from Department of Computer science North Campus |
| 2019 | Dr. Neeraj Kumar Sharma | Assistant Professor | Appreciation letter for delivering lecture to the participants of 2nd refresher course in e-learning e-governance conducted by UGC-HRDC on 27th September 2019 |
| 2019 | Dr. Neeraj Kumar Sharma | Assistant Professor | Appreciation letter to participate in the selection committee as an expert to select the candidates for admission to M.Sc. |

| | | | |
|---------------------------|-------------------------|---------------------|--|
| | | | Computer Science on 1st and 2nd August, 2019 |
| 2019 | Dr. Neeraj Kumar Sharma | Assistant Professor | Appreciation letter to participate in the selection committee as an expert to select the candidates for admission to P.hD Computer Science on 4th and 5th September 2019 |
| 2020 | Dr. Prerna Malhotra | Assistant Professor | Best Paper Presenter at National Conference on SDG |
| 2019 | Dr. Prerna Malhotra | Assistant Professor | Award for Excellence in the field of Academics Dr. Kanwal Singh Memorial Award. |
| 2019 | Dr. Archana Gaur | Associate Professor | Shakti Achievement Award as a part of 12th National Women Excellence Award 2019 on 25th November 2019 |
| 2019 | Dr. Devendra Kumar | Associate Professor | Gandhi Bhawan, University of Delhi 2nd Oct, 2019 (on 150th Birth Anniversary of Mahatma Gandhi) felicitated with a Certificate and Metallic statue of Gandhi Expansion of Gandhian Thought |
| 2020 | Dr. Pooja Bansal | Assistant Professor | Certificate of Excellence Performace by Dept. Of Applied Science, The Northcap University, 17 May, 2020 Excellence Award Certificate in Math ?Rates Quiz |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BCom | 503 | III | 22/12/2019 | 02/07/2020 |
| BCom | 503 | IV | Nil | 02/08/2020 |
| BCom | 503 | V | 22/12/2019 | 17/05/2020 |
| BCom | 503 | VI | 21/08/2020 | 15/12/2020 |
| BA | 501 | I | 24/12/2019 | 22/05/2020 |
| BA | 501 | II | Nil | 02/08/2020 |
| BA | 501 | III | 19/12/2019 | 20/05/2020 |
| BA | 501 | IV | Nil | 08/08/2020 |
| BA | 501 | V | 19/12/2019 | 17/05/2020 |
| BA | 501 | VI | 21/08/2020 | 28/11/2020 |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adopted all the evaluation directions issued by the DU vide its ordinance VIII-E for Internal Assessment. The university has taken various initiatives from time to time to improve the level of education like the annual system, semester system, FYUP, CBCS and now LOCF. Internal Evaluation is done for total 25 marks in each course, divided into three components: Assignment, Test and Semester Attendance, in which 10 marks each are given to Internal Test and Assignments, and 5 mark to attendance in each course. In the new COVID 19 guidelines issued by the Delhi University in 2019-20, the evaluation for Internal Practical Assessment was done on the basis of online assignments in the even semester. Also, in this session OBE (Open Book Examination) was conducted for the students due to country-wide lockdown. All the regular classes, assignments, tests and various evaluations were made Online through LMS during this period. Student's subject knowledge is also assessed through direct and indirect methods of assessment methodology/tools like comprehensive examination, objective tests, mock viva etc. Corrected answer scripts are shown to the students for scrutiny. Throughout the semester, academic performance of the students is evaluated by the teachers through various means like Mock tests, e-Quiz, PPT presentations, group discussions, participation in class etc. Few Departments also conduct the Internal Examinations of 2-hour duration is conducted in the mid of each semester for all theory papers, so that each one gets an opportunity to get evaluated. The faculty generally incorporates the dates of submissions and tests in departmental academic calendar or through notices. The students going in for camps as in NCC, NSS activities, sports tournaments or other events are generally considered and given extra time if requested. The students who fall sick on day of tests/submissions are also given fresh dates for submission on health grounds. After being evaluated by every faculty member of their respective papers, the entire IA calculation is shared with students and discrepancies are rectified before submission to the teacher-in-charge for review by Departmental Moderation committee, which is constituted in every academic session. The marks are then moderated based on percentage, crosschecking of marks, round-off and other parameters and then the final lists are submitted to IA monitoring committee of college for uploading. After uploading, the marks are displayed prominently on the notice board and website/ shown. A dedicated email id has been created to take up student IA related grievances. A reasonable window is provided to the students to enable them to personally verify the IA marks and report any inaccuracies,

discrepancies and inadvertent omissions to the IA Committee for necessary action. Students personally verify and put their signatures on a copy of the course-wise list of IA marks submitted to the University. Any errors detected at this stage are taken up by the IA Committee and /or Grievance Committee on a case-by-case basis after thoroughly going through previous records and suitably resolved.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Ram Lal Anand College being a constituent college of the University of Delhi follows the Academic Calendar prepared by the University of Delhi for Admissions and Examinations. However, the college and Departments also prepare their Academic Calendars before the start of the session for seamless functioning. The college website has displayed all the information for students regarding examination, examination fees, Pass Percentage, Promotion Rules. During Covid-19 Pandemic, the Academic Calendar of Even Semester 2019-20 (January-May 2020) was revised in accordance with the revision of the academic calendar of the university. The classes/practical sessions were held online through lectures/audio/videos and virtual labs. The Internal Assessments were done through quizzes/tests/assignments taken through LMS (Google classroom/moodle/canvas). The practical assessments were also done in online mode. The dates of the same were informed to students through emails and website notices. The students of II. Semester and IV semesters were promoted to the next higher semester based on the internal assessment and the previous years performance. The VI semester (final year students of 2019-20) were evaluated through the new OBE (Open Book Examinations) online pattern adopted by the University of Delhi called which was conducted in August 2020. The results were announced by November 2020. A special cell was created in the college to address the concerns of the students appearing in the OBE exam. The teachers of the college evaluated the uploaded answer sheets on the portal of the university. A dedicated tab of Examinations was created on the college website. All necessary information and advisories were shared with students through this tab on the website, and through email and class Whats app groups. A senior faculty member was nominated as Nodal Officer for the Open Book Examinations. College made a committee to oversee the arrangements for students interested to use the IT infrastructure of the college during OBE. Faculty members counseled and guided the students before OBE to ensure students have stress-free examinations. The college office shared all downloaded question papers with students through email and class Whats app groups. The discrepancies in OBE evaluation were also resolved by the college by getting the pdfs of answer scripts of students evaluated and sent to the university for updated result declaration in a timely manner. The Practical examinations were also conducted through an online assessment and evaluation process.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://rlacollege.edu.in/pdf2021/SYLLABI-PO-PSO-CO-2019-LOCF-ONWARDS.pdf>,
<https://rlacollege.edu.in/pdf/Course%20Benefits.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| | | | | | |

| | | | | | |
|---------------------------|--------------------|---|----|----|--------|
| 518 | BA | B.A(Hons.) History | 69 | 68 | 98.55 |
| 516 | BA | B.A(Hons.) Hindi | 61 | 59 | 96.72 |
| 560 | BSc | B.Sc. (H) Geology | 29 | 29 | 100.00 |
| 511 | BA | B.A. (H.) English | 60 | 60 | 100.00 |
| 570 | BSc | B.Sc.(H) Computer Science | 46 | 46 | 100.00 |
| 504 | BCom | BCOM -Hons | 43 | 42 | 97.67 |
| 503 | BCom | BCOM -P | 89 | 77 | 86.52 |
| 590 | BMS | BMS | 54 | 52 | 96.30 |
| 593 | BA (Journalism) | B.A(Hons.) Hindi Patrakarita Evam Jansanchar. | 17 | 17 | 100.00 |
| 501 | BA | B.A(Progra mme) | 82 | 67 | 81.71 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://rlacollege.edu.in/pdf/Reports/STUDENT-SATISFACTION-SURVEY-REPORT-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--|----------|----------------------------|------------------------|---------------------------------|
| Any Other (Specify) | 365 | GRANT FOR SEMINAR | 1.06 | 1.06 |
| Any Other (Specify) | 365 | GRANT FOR SEMINAR | 0.1 | 0.1 |
| Students Research Projects (Other than compulsory by the University) | 365 | COLLEGE RESEARCH GRANT | 2.85 | 2.85 |
| Minor Projects | 730 | ICSSR | 8 | 3.2 |
| Minor Projects | 365 | ICSSR | 4.99 | 1.49 |
| Minor | 730 | ICSSR | 5 | 1.99 |

| | | | | |
|---------------------------|------|--------|--------|--------|
| Projects | | | | |
| Major Projects | 1095 | DBT | 25 | 15 |
| Major Projects | 1095 | MOEFCC | 199.99 | 101.94 |
| Major Projects | 1095 | ICMR | 35.9 | 12.3 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--|--|------------|
| Advantage IPR An Overview And Implications In Your Field (Online) By Dr. Chitra Arvind, Ph.D (Pharma), Mba, Pgdiprl, Llb, Advocate, Regd. Patent Agent | Department of Microbiology | 02/05/2020 |
| To orient and motivate students for innovation and entrepreneurship, an orientation program was held on 6th September 2019. Founder of StartUp Monk, Mr. Sivesh, an angel investor and a TEDx Speaker | Centre for Entrepreneurship and Technology Development RLA College | 06/09/2019 |
| Seminar by Shwarya Mehrotra (Founder and CEO of Metvy Group) on the theme of Entrepreneurship and Start-ups. Around 160 students along with faculty attended this seminar. | Career Counseling and Placement Cell | 05/08/2019 |
| "National Insurance Awareness And Agent Recruitment Worshop"By Sunil Verma Divsional Manager Nicl Team | Career Counseling and Placement Cell In Collaboration With National Insurance Company Ltd. | 27/08/2019 |
| Mr. Abhilash Chakraverty A Business Leader And Author Who Specializes In New Product Launch And Market Access For Global Emerging Markets Talked On "Career Choices From Rla Into Management, Corporate Research And Entrepreneurship" | Department of Microbiology | 22/01/2020 |
| Seminar: Career in Data | Department of Statistics | 16/01/2020 |

| | | |
|--|--|------------|
| Science :Speakers: Mr. Sajid Hussain and Mr.Prem Dalai, Step Up Analytics. No. of participants: 7 teachers, 150 students | And Career Counseling And Placement Cell | |
| Career as Chartered Financial Analyst. No. of participants: 7 teachers, 45 students | Department of Statistics | 03/04/2020 |
| HR Conclave Speakers: Mr. Sudhanshu Gupta, Senior Director, Talent Transformation, NTT Data Mr. Ashutosh Sharma, Global Head HR, Pearl Global Industries, Mr. Sagar Radhi, HR Cognizant, Ms. Deepali Bhardwaj, Executive Director-HR, Cushman Wakefield | Department of Computer Science | 27/02/2020 |
| YOUTH CONCLAVE Speakers : Himanshu Sarpal, Shrawan Kurmavanshi, Suman, Sushant Maggu, Kirti Mehra, Mayank Mishra, Shetty Saa, Hasley India Panel. No of participants: 7 teachers, 327 students | Department of Commerce | 15/10/2019 |
| BIZ-BUZZ -THE BUSINESS CONCLAVE Speakers: Vivek Atatri, Rahul Magan, Akanksha Bhargava. No of participants: 5 teachers, 178 students | Department of Commerce | 03/02/2020 |
| Dr. Piyush Agrawal Postdoctoral Fellow, National Cancer Institute, Nih, Usa Delivered A Talk On Career Options And Research Opportunities In The Field Of Bioinformatics | Department of Microbiology | 11/11/2019 |
| Workshop on Digital Marketing with the students (No of participants: 7 teachers, 50 students | Department Of Computer Science | 06/09/2019 |
| FDP entitled 'The Salesforce Fundamentals for Business Administration Specialists' from 9th | Department Of Computer Science | 09/12/2019 |

| | | |
|---|--|------------|
| -14th December 2019. No. of participants: 18 | | |
| Soft Skill Development And Employability Enhancement Workshop By Mr. Gautam Gambhir - Founder Mascom And Mr. Sahib Chawla - Co-Founder Mas Com | Career Counseling and Placement Cell In Collaboration With Mascom | 19/09/2019 |
| Seminar On Data Science, Machine Learning And Artificial Intelligence By Mr. Sajid Hussain - Founder Steup Analytics And Mr. Prem Dalai - Member | Career Counseling And Placement Cell, Steup Analytics And Department Of Statistics | 16/01/2020 |
| Interactive Career Counseling Session For Career In Management By Dr. Garima Gupta, Associate Professor, Faculty Of Management Studies | Department of Business Management And Career Counseling And Placement Cell | 23/01/2020 |
| Talk "Business English Communication Skills" | Career Counseling and Placement Cell In Collaboration With KVCH Oracle | 26/05/2020 |
| Talk "CV Building" By Mr. Prafful Garg, Ceo Founder Of Bookmypg Younty | Career Counseling and Placement Cell In Collaboration With Younty | 13/06/2020 |
| Talk "Popular Mistakes Of An Investor" By Mr. Vikas Anand, Vp Marketing Master Trust | Career Counseling and Placement Cell In Collaboration With Hint2mint | 20/06/2020 |
| VASHANK 2019: 1. Coal Bed methane, shale gas and underground coal gasification by Mr. K.C. Jain, GM (Retd.) CMPDI, Ranchi 2. Antarctica Global warming and zero carbon - emission regime-choices or no choice? By Prof. N.C. Pant, Centre of Advance Stud | Department of Geology | 17/10/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|---|---|---------------|----------|
| Corporate Meet | Ojasvi Srivastava. Bcom Programme, III year | Best Solution Award, Finance and Investment Cell, Kirori Mail College | 03/02/2020 | Student |

| | | | | |
|---|---|---|------------|--------------|
| | | University of Delhi | | |
| Business Plan Competition | Rounak Rai, Sarthak Gupta, Tushar Taneja | II Prize Moti Lal Nehru College, University of Delhi | 01/02/2020 | Student Team |
| Business Plan Competition | Abhishek Gupta, Rounak Rai, Sarthak Gupta, Tushar Taneja And Vishal Bhola | I Prize Dyal Singh College, University of Delhi | 27/09/2019 | Student Team |
| Best Research Paper Award | Dr. Prerna Malhotra | PHD Chamber of Commerce and Industry | 02/05/2020 | Teacher |
| Award Certificate and Bronze Momento in Research Category | Ms. Pooja Bansal, Assistant Professor, Department of Mathematics | Young Achiever Award, Institute of Scholars | 10/06/2019 | Teacher |
| Excellence Award Certificate in National Level Quiz | Ms. Pooja Bansal, Assistant Professor, Department of Mathematics | Certificate of Excellence Performace by Samadiya College of Arts and Commerce, IQAC | 21/05/2020 | Teacher |
| Excellence Award Certificate in Math ?Rates Quiz | Ms. Pooja Bansal, Assistant Professor, Department of Mathematics | Certificate of Excellence Performace by Dept. of Applied Science, The Northcap University | 17/05/2020 | Teacher |
| Innovative Idea Presentation (Metagenomics and Genome editing) | Lalit Mohan, Keshav Goyal | Best Innovative Idea Award -II DBT Star College Scheme Sponsored | 02/05/2020 | Student Team |
| Innovative Idea Presentation (Metagenomics and Genome editing) | Anurag, Poorvi, Shaubhik, B.Sc (Hons) Microbiology | Best Innovative Idea Award -I DBT Star College Scheme Sponsored | 02/05/2020 | Student Team |
| Business Plan Competition 2.0. The ideas were judged by Mr. Aishwarya | Aditya Rastogi, B.Com Programme III year (Rs 5000/-) | Best Startup Award, Centre for Entrepreneurship and Technology | 11/11/2019 | Student |

| | | |
|--------------------------------------|---|--|
| Kachhal (Founder CEO of Quick) | Development, Ram Lal Anand College, University of Delhi | |
| View File | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NA | NA | NA | NA | NA | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NA | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|--|-----------------------|--------------------------------|
| National | Hindi Patrakarita Evam Jansanchar (BJMC) | 1 | 0 |
| International | Hindi Patrakarita Evam Jansanchar (BJMC) | 6 | 0 |
| International | Computer Science | 1 | 0 |
| National | English | 1 | 0 |
| International | English | 4 | 0 |
| National | Hindi | 7 | 0 |
| International | History | 2 | 0 |
| International | Mathematics | 5 | 1.64 |
| International | Microbiology | 3 | 0.59 |
| International | Political Science | 6 | 0.58 |

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|--------------------------|-----------------------|
| Department of English | 1 |
| Department of Hindi | 3 |
| Department of Statistics | 1 |

| | |
|---------------------------------|---|
| Department of Political Science | 4 |
| Department of Mathematics | 2 |
| Department of Microbiology | 3 |
| Department of History | 1 |
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|-----------------------|---|---------------------|----------------|---|---|
| Critical analysis of ethnic identity of malamud vis-a-vis his contemporaries : a critique of the author on ethnic lines | Malhotra, P | Research Journal of English Language and Literature | 2019 | 0 | Ram Lal Anand College, University of Delhi | Nil |
| Paradigms, prospects and linkages of digital payment A Study of Q ualitative Data Analysis using NVIVO | Verma, A and Gupta, S | International Journal of Commerce and Management Research | 2019 | 5.22 | Ram Lal Anand College, University of Delhi | Nil |
| Changing Nature of Journalism in India in Digital Era | Bharti, S | Journal of the Gujarat Research Society | 2019 | 0 | Ram Lal Anand College, University of Delhi | Nil |
| Supply Chain Risk Management in the Times of Pandemic | Gupta, D | International Journal of Multidisciplinary Educational Research | 2020 | 0 | Ram Lal Anand College, University of Delhi | Nil |
| Consumer Attitude towards Pr | Gupta, D | Airo International Research | 2019 | 3.19 | Ram Lal Anand College, | Nil |

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|---|--|---|------|---|---|-----|
| omotional Deals on Private Label Brands | | Journal | | | University of Delhi | |
| Vision of inclusive higher education in India can be achieved through digital literacy | Gupta, S | International Journal of Humanities and Social Science Research | 2019 | 0 | Ram Lal Anand College, University of Delhi | Nil |
| Awareness and Knowledge about Probiotics among College Students | Sharma R, Gupta S, Gupta D and Kushwaha PK | Journal of Pure and Applied Microbiology (JPAM) | 2019 | 0 | Shaheed Rajguru College of Applied Sciences for Women, University of Delhi, Ram Lal Anand College, University of Delhi. | Nil |
| Social Media Usage Intensity: Impact Assessment on Buyers' Behavioural Traits Published | Gupta G, Verma A | FIIB Business Review, Sage Publication | 2019 | 0 | Kalindi college, DU | 2 |
| Issues of Assimilation of Diaspora Jewish Community in American Literature: An Analysis of Bernard Malamud's Novels | Malhotra, P | International Journal of English Language | 2019 | 0 | Ram Lal Anand College, University of Delhi | Nil |
| Stereotyping and Role | Malhotra, P | Contemporary Literary | 2019 | 0 | Ram Lal Anand College, | Nil |

| | | |
|--|--------------|---------------------|
| Assignment to Women in Fiction: A Specific Assessment of Malamud, A's Novels | Review India | University of Delhi |
|--|--------------|---------------------|

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|--|---|---------------------|---------|---|---|
| Changing Nature of Journalism in India in Digital Era | Bharti, S | Journal of the Gujarat Research Society | 2019 | Nil | Nil | 0 |
| Supply Chain Risk Management in the Times of Pandemic | Gupta, D | International Journal of Multidisciplinary Educational Research | 2020 | Nil | Nil | 0 |
| Consumer Attitude towards Promotional Deals on Private Label Brands | Gupta, D | Airo International Research Journal | 2019 | Nil | Nil | 0 |
| Vision of inclusive higher education in India can be achieved through digital literacy | Gupta, S | INTERNATIONAL JOURNAL OF HUMANITIES AND SOCIAL SCIENCE RESEARCH | 2020 | Nil | Nil | 0 |
| Awareness and Knowledge about Probiotics among | Sharma R, Gupta S, Gupta D and Kushwaha PK | Journal of Pure and Applied Microbiology (JPAM) | 2019 | Nil | Nil | 0 |

| | | | | | | | |
|---|-----------------------|---|------|-----|-----|---|--|
| College Students | | | | | | | |
| Social Media Usage Intensity: Impact Assessment on Buyers' Behavioural Traits Published | Gupta G, Verma A | FIIB Business Review, Sage Publication | 2019 | Nil | Nil | 0 | |
| Paradigms, prospects and linkages of digital payment A Study of Qualitative Data Analysis using NVIVO | Verma, A and Gupta, S | International Journal of Commerce and Management Research | 2019 | Nil | Nil | 0 | |
| Critical analysis of ethnic identity of malamud vis-a-vis his contemporaries : a critique of the author on ethnic lines | Malhotra, P | Research Journal of English Language and Literature | 2019 | Nil | Nil | 0 | |
| Issues of Assimilation of Diaspora Jewish Community in American Literature: An Analysis of Bernard Malamud's Novels | Malhotra, P | International Journal of English Language | 2019 | Nil | Nil | 0 | |
| Stereotyping and Role Assignment | Malhotra, P | Contemporary Literary Review | 2019 | Nil | Nil | 0 | |

| | | | | | |
|---|-------|--|--|--|--|
| to Women in Fiction: A Specific Assessment of Malamud ,Äs Novels | India | | | | |
| View File | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 37 | 156 | 2 | 1 |
| Presented papers | 15 | 14 | 1 | Nil |
| Resource persons | 6 | 24 | 2 | 17 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|--|--|
| Orientation of NSS Volunteers | NSS Unit RLA | 5 | 75 |
| SCI Rally | Indian Spinal Cord Injury Centre | 1 | 47 |
| Poster Making Competition | NSS Unit RLA and Indian Spinal Cord Injury Centre | 5 | 13 |
| Swachhta Pakhwada: Awareness Rally and Cleanliness drive | NSS Unit RLA | 5 | 60 |
| Charcha for Change | Indian Habitat Centre and Josh Talks | 1 | 13 |
| NSS Registrations | NSS Unit RLA | 5 | 5 |
| Jal Shakti Abhiyan | NSS Unit RLA | 2 | 12 |
| Awareness Campaign for Organ Donation | NSS Unit RLA | 3 | 8 |
| International Yoga Day | NSS Centre, Arts Faculty | 1 | 10 |
| Tobacco Control Program at North Campus | NSS Centre, Arts Faculty | 1 | 1 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------------------|--------------------------------|---------------------------------------|------------------------------|
| Annual Training Camp | II POSITION Camp Senior | Commanding Officer- 7 Delhi Battalion | 1 |
| Thal Sainik Camp | II POSITION Firing Competition | Delhi Directorate | 1 |
| Basketball in SNIC | II POSITION | Cadets Welfare Society Scholarship | 1 |
| Obstacle Race | I POSITION | Commanding Officer- 7 Delhi Battalion | 1 |
| DGs Commendation Card | DGs Commendation Card | DG, NCC | 1 |
| Obstacle Race and Drawing Competition | II POSITION | Commanding Officer- 7 Delhi Battalion | 1 |
| Best Cadet Competition | II POSITION | Commanding Officer- 7 Delhi Battalion | 1 |
| Essay writing competition | II POSITION | Commanding Officer- 7 Delhi Battalion | 1 |
| Snow skiing | Basic Mountaineering Course | Mountaineering Foundation | 1 |
| Firing Competition | II PRIZE | Commanding Officer- 7 Delhi Battalion | 1 |

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|---|--|--|--|
| Swachh Bharat under NSS | Sambandh Health Foundation (A fuller Life) | "Spitting Kills" campaign (April-May 2020) | 3 | 90 |
| Health Awareness | NSS Centre, Arts Faculty | Tobacco Control Program at North Campus | 1 | 1 |
| Promotion of Yoga | NSS Centre, Arts Faculty | International Yoga Day | 1 | 10 |
| Swachh Bharat | NSS Unit RLA | Swachhta Pakhwada: | 5 | 60 |

| | | | | |
|---------------------------|---|---|---|----|
| | | Awareness Rally and Cleanliness drive | | |
| Health Awareness | NSS Unit RLA and Indian Spinal Cord Injury Centre | Poster Making Competition | 5 | 13 |
| Health Awareness | Indian Spinal Cord Injury Centre | SCI Rally | 1 | 47 |
| Voters Awareness | NSS Unit RLA | Electoral Verification Program for NSS Volunteers | 5 | 75 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--|-------------|-----------------------------|----------|
| Research Collaboration with Dr James Wahlang St Edmunds College, Meghalaya for conducting joint Research Project entitled "Alterations in the oral microbiome of betel nut chewing population of NE India and its correlation with oral cancers: Prospec | 4 | ICMR Grant | 365 |
| Research Collaboration with Dentists Dr Banri K Kharkonnor and Dr Magarita Lamake , village of Mawsynram, Meghalaya for conducting Dental Camp | 3 | DBT Foldscope Grant | 6 |
| Research Collaboration of Dr Vandana Gupta, Department of Microbiology with Prof. Sanjay Gupta: Independent Scholar (former Professor and Head, Centre | 1 | NA | 365 |

| | | | |
|--|-----|--|-----|
| for Emerging Diseases, Department of Biotechnology, Jaypee Institute of Information Technology, Noi | | | |
| Research Collaboration of Dr Vandana Gupta, Department of Microbiology with Prof. VK Chaudhary, NASI- Senior Scientist and Dr. Amita Gupta : Centre for Innovation in Infectious Disease Research, Education and Training, University of Delhi South Campu | 1 | NA | 365 |
| Research Collaboration of Dr Alankar, Department of political science with Dr Lyla Mehta, Institute of Development Studies, Brighton, UK resulting in publication | 1 | NA | 365 |
| Activity Under MoU: Media Fest: Academic Cultural in Nature in collaboration with Amar Ujala | 160 | Amar Ujala , Daily Newspaper and Molitics, Web Portal. | 1 |
| Collaboration with IIT Mandi for For Workshop on Dynamical System and Chaos Theory | 68 | RLA College | 1 |
| Student Exchange: Collaboration with Prak-rit startup for an outreach Program : D.A.V Public School, Jasola Vihar given exposure of the different techniques to study the microbial world | 40 | RLA College | 1 |

| | | | |
|--|-----|--------------------|---|
| Collaboration with Kendriya Vidhyalaya, for research project on awareness about antimicrobial resistance. | 4 | IMRESS-ICSSR grant | 1 |
| Collaboration with Department of Laws, BPS Mahila Vishwavidyalaya, Sonipat for hosting e- Workshop on "Research Methodology and Data Handling" | 430 | RLA College | 5 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|----------------------|--|--|---------------|-------------|-------------|
| Institution-Industry | Research: Lab Visit on RCB open day under India international Science festival | Regional Centre for Biotechnology, NCR Biotech Science Cluster 3rd Milestone, Faridabad-Gurugram Expressway Faridabad - 121 001 Haryana (NCR Delhi), India | 16/10/2019 | 16/10/2019 | 10 Students |
| Institution-Industry | Research: Lab facility tour, NIPGR Open Day | National Institute of Plant Genome Research Aruna Asaf Ali Marg, P.O. Box No. 10531 New Delhi - 110 067 | 23/10/2019 | 23/10/2019 | 12 Students |
| Institution-Industry | Research: Lab facility tour, 10th | Translational Health Science and | 15/07/2019 | 15/07/2020 | 9 Students |

| | | | | | |
|----------------------|--|---|------------|------------|--------------------------------|
| | Foundation Day | Technology Institute (THSTI)NCR Biotech Science Cluster, 3rd Milestone, Faridabad - Gurugram Expressway, PO box #04, Faridabad - 121001 (HARYANA) | | | |
| Institution-Industry | Research: Workshop entitled "Using E-Library Resources: INFLIBNET and University of Delhi Library" | Prof. J P Singh Joorel, Director, INFLIBNET Centre Member, CARE (MHRD Initiatives) | 30/01/2020 | 30/01/2020 | 150 Teaching and Library staff |
| Institution-Industry | Academic: Field Training | Dr. Faiyaz A Khudsar and Dr. Ranjita, Senior Scientist Yamuna Biodiversity Park, New Delhi | 25/09/2019 | 25/09/2019 | 58 Students 1 Teacher |
| Institution-Industry | Academic: Field Training | Dr. Dinesh Albertson Winston, Senior Scientist, Neel Hauz Biodiversity Park, New Delhi | 05/03/2020 | 05/03/2020 | 50 Students 7 Teachers |
| Institution-Industry | Academic: Field Training | Dr. Balwant Kaur, Senior Scientist, Aravali Biodiversity Park, New Delhi | 03/03/2020 | 03/03/2020 | 48 Students 1 Teacher |
| Institution-Industry | Academic: Field Training samples, exploration, | Atomic Mineral Directorate, R. K. Puram, New Delhi | 28/02/2020 | 28/02/2020 | 38 Students 2 Teachers |

| | | | | | |
|---------------------------|-------------------------------|--|------------|------------|------------|
| | equipment, | | | | |
| Institution-Industry | Capacity Building: Internship | India News Channel, B-4 Sector 3 Noida 201301 UP | 05/08/2019 | 05/09/2019 | 7 Students |
| Institution-Industry | Capacity Building: Internship | AMARUJALA. COM Amar Ujala Limited C-21, Sector-59, Noida, UP | 08/07/2019 | 08/08/2019 | 4 Students |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-----------------------------------|--------------------|---|---|
| MoU with Family of Disabled (FOD) | 11/09/2019 | Purpose: provide a platform to differently abled people to earn livelihood by realising their potential Activities in 2019-20: 1. On 17 October 2019 in collaboration with Family of Disabled (NGO) volunteered for Blind Association Stall (6 members). | 27 |
| MoU with Virtual Labs (IIT Delhi) | 14/01/2020 | Purpose: Organising Workshops Activities in 2019-20: 1. Workshop on Virtual Labs (3 October, 2019), 2. Workshop on Virtual Labs (3 March, 2020) | 186 |
| ICT Academy (5 years) | 10/01/2020 | Purpose: Organising Workshops/Seminars/FDP, youth contests and competitions Activities in 2019-20. 1. FDP on Salesforce Fundamental for | 303 |

| | | | |
|---|------------|---|-----|
| | | Business Administration Specialist 2. National Seminar on latest trends in block chain technology. 3. FDP on Stre | |
| IQAC of ten Colleges in Delhi (IQAC Cluster) for cooperation, promotion and networking of institutional quality assurance cells for standardization of policies and procedures. | Nil | Purpose: To focus on cooperation, promotion and networking of institutional quality assurance cells for standardization of policies and procedures. Activities in 2019-20: Training. webinar held on 1st May 2020 "Benefits of Digital Administration in | 130 |
| Amar Ujala Publications Limited | 01/10/2019 | Purpose: To provide platform to journalism students to put theory into practice through training and by contributing towards the media Activities in 2019-20: One month Internship to students (11) Collaboration for Medi-fest on 4 October 2019 | 171 |
| Science Setu with Translational Health Science and Technology Institute, THSTI, Faridabad An autonomous institute of the Department of Biotechnology DBT, Govt. of India | Nil | Purpose: To organize seminars, workshops and visits of college students to state-of-the-art laboratories of THSTI, to help inculcate a scientific temper among students with the need to transfer ideas and innovations from the laboratory bench to the co | 14 |
| School of Open | Nil | Purpose: Conduct | 723 |

| | |
|---------------------------|---|
| Learning | of classes and examination for students enrolled in SOL, University of Delhi Activities in 2019-20 PCP classes are conducted by the college for 691 students of B.Com (Programme) on Sundays and gazetted holidays from 9am to 2:50pm |
| View File | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 106.05 | 97.46 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|-------------------------|
| Classrooms with Wi-Fi OR LAN | Newly Added |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Video Centre | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar Halls | Existing |
| Laboratories | Newly Added |
| Class rooms | Newly Added |
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|--------------|--------------------|
| ILMS TROODON | Partially | VERSION 3.00 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Text Books | 58476 | 4292096 | 906 | 481034 | 59382 | 4773130 |
| Reference | 2229 | 2191783 | 37 | 150754 | 2266 | 2342537 |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---------------------------------------|-----------------------------|
| Dr. Nidhi S Chandra, Department of Microbiology | BOD | Google Classroom | 02/05/2020 |
| Dr. Sudha Chaudhry, Department of Microbiology | Lipid Aggregates | Google Classroom | 15/05/2020 |
| Dr. Suneyana Sahrma, Department of Economics | Class Notes | Google Classroom | 31/03/2020 |
| Dr. Seema Gupta, Department of Statistics | Factorial Experiments | Google Classroom | 30/03/2020 |
| Dr. Nupur Saboo, Department of Commerce | Computer Application in Business | Google Classroom | 01/04/2020 |
| Dr. Urvashi Kuhad, Department of English | Role of Fantasy in Science Fiction in Rokeya Sakhawat Hossain | UGC-CEC | 27/05/2019 |
| Dr. Urvashi Kuhad, Department of English | Tagores Play Red Oleanders | UGC-CEC | 17/07/2019 |
| Dr Prerna Diwan, Department of Microbiology | DNA Library, Chromosome walking, PCR Type sequencing, expression vector, Baculovirus Expression, yeast vectors, Gene delivery, Microarray, Ti Plasmid, Applications | Google Classroom | 29/03/2020 |
| Dr Prerna Diwan, Department of Microbiology | Advanced Microbiology Practical Course: Metagenomic DNA Isolation Experiment Molecular Weight Determination of DNA | Google Classroom | 26/04/2020 |
| Dr. Sunila, | UPOV convention | Canvas | 15/04/2020 |

Department of
Microbiology

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 183 | 4 | 2 | 11 | 1 | 17 | 9 | 110 | 6 |
| Added | 40 | 0 | 1 | 0 | 0 | 7 | 0 | 1090 | 0 |
| Total | 223 | 4 | 3 | 11 | 1 | 24 | 9 | 1200 | 6 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|---|
| Media Production Centre | https://www.youtube.com/channel/UCfAcBAWYkMtWt0naOHFAO2Q |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 229.14 | 203.6 | 106.05 | 97.46 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has transparent procedures and policies with respect to utilization of physical, academic and support facilities. The college attempts at optimum utilization of the facilities for the benefit of the stake holders. The Library Committee constituted by the staff council (consisting of teachers in charges of the departments) formulates the library budget on the basis of which funds are earmarked for department wise purchase of books. Any additional funds received by the college for purchase of books are distributed to the departments based on a well-tested formula. The process of purchase of books, its maintenance, weeding out old publications etc. are taken care of by the Librarian, convener and the library staff. Books and journals are purchase based on the recommendations of the Committee and the faculty members. The students and teachers have been given remote access to university library in lockdown. The plagiarism software access is routed through Institutional Academic Integrity panel. The Equal Opportunity Cell and Sugam society makes recommendations with regard to the facilities in the library for differently abled students and faculty members. These recommendations, after the approval of the Principal, are then implemented by the Infrastructure Committee in consultation with the Library Committee and library staff. The infrastructural

needs of the college are looked after by the Building cum Infrastructure Committee constituted by the staff council. Any major infrastructural need of the college is deliberated at length by the members of this committee and recommendations are made to be approved by the Principal/Governing Body. In addition, departments (teaching and non-teaching) send their requisition for specific requirements. Such requisitions are scrutinized by the committee and purchases are made after due approval from the Principal following the GFR rules. The labs are released funds for day to day expenses also. Policies related to the academic and support facilities have been framed keeping in mind the needs of the existing practices in pedagogy and specific requirements of the stakeholders. The committees constituted by the staff council such as Time Table Committee, Work Load Committee, Students Union Advisory Committee, Student Aid and Fee Concession Committee, Infrastructure cum Building Committee, Women Welfare Committee, and Sports Committee etc. look after the academic, financial, infrastructural, and cultural and sports needs of the students. Students and faculty members are encouraged to do research (guided by the Research Committee of the college) by providing college funds earmarked for this purpose. The Extra Curricular Committee encourage students to take part in various cultural activities within the college as well as compete in the cultural festivals at the national level for their holistic growth. The computers and internet maintenance is looked after by a dedicated employee under AMC contract. The college cleanliness contract is under Sulabh International. (weblink :- <https://rlacollege.edu.in/college-policies-maintenance-utilisation.php>)

<https://rlacollege.edu.in/college-policies-maintenance-utilisation.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | Fee Concession Student Aid Fund Best Student Award Prizes Trophies for Annual Day Outstanding achievers in sports (cash fee refund) Daily refreshment for sports practice students (50/-)each per day,Alumni merit scholarship,Best Innovation Award etc. | 868 | 1195284 |
| Financial Support from Other Sources | | | |
| a) National | JKPMSSS INSPIRE UGC Ishan Uday Scholarship EDistrict Merit Scholarship Arunachal Pradesh State Stipend | 181 | 2701505 |

| | | | |
|---------------------------|--|-----|---|
| | Scheme Umbrella Scheme For Education of ST Children Post Matric Sholarship (PMS) for ST Students Arunachal Pradesh etc.(PFA 5.1.1_19_20.xls) | | |
| b)International | NA | Nil | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|--|
| Social Initiatives | 07/06/2019 | 3819 | NSS, NCC and Clealiness committee in association with all the departments of RLAC |
| Self-defence and Gender Sensatization | 19/08/2019 | 654 | Woman Welfare Advisory Committee, Centre For Human Values ,Ethics and Life Skills and Invited speakers |
| Gandhian values | 25/09/2019 | 577 | Gandhi Study Circle RLAC and Gandhi Smriti and Darshan Samiti and Gandhi Bhawan, University Of Delhi. |
| Equal Opportunity and SUGAM | 09/08/2019 | 130 | SUGAM, EOC and invited speakers |
| Entrepreneurship Skills | 05/08/2019 | 876 | Entrepreneurship Cell, ENACTUS RLA |
| Career Building and Career Counselling | 23/07/2019 | 2664 | CCPC and Departments and invited speakers |
| Mentoring and Personal Conselling | 20/07/2019 | 1700 | Faculties of Departments and RLA College Counsellor: Dr. Jyotsana Mittal |
| Yoga and Meditation | 19/06/2019 | 372 | Yoga and Meditation Committee, NCC RLA unit |
| Remedial Coaching | 13/11/2019 | 300 | Faculties of Departments |

| | | | |
|-----------------------------------|------------|------|--|
| Soft skills and skill Development | 05/08/2019 | 1890 | Center for Human Values, Ethics and Life Skills, Staff council societies and Departments Societies |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|---|--|--|--|---------------------------|
| 2020 | Magazines subscribed in the library on request of students for preparation of competitive examination | 300 | Nil | 172 | Nil |
| 2020 | Three Career Counselling: (BJMC) 15th, 16th and 17th May 2020 | 17 | 17 | 8 | 1 |
| 2020 | BIZ-BUZZ-THE BUSINESS CONCLAVE (Deptt of Commerce) | 178 | 178 | 22 | 32 |
| 2020 | Competitive exam counselling (Deptt of Computer Science) | 17 | Nil | 17 | Nil |
| 2020 | Career counselling- 28-01-2020 (Alumni of Deptt of Computer Sc.) | 112 | 112 | 17 | 1 |
| 2020 | Workshop on Digital Marketing by | 42 | 42 | Nil | Nil |

| | | | | | |
|------|--|-----|-----|-----|-----|
| | Ms. Mansi Sabarwal (Alumni 2014 Computer Sc. On 06-09-2019) | | | | |
| 2020 | Seven Career Counseling by (Alumni Deptt of Geology) 23rd , 26th July, 30th sep, 3rd oct, 6th, 13th Nov 2019 3rd Mar 2020 | 29 | 29 | 22 | Nil |
| 2020 | Ten Career Counselling Session by CCPC 5/08/2019, 27/8/2019, 19/9/2019, 21/10/2019, 16/1/2020, 23/1/2020, 24/1/2020, 26/5/2020, 13/6/2020, 20/6/20 | Nil | 160 | 172 | 55 |
| 2020 | Four Carrer Counselling (Deptt. of Statistics Alumni) 24/10/2019, 28/01/2020, 4/03/2020 | 80 | 64 | 16 | 3 |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 1 | 1 | 2 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| | | | | | |

| | | | | | |
|---|-----|----|--|----|----|
| Cvent Pooled Drive with Maitrey College AM developers Angels Group Dash Star Tell My Sale (WEGILE) Wednesday Brand Solutions Amazon TRG R ecruitments(Rasich Group Placement Dr ive)(online) | 133 | 25 | Delhi aur Delhi BMTG Equitos ACCENTURE Tutree HAYS WNS Whirlpool ZypMedia QCI HDFC Contrix OYO BSR KPMG GROWEVER BRAND SCALEUP INC GENPACT XL Requis Tech Mahindra SBI Embassy of India | 34 | 31 |
|---|-----|----|--|----|----|

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5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|--|-----------------------------|---------------------------|--|--|
| 2020 | 11 | B.Sc.(Hons.) Mathematics | Mathematics | NIT, IIT, University of Delhi | M.Sc, M.Tech, Integrated M.Sc+PhD |
| 2020 | 12 | B.A(Hons.) History | History | IGNOU, Delhi University, SOL, Dhronacharya Govt. College, Haryana, Shri Ram Institute of Education, GGSIPIU | M.A.(Histo ry), M.B.A, B.ED., M.A. Psychology |
| 2020 | 3 | B.A(Hons.) Hindi | Hindi | IGNOU , Guru Gobind Singh Indraprastha University | M. A. (HINDI), B.ed. |
| 2020 | 22 | B.Sc. (H) Geology | Geology | University of Delhi; IIT Bombay; Allahabad university; Pune University; Amity University; Manipur | M.Sc. Applied Geology, M.Sc. Geology, M.A. Economics, M.Sc. Earth Sciences |

| | | | | | |
|------|----|---|---------------------|---|--|
| | | | | University; Garhwal University; IGNOU; University of Bermen, Germany; Netherland | |
| 2020 | 6 | B.A. (Hons) English | English | Delhi University, Jawahar Lal University, IP University, Mumbai University, Seneca Inter national Academy | MA English; M.A. Linguistics, MBA Marketing; LLB |
| 2020 | 17 | B.Sc. (Hons.) Computer Science | Computer Science | Guru Gobind Singh Indrapras New Delhi University of Edinburg University of Birmingham South Asian University IMI , New Delhi Sastra University GGSIPU, New Delhi University of Delhi Faculty of Law, Vellore Institute of Technology NIT Raipur | MCA; M.Sc; PGDSCL |
| 2020 | 22 | B.Com (Hons) , B.Com Program | Commerce | IGNOU, SOL, Guru Gobind Singh Indraprastha University, ICAI, NDIM, Amity University, TA PAI Management Institute Manipur, NMIMS, DIGIPERFORM | M.Com, M.B.A., CA, BLIS, PGDM, Digital Marketing Course |

| | | | | | |
|------|---|-----------------------------------|-----------------------------------|---|---|
| 2020 | 6 | BMS | Management Studies | Fore School of Management, Delhi Technical university, Guru Gobind Singh Indraprastha University, IMT, University of Adelaide | MBA, PGDBM |
| 2020 | 8 | HINDI PATRAKARITA EVAM JANSANCHAR | HINDI PATRAKARITA EVAM JANSANCHAR | IIMC, South Campus (University of Delhi), IGNOU, U.P Rajashri Tandon University, Prayagraj | PG Diploma in Advertising & Public Relations .; P.G.Diploma in Hindi Journalism.; M.A(Pol Science.) &MJMC.; M.A(MJ) |
| 2020 | 3 | B.A. (Programme) | B.A. (Programme) | Guru Gobind Singh Indraprastha University, Indira Gandhi National Open University | B.Ed. , M.A.(Hons.) English |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-----------|---|
| NET | 7 |
| CAT | 9 |
| GRE | 1 |
| TOFEL | 1 |
| Any Other | 154 |

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------|-----------------------------|------------------------|
| Kho Kho (F) | Inter Department Tournament | 22 |
| Kho Kho (M) | Inter Department Tournament | 55 |

| | | |
|---------------------------|-----------------------------|-----|
| Cricket | Inter Department Tournament | 144 |
| Volley Ball | Inter Department Tournament | 96 |
| Chess (F) | Inter Department Tournament | 6 |
| Chess (M) | Inter Department Tournament | 11 |
| Table Tennis(F) | Inter Department Tournament | 2 |
| Table Tennis(M) | Inter Department Tournament | 24 |
| Badminton (F) | Inter Department Tournament | 29 |
| Badminton (M) | Inter Department Tournament | 92 |
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|---|------------------------|-----------------------------|-------------------------------|--------------------------|---|
| 2019 | Bronze medal, MPH,DU, Inter College tournament /wt ct under 56 kg | National | 1 | Nil | 19058501087 | Harkesh B.A Hisory (H) 1st YEAR |
| 2019 | SILVER Medal in Inter College tournament | National | 1 | Nil | 19058527071 | SHEKHAR B A Political Science(Hons.), 1st Year |
| 2019 | Bronze Medal, Satyawati College, Inter College tournament | National | 2 | Nil | 19058527075, 19058527076 | Satish B A Pol.sci (H) IST YEAR/ Munesh B A Pol.sci (H) IST YEAR 19058527076 |
| 2019 | Gold medal, MPH,DU, Inter | National | 1 | Nil | 19058501019 | SHWEATA TIWARI B.A (PROG.) 1st YEAR |

| | | | | | | |
|------|--|----------|---|------|-----------------|---|
| | College to urnament/w t. ct. under -53kg | | | | | |
| 2019 | Bronze medal, MPH,DU, Inter College to urnament/w t ct under 70 kg | National | 1 | Nill | 18058518 069 | Vijay Pal B.A (PROG.) 1st YEAR |
| 2019 | Bronze medal, MPH,DU, Inter College to urnament/u nder wt ct 56 kg | National | 1 | Nill | 19058501 087 | Harkesh B.A Hisory (H) 1st YEAR |
| 2019 | Gold medal, MPH,DU, Inter College to urnament/w t. ct. under -80kg | National | 1 | Nill | 19058501 086 | DUSHTANT LOT B.A History (H) 1st YEAR |
| 2019 | Silver medal, MPH,DU, Inter College to urnament/w t.ct.under - 52kg | National | 1 | Nill | 19058518 064 | Sheela, B.A (PROG.) 1st YEAR |
| 2019 | Bronze medal, MPH,DU, Inter College to urnament/w t. ct. under -44kg | National | 1 | Nill | 19058501 089 | Soni,B.A Hisory (H) 1st YEAR |
| 2019 | Bronze medal, MPH,DU, Inter College to urnament/w t ct under 61kg | National | 1 | Nill | 19058501 088 | Sachin B.A Hisory (H) 1st YEAR |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The strong academic foundation of Ram Lal Anand College is reinforced by the view, that valuable skills, attributes and talents are nurtured through student participation in various academic as well as co-curricular and extra-curricular activities. Students Council of the college is a prominent student body. The students' union under the guidance of Students' Union Advisory Committee duly constituted by staff council works to promote a harmonious relationship between the administration and students and forms a vital link between the two. The Student's Union Executive committee comprises President, Vice President, Secretary, Joint Secretary and two central councillors. It is duly constituted through elections in the month of September along with DUSU elections. Voicing the student's concerns, it attempts to achieve amicable solutions thereby improving the overall environment of the college making it more conducive for overall betterment of the students. The college has a good number of rich and vibrant cultural societies and departmental society that work under the umbrella of Staff Council, to promote effective participation and engagement of students. These societies with duly elected or selected office bearers work in coordination with the convener of the society. Apart from cultural activities, inter college fest and departmental fest they conduct regular seminar/workshops to enrich knowledge and generate new perspectives and career options for the students. These societies give platform to the students thereby nurturing their skills and prepare them for different competitions. The various societies of the College are as under: • Pathway: Career Counselling and Placement Cell • Debate and Quiz Society • Illusion: Dance Society • Hasratein: Dramatics Society • Inara: The Fine Arts Society • Dastoor: Music Society • Anandrishti : Indian Dance Society • Andaaz: Anchoring society • Sangoshti: LectureSeries • Aaranya: North East Society • Yoga and Meditation Society • Creative Writing Society • SPIC MACAY • Gandhi Study Circle • Parda: Film Club • Chitra : The Photography Society • Vasudha: The Eco Club • Enactus Society • Terre-X-Geology Society • Panacea-Statistics Society • Hindi Sahitya Parishad • Hindi Patrakarita Parishad • Ubiquitous-English society • E-people.org- Computer Science Society • Tawarikh-History Society • Mikrobiologika-Microbiology Society • Ka-ching-Commerce Society • State-craft-Political Science Society • Marg- Management Studies Society The College also has a devoted NSS wing, NCC wing, Women's Welfare and Development Cell and Equal Opportunity Cell and Sugam with elected and selected student members as representatives to promote successful engagement of students in community life and support students' growth and development into well-rounded citizens of future. In addition, students also work as representative in ICC and gender champions (UGC initiative). The creative writing society of the college provides aptitude and training to the students helping them to write and publish. It also works in coordination with the magazine society of the college ensuring active participation from students as editors along with teachers. The creative outpour of the students finds vibrant expression in: Samdrishti- The Annual College Magazine- with sections in English and Hindi Srijan- Wall Magazines- where students are encouraged to write newsletters,

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is a vital bridge which aims to bring together all its students on a single platform. In association with Alumni committee of RLA College, Alumni Association of RLA organized many activities during the academic session 2019-20. The Alumni Association of college was formally

registered under the Societies Registrations Act XXI of 1860. Registration no: SOCIETY/WEST/2019/8902461 dated 23rd February 2019. Office Bearers of RLAC Alumni Association were elected as the following President: Mr. Raja Babu Vice President1: Shehnaz Saronwal Vice President 2.: Dr. Awadhesh Kumar Jha General Secretary: Tarun Srivastava Joint Secretary 1.: Nitin Agnihotri Joint Secretary 2: Anuj Samvedi Treasurer: Rajiv Kumar Utilization of Alumni Contribution: The corpus fund collected from Alumni registrations was utilized for Alumni Merit scholarships of Rs.102000/- (@Rs.3,000/-) was instituted for top scorer students of all the programs. In 2019-20, 34 scholarships were awarded to reward top talent for scoring highest marks in the university examination in 1st and 2nd year of all the 14 programs. Web platform "E-VARTA" on the college website- Alumni committee in association with alumni association encourages the Alumni to update Alumni database and share their experiences and memories about the college. It has also been also utilized to provide guidance for college students future endeavours. ALUMNI LECTURE SERIES: The Alumni Committee in association with departments organized number of lectures in the year 2019-20. These lectures focused on various career prospects and their work experiences. These events had large participation was highly interactive in nature and got good response from both the alumni and the students. It was a knowledge sharing experience with alumni sharing their experiences in various fields of knowledge ranging from workshop on Digital Marketing, 3D- Fault Modeling , Induced Seismicity, Prospect of Indian Statistical Service, Wealth Management Business and future Prospect, Understanding SSB process, Career in Biostatistics and their Research topics-Depleting Icescapes and Climate Change, role of impact processes in the subsequent weathering of rocks etc. to encourage research culture among undergraduates. The Alumni also shared career guidance to Computer Science, Statistics, Geology, BMS and Microbiology students. Some Alumni pursuing higher education at Ludwig Maximilian University of Munich, Germany, and Warsaw School of Economics, Poland Europe interacted with the students to gave them insights into abroad study. Alumni Merit Scholarships of Rs. 3000/- each was awarded to top scorers from corpus fund of alumni registrations to 35 students

5.4.2 – No. of enrolled Alumni:

1435

5.4.3 – Alumni contribution during the year (in Rupees) :

348000

5.4.4 – Meetings/activities organized by Alumni Association :

This year Alumni Association planned to hold departmental meets. However, no meet took place because of the Lockdown due to Pandemic COVID 19. Although, the Alumni Committee in association with departments organized number of lectures in the year 2019-20. These lectures focused on various topics and issues. Alumni of the college shared their experience and gave talks on inspiring life, career stories and research and academic specific guidance. 1) Ajay (Alumni Deptt of Geology) IISER, Kolkata on 26th July, 2) 6th September 2019, Ms. Mansi Sabharwal and Mr. Bharat Sabharwal (batch of 2014, Computer Science Department) conducted a workshop on Digital Marketing 3) 30th September 2019, Apoorv Awasthi delivered a lecture on "3D- Fault Modeling and Induced Seismicity, Southern Kansas" pursuing Masters in Geology from Ludwig Maximilian University of Munich, Germany 4) 3rd Oct 2019, Ms. Mayuri Pandey Geology (2006-09) on "Depleting Icescapes and Climate Change". 5) 31st October, 2019, Tara Kapoor (Batch of 2001, English Department) corporate Lawyer in Jersey and Luxembourg. 6) On 6th Nov, 2019, Nitin Khandelwal (Alumni, Deptt of Geology) currently pursuing PhD from IISER 7) On 13th Nov, 2019, Simren Garg(Alumni, Deptt of Geology), a Geologist in Slumberger, Mumbai, Maharashtra from 2014-2017 batch

8) Dr. Ankit K. Verma (Alumni, batch of 2014, Geology Department) is a Postdoctoral research fellow in the School of Physics, Trinity College, Dublin, Ireland. "The role of impact processes in the subsequent weathering of rocks"

9) Karan Bhatia (batch of 2018, Commerce Department) 10) Kiran Jyoti (Alumni batch of 2019, Deptt of Geology) 23rd July, 2019 11) Career abroad by Department of Economics on Jan 24th 2020 by Mr. Dhananjay kumar Yadav (2016-2019), student of Master in International studies, Warsaw School of Economics, Poland Europe 12) Alumni RLAC, Ms. Supriya Sehgal (Registrar, JK Business School,) 'Women In 21st Century: Threats, Challenges And Changing Perceptions' 13) 28th January 2020. Speakers: Mr Gyan Prakash Tripathi (2017), Preeti (2017), Ms. Simran (2018), Pradeep (2018). 14) Mr. Palash Malo (Pursuing Ph.D., NIMHANS, Bengaluru) "Career in Biostatistics" on 24 October 2019. 15) Ms. Jyoti Nagarkoti (ISS) on "Prospect of Indian Statistical Service" 28 January 2020. 16) Inderjeet Sheokhand (NCC Former Senior Under Officer) on Understanding SSB 17) Varun Agarwal(2011 Batch) CFA (ICFAI): Wealth Management Business and future Prospect on 4th March 2020 18) Dr. Chandra Prakash, (Microbiology- 2000) Associate Professor, Department of Medical Oncology, AIIMS, New Delhi) on 31-10-2019. 19) Dr. Piyush Agrawal (Microbiology- 2011, Postdoctoral Fellow, National Cancer Institute, NIH, USA) on 11-11-2019. 20) Mr. Abhilash Chakraverty (Microbiology- 2000), "Career choices from RLA into Management, Corporate Research and Entrepreneurship" on 22-01-2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Case Study I Showing Decentralization and Participative Management in the department for Election of Statistics Society (2019-20): Department of Statistics has a society (PANACEA) with one faculty member as its Convener (by rotation) and elected student office bearers. Society strives to organize activities related to the subject giving students ample opportunities to come out as leaders and learn entrepreneurial skills. The faculty member next in line to the Teacher Incharge becomes its convener. A completely democratic process is followed for selection of society office bearers. The Teacher Incharge /Society Convener generally convenes a meeting of all faculty members of the department at the start of academic session to decide about process of election of the society. After due discussion, nominations are invited for various posts and election schedule is notified to the students via a notice that is put up on the departmental notice board (Reference Letter Dated 3/9/2019). The Society follows LYNGDOH Committee recommendations for a fair and impartial election. The nominations received till the deadline are scrutinized by the faculty members. Students are notified about final list of eligible candidates (Reference Letter dated 11/9/2019). The election is conducted as per the schedule results are announced and a signed Copy the list of elected office-bearers is sent to the principal by convener for necessary approval. (Reference Letter dated 16/11/ 2019). The office bearers are then part of organizing team in every event of the society.

Case Study II Showing Decentralization and Participative Management in the submission of Internal Assessment records of students (2019-20): The college Internal Assessment Monitoring Committee has the responsibility to submit Internal Assessment (IA) data of students to the university. The committee includes two faculty members, bursar, staff council secretary and the principal. The principal receives notification regarding IA submission from university and forwards it to Convener for necessary action. The Convener discusses/convenes a meeting to decide the process and issues notification to all departmental teachers regarding IA submission stating a deadline (Reference email dated 6/11/ 2019). The committee directs the office staff to send excel sheets for filling data to all departments (Reference Email

from office dated 21/5/ 2020). The Convener also calls for meeting to share any communication received in this regard (Reference letters dated 13/5/ 2020 16/5/202017/5/2020). The teachers Incharge of all department collects IA from all teachers on a particular date (Reference email dated 18/11/ 2019) and convenes a meeting of departmental moderation committee to rectify any mistakes after the respective data has been shown to all students and their signatures taken. The moderated records are submitted to the office. The committee uploads the IA marks on the University portal involving office staff. The teachers from the concerned departments verify the uploaded marks and then are displayed on the college website for students. Discrepancies, if any are reported to IA committee by students through a dedicated email ID. The errors are rectified students notified about the action taken. The hard copy of the same is submitted to the university Examination branch.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|--|
| Examination and Evaluation | As per Delhi University prescribed curriculum, the college follows Continuous Internal Evaluation (CIE) with 25 weightage for Internal Evaluation and 75 weightage for End Semester Examination. Some methods used by faculty to carry out Internal Evaluation include, Class Tests, Quizzes, MCQ tests, Mock Practical, Group Viva, Assignments, Presentations, Multiple Tests (for slow learners), class discussions. Semester examinations are conducted by the University of Delhi, with involvement of faculty members in paper setting invigilation and evaluation. The tests and assignments were taken through LMS under lockdown and university conducted Open Book Examination for Final Year students of 2019-20 under COVID 19 pandemic. The evaluation was done online on a examination portal developed by University of Delhi. The Practical examinations were also conducted through online assessment and evaluation process. |
| Teaching and Learning | Measures taken to enrich the teaching-learning experience include: During lockdown faculty switched to online mode of teaching using Zoom, Google Meet, Hangout in March 2020. The College also purchased Zoho subscription for hosting webinars for enhanced learning. The students were sent e-resources/e-books by the concerned teachers through a dedicated departmental email IDs. The |

students and faculty were further provided with G-Suite account facility with Institutional email IDs for attending online classes and to have Google classroom access interaction with industry experts lecture series, Remedial classes, Educational Tours, Film Screenings, mentoring of students by faculty members, opportunities for advanced learners to work for Research Projects, Inhouse college grant for research to students under a mentor Faculty scholarships, paper presentations innovative ideas presentation competitions. The classes and all meetings were done online from March 2020 as the govt announced lockdown. The E-resources were shared through a dedicated mail to all students during lockdown. The remedial/doubt classes were also conducted online by faculty in the best interest of students from 15th to 18th May 2020.

Curriculum Development

Ram Lal Anand College, University of Delhi, in 2019-20 started offering the revised curriculum under Learning Outcome curriculum Framework prescribed by the UGC under Choice Based Credit System (CBCS). Under this the outcome of each course and programme have been defined and it allows students to choose electives under generic, skill and discipline categories as under CBCS implemented from 2015. University of Delhi provided opportunity for suggestions, feedback through meetings. College also organized FDP on Outcome based education under LOCF framework and workshops related to the given curriculum. Our teachers attended workshops and meetings in other colleges and departments and also contributed to curriculum development. This process ensures teachers are up to date about the domain knowledge, bring in their reflection of classroom interaction and it makes them stakeholders. Departments and various societies. regularly organized seminars, lectures and talks to enhance understanding of students.. Faculty members used LMS, ICT tools Students encouraged to use E-Journals like EPW, JSTOR, E-Gyankosh, UNO, syllabus related Study Tours, topic based Documentary Screenings Mock Parliament, etc. Translation of university syllabus

especially to benefit Hindi medium students Bilingual study material is provided online and offline tests, Mock Practical E resources shared with students

Research and Development

Research Committee motivated faculty to submit major and minor research project proposals and proposals for organizing seminars/conferences/workshops in collaboration with agencies. A faculty research team got project grant of 1.99 crores from National Mission on Himalayan studies (NMHS) by MOEFCC, Government of India An ICMR funded project of 35lacs has been sanctioned to faculty members of dept of Microbiology ICSSR funded projects have been sanctioned to faculty members of dept of Microbiology and Department of English of 5 and 8 lacs respectively. Gandhi study circle got grants of more than one lac from Gandhi Bhawan, University of Delhi and Gandhi Smriti and Darshan Samiti, government of India

Library, ICT and Physical Infrastructure / Instrumentation

There are 37 Lecture Halls and 12 laboratories in the college, out of which 20 are ICT enabled. Library uses Troodon software and OPAC system, INFLIBNET subscription, Reading rooms for faculty (with reference books) and the differently-abled (with Braille books) in place, Magazines and resources for competitive exam preparations (on student requests) subscribed. Remote access have been provided to students and faculty in lockdown.

Human Resource Management

Students facilitated to participate in seminars, webinars, lectures, field-visits, workshops and internships to gather hands-on experience. Faculty members encouraged to participate in offline and online FDPs, Refresher, Orientation and other professional development courses. Avenues available for addressing concerns and complaints include: Grievance Redressal Cell, Anti-Ragging Committee, Internal Complaint Committee, Discipline Committee and Complaint drop-box. A trained Counsellor and a Doctor are available twice a week a Nurse available during working hours. To ensure a healthy working environment, yoga sessions, sports day and stress management workshops are held. The yoga sessions

were held online everyday during lockdown for students and faculty. The counsellor was made accessible through phone. The faculty have been given option to get laptops issued from college if required, for online teaching and meetings. All faculty Meetings including staff council, committees were conducted online. The college has also received over 1700 licenses for free enrolment to various online courses, available on International Coursera Platform for college faculty and students. There were a total of 298 course completions in lockdown by our college students and faculty, as on June 2020. Yoga and meditation course has been running for students and staff since the start of lockdown (Since 1st June 2020) and is continuing since then in online mode.

Promotions of non-teaching staff completed Screening of applications for post of Assistant professors completed

Industry Interaction / Collaboration

People from industries invited for interactions, lectures/seminars/webinar, judging events, career counselling sessions, placement drives, internship fairs and as experts in college IQAC meetings.

Admission of Students

Registrations for admission to different courses is through the online admission portal of University of Delhi. E-mail ids and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad, Internal Complaints Committee, Discipline Committee, Grievance Redressal Cell are made available on the college website.

Open house session for admission seekers held and Admission Counselling Committee was constituted for the same purpose. Telephonic and online counselling was done for admission seekers during pandemic. Computers and printers provided for online registrations for admission process to students/parents

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---|
| Planning and Development | All notices, Minutes of meetings of IQAC and staff council are uploaded on website and circulated by mail to all faculty members for use in further planning, Date sheets of Practical examination, Internal Assessment data, |

| | |
|-------------------------------|--|
| | <p>Event information certificate course information Links to important sites are available on college website Stakeholders can submit grievances on portal. E-tendering in place</p> |
| Administration | <p>Notice display system for students and other stakeholders, SMS and email enable fast and efficient dissemination of information. Public information system Installed. All notices, timetables, Internal Assessments etc. are put up on website. Advertisements for various positions in Projects etc, information for Interviews/tests are also displayed on website, FDPs/workshops/seminars, link for alumni registration etc. are available on website.</p> |
| Finance and Accounts | <p>The college has a computerised office and accounts section. College has a dedicated software modules for staff salaries, arrears, pension and Income tax calculation, account ledger, cash book and bank reconciliation. Every month, it autogenerates and sends salary statement to employees. All payments are done digitally through RTGS/NEFT.</p> |
| Student Admission and Support | <p>Online registration and payment of admission and examination, courses Fees Display of admission cut-offs on college and DU website Strict observance of Govt. Rules for Reserved Categories Maintenance of student database Online Admit card generation Uploading of timetable on website before the start of semester Display of final Internal Assessment marks on website and inviting student grievances. The students have been provided with facility to get Provisional, Bonafide student certificates and any other certificate through online mode. Students have been given remote access to Library Resources so that they can have reading material access at home</p> |
| Examination | <p>Timely Uploading of Internal Assessment and Practical Examination marks on DU Portal, Generation of Practical award-lists in advance and uploading of Results as per schedule, Timely uploading results of ability enhancement credit course and skill-based courses, Online declaration of end-semester exam results</p> |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|---------------------------|---|---|-------------------|
| 2019 | DR NEERAJ KUMAR SHARMA | INFORMATION SECURITY AND DIGIAL FORENSICS, NETAJI SUBHASH INSTITUTE OF TECHNOLOGY, NEW DELHI | NA | 3000 |
| 2019 | DR.SUNILA HOODA | NATIONAL SYMPOSIUM AND WORKSHOP ON YOGA AND MEDITATION, DAULAT RAM COLLEGE, UNIVERSITY OF DELHI | NA | 500 |
| 2019 | RITA JAIN | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR DEEPTI GUPTA | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR. SHALINI SWAMI | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |

| | | | | |
|---------------------------|---------------------|--|----|-----|
| 2019 | DR. SUNILA HOODA | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR. NIDHI S CHANDRA | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR. KUSUM R GUPTA | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR. PRERNA DIWAN | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| 2019 | DR. SALOME M JOHN | FDP ON WRITING RESEARCH PROPOSAL AND ADDRESSING IPR RELATED ISSUES, RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI | NA | 800 |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional | Title of the administrative | From date | To Date | Number of participants | Number of participants |
|------|---------------------------|-----------------------------|-----------|---------|------------------------|------------------------|
|------|---------------------------|-----------------------------|-----------|---------|------------------------|------------------------|

| | development programme organised for teaching staff | training programme organised for non-teaching staff | | | (Teaching staff) | (non-teaching staff) |
|------|---|--|------------|------------|------------------|----------------------|
| 2019 | FDP on "The Salesforce Fundamentals for Business Administration Specialists" by Department of Computer Science, Ram Lal Anand College | NA | 09/12/2019 | 14/12/2019 | 18 | Nil |
| 2020 | FDP on Stress Management" conducted by ICT Academy at RLA college. | NA | 30/01/2020 | 01/02/2020 | 21 | 2 |
| 2019 | Learning outcome based Curriculum Framework (LOCF), IQAC Ram Lal Anand College | NA | 16/09/2019 | 16/09/2019 | 92 | Nil |
| 2019 | Interactive Session on Rules/Regulation of Leave, LTC, Medical etc. , IQAC Ram Lal Anand College | Interactive Session on Rules/Regulation of Leave, LTC, Medical etc. , IQAC Ram Lal Anand College | 16/09/2020 | 16/09/2020 | 92 | 10 |
| 2020 | Webinar "Benefits of Digital Administration in Lockdown", | Webinar "Benefits of Digital Administration in Lockdown", | 01/05/2020 | 01/05/2020 | 24 | 4 |

| | | | | | | |
|------|---|--|------------|------------|-----|-----|
| | conducted jointly with IQAC of Sri Guru Nanak Dev Khalsa College IQAC, Ram Lal Anand College | conducted jointly with IQAC of Sri Guru Nanak Dev Khalsa College IQAC, Ram Lal Anand College | | | | |
| 2020 | Faculty Development Workshop organised by Library committee in association with IQAC entitled "Using E-Library Resources: INFLIBNET and University of Delhi Library | NA | 30/01/2020 | 30/01/2020 | 90 | 7 |
| 2020 | e-Workshop on Research Methodology and Data Handling organised in collaboration with Department of Laws, BPS Mahila Vishwavidyalaya, Sonapat. | NA | 28/05/2020 | 01/06/2020 | 430 | Nil |
| 2020 | Workshop on Virtual Labs in collaboration with Virtual Labs (at IIT Delhi). | NA | 03/03/2020 | 03/03/2020 | 7 | Nil |
| 2019 | DBT sponsored | NA | 11/09/2019 | 11/09/2019 | 7 | Nil |

| | | | | | | |
|---------------------------|--|----|------------|------------|---|-----|
| | Foldscope workshop | | | | | |
| 2020 | Next Generation Sequencing and metagenome analysis, Under DBT Star College Scheme. | NA | 15/05/2020 | 16/05/2020 | 8 | Nil |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|---------------------------------|------------|------------|----------|
| Online FDP on "R Programming" by ICT, MHRD, Govt. Of India | 1 | 11/05/2020 | 15/05/2020 | 5 |
| Online FDP on "LaTex and Xfig" by A.N. College (Patna) in association with Spoken Tutorial Project, IIT Mumbai UGC | 1 | 11/05/2020 | 17/05/2020 | 5 |
| Online FDP on "Moodle Learning Management System" by ABVV (Bilaspur) in association with Spoken Tutorial Project, IIT Bombay UGC | 2 | 12/05/2020 | 17/05/2020 | 5 |
| FDP on "Scilab and Xcos" by IIT Mumbai in association with Patliputra University | 1 | 22/05/2020 | 02/06/2020 | 10 |
| Workshop Comprehensive e-Learning to e-Training guide | 2 | 25/05/2020 | 05/06/2020 | 10 |

| | | | | |
|--|----|------------|------------|---|
| for Administrative Work by Teaching Learning Centre, Ramanujan College, University of Delhi | | | | |
| Interdiscipli nary Online National Level FDP " Advances in Research Methodology and Data Analysis" by Ch. Bansi Lal University, Bhiwani, Haryana | 1 | 14/05/2020 | 20/05/2020 | 5 |
| Online Workshop on E- content Development and Online Pedagogy on "ICT TOOLS for ONLINE TEACHING" by CPDHE (UGC- HRDC), University of Delhi | 1 | 23/05/2020 | 29/05/2020 | 5 |
| FDP Process Management in Problem Solving by ICT Academy | 1 | 03/06/2020 | 08/06/2020 | 5 |
| FDP by ARSD College in collaboration with Teaching Learning Centre Ramanujan College, University of Delhi | 1 | 05/06/2020 | 11/06/2020 | 5 |
| Workshop on r ules/regulation s of leave, LTC, Medical etc. was organized by IQAC, RLAC | 92 | 16/09/2019 | 16/09/2019 | 1 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 40 | 53 | 34 | 28 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--|---|
| <p>Childcare leave to women employees, Medical Room facilities, health checkup, Timely Medical reimbursements, Reimbursement of children's tuition fees, Group Insurance scheme, Provision of Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, Leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, Conveyance charges, Reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs, Study Leave for pursuing higher education, Sabbatical leave, Academic/Duty leave for conducting examinations, Attend Conference/Seminar/Symposia and official meetings, Medical leave, Casual leave, Earned leave, Timely arrears payment, Staff Association</p> | <p>Provident Fund, Childcare leave to women employees, Medical Room facilities, health checkup, Timely Medical reimbursements, Reimbursement of children's tuition fees, Group Insurance scheme, Provision of Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, Leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, Conveyance charges, Reimbursement of registration fees for attending Training Programs, official meetings, , Medical leave, Casual leave, Earned leave, Timely arrears payment, Exemption of fees for wards, Winter Uniform, Non-Teaching Association</p> | <p>Clean, RO purified drinking water, High speed internet and wi-fi, Fee concession, student Aid, Exemption from paying Tution fees for SC/ST students, Medical facilities, Free Health checkup, Refreshment and fee waiver for students in sports, Common room for girls with sanitary napkin dispensers, Concessional Railway Tickets and pass for field trips, Concessional Bus pass, Free Coaching for various sports and cultural activities, Self Defense training for girls, Yoga workshops, Dedicated washroom for PwD students, signboard in braille, Tactile path, Laptops issued to students, Refreshment to students in sports and cultural activities. Information to students about PMSY, DSSY, NER, Minority Merit scholarship, INSPIRE and other scholarship schemes including Student Aid Fee Concession</p> |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit is done by the office of the Director-General of Audit Central Revenues on behalf of the CAG. Audit objections are brought to the notice of the Head of the institution, who initiates the required corrective actions. The details for this audit for 19-20 financial year are as follows:
 Dates: 29.9.2020 to 6.10.2020 (5 working days)

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|-------------------|
| Excel List Enclosed | 556351 | Activities of the |

below

College

[View File](#)

6.4.3 – Total corpus fund generated

556351

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NA | Yes | IQAC |
| Administrative | No | NA | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college yet does not have a formal parent teacher Association. However, I PTM was organised in this session. Teachers interacted with parents of students to discuss their progress. 2. The IQAC also held online interaction sessions for parents and students of each programme with Principal, IQAC Coordinator and teacher Incharge of respective department from 7th to 12th May 2020 online, to discuss and resolve their concerns regarding online teaching and examination. 3. The parents of new students were also invited on Orientation day in the beginning of session 2019-20 for interaction with faculty members and to apprise them about college curriculum and activities. They were shared with college magazine to get a glimpse of the activities. 4. Parents were also contacted for sponsorships. A sponsorship of Rs. 10,000/- was obtained for "VASHANK 2019- Annual Fest" organized by Terre-X (Geological Society). Through one of the parents, a short training for students in Geological Survey of India (GSI) was arranged.

6.5.3 – Development programmes for support staff (at least three)

1. A webinar was conducted jointly with IQAC of Sri Guru Nanak Dev Khalsa College on "Benefits of Digital Administration in Lockdown" on 1st May, 2020. Mrs. Keya Mukherjee, Maniben Nanavati Women's College, Mumbai was invited as the speaker who focussed on paperless office. 2. On 16th September 2019, a one-hour session on rules/regulations of leave, LTC, Medical etc. was organized by IQAC attended by administrative staff and other non-teaching employees. The session was conducted by Dr. Bhuwan Jha, ex-Assistant Registrar, University of Delhi. 3. A Workshop was organised by Library committee in association with IQAC entitled "Using E-Library Resources: INFLIBNET and University of Delhi Library" on 30th January 2020, where Prof. J P Singh Joorel, Director, INFLIBNET Centre Member, CARE (MHRD Initiatives) and Dr. KP Singh President, SRFLIS Gen. Sec. Delhi Library Association, Faculty, Dept. of Library Science, University of Delhi were invited. This was attended by library staff. 4. Stress Management workshop from 30-01-2020 to 1-02-2020, attended by Non-teaching staff 5. 5th International Yoga Day workshop from 19-06-2016 to 21-06-2019 attended by Non-teaching staff 6. 2 days Interactive Webinar Series on Physical Fitness from 23-06-2020 to 24-06-2020 attended by Non-teaching staff 7. Non-teaching staff encouraged to undertake professional trainings: Chanchal Batra: Completed Two Week Online Workshop from May 25 - June 05, 2020 on Comprehensive e-Learning to e-Training guide for Administrative Work, organized by Ramanujan College 8. Encouraged to attend Webinars during lockdown

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. First Parent-Teacher Meeting held on 2nd November 2019 attended by 100

parents. 2. Course-wise Feedback system started 3. A number of Certificate Courses introduced: Personal Tax Planning and E-filing Cyber Forensics, Chinese and Japanese Languages, Hindi Anuvad, Graphic Boot Design Camp 4. A number of Career Counselling/soft skill training conducted for students. 5. In-house College Research Grant sanctioned to students and faculty for research.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2020 | Internal Academic Audit by IQAC | 02/01/2020 | 02/01/2020 | 02/01/2020 | 92 |
| 2020 | Online Interaction sessions with parents and students during lockdown with principal , IQAC coordinator and Teacher Incharge of respective department to address their concerns over online teaching and examination | 07/05/2020 | 07/05/2020 | 12/05/2020 | 2252 |
| 2019 | First Parent Teacher Meeting | 02/11/2019 | 02/11/2019 | 02/11/2019 | 100 |
| 2019 | Workshop on LOCF (Learning Outcome-based Curriculum Framework) for the faculty members to effectively | 16/09/2019 | 16/09/2019 | 16/09/2019 | 92 |

implement
new
pedagogical
method and
course
revision.
Prof. Pankaj
Arora
(University
of Delhi
Coordinator,
LOCF
Committee)
and Dr.
Haneet
Gandhi (M

2019

Session on
rules/regula
tions of
leave, LTC,
Medical etc.
organized by
IQAC for the
faculty
members, adm
inistrative
staff and
other non-
teaching
employees.
The session
was
conducted by
Dr. Bhuwan
Jha, ex-
Assistant
Registrar,
University
of Delhi.

16/09/2019

16/09/2019

16/09/2019

100

2020

Faculty
Development
Workshop
organised by
Library
committee in
association
with IQAC
entitled
"Using E-
Library
Resources:
INFLIBNET
and
University
of Delhi
Library",
Speakers:

30/01/2020

30/01/2020

30/01/2020

100

Prof. J P
Singh
Joorel,
Director,
INFLIBNET
Centre
Member, CARE
(MHRD In

| | | | | | |
|------|--|------------|------------|------------|-----|
| 2020 | Training for teaching and non-teaching staff jointly with IQAC of Sri Guru Nanak Dev Khalsa College on "Benefits of Digital Administration in Lockdown" Speaker: Mrs. Keya Mukherjee, Maniben Nanavati Women's College, Mumbai | 01/05/2020 | 01/05/2020 | 01/05/2020 | 130 |
| 2020 | Internal Quality Assurance Cell (IQAC) Meeting | 04/03/2020 | 04/03/2020 | 04/03/2020 | 13 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|------------|------------------------|------|
| | | | Female | Male |
| Workshop entitled "Legal Rights for Women where eminent speaker was Ms. Anmol Kohli from the Josh Talks in association with Women Welfare | 19/09/2019 | 19/09/2019 | 40 | 30 |

| | | | | |
|--|------------|------------|----|-----|
| Advisory Committee sponsored by vivel | | | | |
| Self-defense training workshop under the guidance of Assistant Commissioner of Police Sh. Satish Kumar | 06/11/2019 | 08/11/2019 | 52 | 12 |
| Gender Champions | 20/08/2019 | 12/06/2020 | 3 | 3 |
| Under the series titled 'Sashakt' a special lecture on the theme of Women Empowerment with distinguished speaker was renowned feminist and social reformer Dr. Kamla Bhasin who spoke and interacted at length with our students | 03/02/2020 | 03/02/2020 | 90 | 60 |
| Under the series titled 'Sashakt' a lecture on menstrual hygiene with Dr. Shelly Singh, Vice President of Delhi Gynaecologists Forum spoke to our students on the theme 'Precautions and Solutions for Menstrual issues' | 25/02/2020 | 25/02/2020 | 53 | 22 |
| Talk on Gender Equity organized by Centre For Human Values | 05/02/2020 | 27/02/2020 | 98 | 105 |

| | | | | |
|---|------------|------------|----|-----|
| ,Ethics and Life Skills .Resource Person : Dr. Rita Mishra ,Youth Development Practitioner | | | | |
| Computer Science. Dept, organised a Poster Making(Gender Sensitization) competition | 19/08/2019 | 19/08/2019 | 6 | 11 |
| National seminar entitled " Women in 21st century: Threats, Challenges and Changing Perceptions | 28/02/2020 | 28/02/2020 | 50 | 100 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Percentage of power requirement of the University met by the renewable energy sources: 6

2. Eco Club in Association with Department of Environmental Studies organised the following events: ? Vasudha, the Eco Club of RLAC organised on 17th Feb 2020 a 'Campus Bird Count' in collaboration with Meghna Joshi from the Bird Count India and E-Bird India. The event organised was a sub-event of the Great Backyard Bird Count India. ? Plastic Awareness Drive was organized in association with the Department of Environmental Studies on 5th November 2019 to spread awareness. Ban on single use plastic in canteen also. ? Poster/Slogan making competition on the topic "Plastic is a curse to sustainable development" was organized in association with the Department of Environmental Studies on 6th November 2019. ? Ploughing Event was organized in association with the Department of Environmental Studies on 8th November 2019. ? Field trips to Yamuna Biodiversity Park, Delhi was organized in association with Department of Environmental Studies on 25th September 2019. Guide: Dr. Faiyaz A Khudsar and Dr. Ranjita, Senior Scientist, YBP talked about Local Biodiversity and its importance in Delhi. ? Field trip to Aravali Biodiversity Park, Delhi was organized in association with Department of Environmental Studies on 3rd March 2020. Guide: Dr. Balwant Kaur, Senior Scientist, ABP talked about ecological restoration of degraded soil (mine area). ? Field trip to Neel Hauj Biodiversity Park, Delhi was organized in association with Department of Environmental Studies on 5th March 2020. Guide: Dr. Dinesh Albertson Winston, Senior Scientist, NBP talked about Local Biodiversity and its importance in Delhi.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 6 |
| Provision for lift | Yes | 6 |

| | | |
|--|-----|---|
| Ramp/Rails | Yes | 6 |
| Braille Software/facilities | Yes | 1 |
| Rest Rooms | Yes | 6 |
| Scribes for examination | Yes | 6 |
| Special skill development for differently abled students | Yes | 6 |
| Any other similar facility | Yes | 6 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--|---|--|
| 2019 | Nil | 1 | 18/10/2019 | 1 | Cleanliness drive around the college | Lack of Awareness about clean environment | 50 |
| 2020 | 1 | 1 | 18/02/2020 | 10 | Educational Camp in Slum, NSS Unit RLA | Awareness on education | 14 |
| 2019 | 1 | 1 | 15/10/2019 | 1 | Blood Donation Camp in Campus, NSS Unit RLA and Indian Red Cross Society | Awareness on health issues | 66 |
| 2019 | Nil | 1 | 03/10/2019 | 1 | Swachhta hi Sewa: Awareness Campaign at Satya Niketan, NSS Unit RLA | Lack of Awareness about clean environment | 16 |
| 2019 | Nil | 1 | 05/08/2019 | 1 | NSS volunteers participated in | Social awareness | 14 |

| | | | | | | | |
|------|---|-----|------------|---|--|---|----|
| | | | | | Charcha for Change, Indian Habitat Centre and Josh Talks | | |
| 2019 | 1 | 1 | 14/08/2019 | 1 | Swachhta Pakhwada: Awareness Rally and Cleanliness drive, NSS Unit RLA | Lack of Awareness about clean environment | 65 |
| 2019 | 1 | Nil | 21/08/2019 | 1 | Poster Making Competition, NSS Unit RLA and Indian Spinal Cord Injury Centre | Awareness on health issues | 18 |
| 2019 | 1 | 1 | 08/09/2019 | 1 | Participated in SCI Rally, Indian Spinal Cord Injury Centre | Awareness on health issues | 48 |
| 2019 | 1 | 1 | 25/09/2019 | 2 | Donation Drive, NSS Unit RLA | Social Initiative | 17 |
| 2019 | 1 | Nil | 26/09/2019 | 1 | Tobacco Control Pledge, Pledge4Life and NSS Unit RLA | Awareness on health issues | 85 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--------------------|---------------------|---|
| Prospectus 2019-20 | 27/06/2019 | Core values, General rules, student welfare https://rlacollege.edu.in/p |

| | | |
|--------------------------------|------------|--|
| | | df19-20/Prospectus_2019-20.pdf |
| Internal Complaint Committee | 19/08/2019 | Members Notification for the year |
| Institutional Ethics Committee | 11/02/2019 | This approves project proposals involving human participants |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Two day international conference entitled 'Gandhi Across the Boundaries' in collaboration with Gandhi Smriti and Darshan Samiti. | 23/10/2019 | 24/10/2019 | 150 |
| Republic Day Celebration | 25/01/2020 | 25/01/2020 | 195 |
| Cleanliness Drive | 03/09/2019 | 03/09/2019 | 102 |
| Poster Making Competition on Gender Sensitization | 19/08/2019 | 19/08/2019 | 24 |
| Bimonthly Cleanliness drives in the college | 22/08/2019 | 19/03/2020 | 387 |
| Swachh Bharat, Swasth Bharat and Run for Cleanliness, RLA NCC | 02/10/2020 | 03/10/2020 | 33 |
| National Seminar: Prof. Sushma Yadav, Vice Chancellor, Bhagat Phool Singh Mahila Vishwavidhalaya, Sonapat and special guest was Prof. C. Sheela Reddy, Chair Professor, Dr. B.R. Ambedkar Chair in Social Justice at the Indian Institute of Public Admin | 09/04/2019 | 09/04/2019 | 77 |
| Compulsory 40 hours Non-credit certificate course in Human Value, Life Skills and | 04/08/2019 | 21/02/2020 | 213 |

| | | | |
|--|------------|------------|-----|
| Ethics | | | |
| Inter-college debate competition entitled 'How far Gandhian Cleanliness is relevant in Today's Society?' in collaboration with Gandhi Bhawan, University Of Delhi | 30/11/2019 | 30/11/2019 | 40 |
| 'Gandhi and Cleanliness Talk with eminent speaker Prof. (Retd.) Subrata Mukherjee, Dept of Political Science, University of Delhi'. The programme organised in collaboration with Gandhi Bhawan, University of Delhi | 01/10/2019 | 01/10/2019 | 120 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- o Liquid waste treatment Plant Purchase from college fund has been approved by GB and proposal submitted to CPWD for estimate
- o Installation of 100 Kw electricity generating roof top solar panel has been approved by GB
- o Installation of STP in college approved by GB with an estimated cost of 25 lacs
- Campus Bird Count was organised on 17th February 2020 in collaboration with Meghna Joshi from the Bird Count India and E-Bird India. The event was a sub-event of the Great Backyard Bird Count India.
- Plastic Awareness Drive in association with the Department of Environmental Studies on 5th November 2019.
- Poster/Slogan making competition on "Plastic is a curse to sustainable development" in association with the Department of Environmental Studies on 6th November 2019.
- Ploughing Event in association with the Department of Environmental Studies on 8th November 2019.
- Field trip to Yamuna Biodiversity Park, Delhi in association with Department of Environmental Studies on 25th September 2019 under the Guidance of Dr. Faiyaz A Khudsar and Dr. Ranjita, Senior Scientist, YBP who discussed elaborately with students about Local Biodiversity and its importance in Delhi.
- Field trip to Aravali Biodiversity Park, Delhi in association with Department of Environmental Studies on 3rd March 2020 with Dr. Balwant Kaur, Senior Scientist, ABP discussing the ecological restoration of degraded soils (mine area).
- Field trip to Neel Hauz Biodiversity Park, Delhi in association with Department of Environmental Studies on 5th March 2020 under the guidance of Dr. Dinesh Albertson Winston, Senior Scientist, discussing Local Biodiversity and its importance in Delhi.
- A webinar on May 1, 2020 on "Benefits of Digital Administration in Lockdown", discussed about paperless office in order to save trees.
- Inhouse Projects to students on environment related issues. Like " pradushan mein parali ki bhumika" and " degradation of Environment"
- Virtual presentation on waste management policies in Delhi
- More medicinal plants added to Herbal Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I: INCULCATING AND NURTURING ENVIRONMENTAL CONSCIOUSNESS: GOAL: Our college sincerely believes that one standard way of supporting mindfulness around sustainability and judicious use of environmental resources is to establish a culture of consciousness that results in constant awareness about the right usage and also encourages the preservation of these valuable resources. Environmental sensitivity and alertness can definitely create a better sense of respect and value towards nature in general and scarce and valuable resources in particular. This includes providing education on responsible waste disposal through clear signage on designated waste stations to help students and other stakeholders distinguish between what items belong in recycling, compost, and in the trash bin. **CONTEXT:** As young learners and future nation-builders, the students need to be trained and instilled with a sense of responsibility and commitment towards environmental protection and prevention from its exploitation. The worldwide endeavour to ensure man's sensible interaction with the biophysical environment has to be carried forward by today's youth enabling them to build a better planet for future generations to live. Keeping the above, the college regularly organizes activities directed towards reinforcing formal curricular transactions with consciousness, commitment, and involved action in order to make the learning process active, inclusive, and environment-oriented. **THE PRACTICE:** The following activities were undertaken during 2019-20 through the Eco Club of the college in association with Department of Environmental Studies to reduce our ecological footprints:

- o As a part of the sub-event of the Great Backyard Bird Count India, a 'Campus Bird Count was organized on 17th February 2020 in collaboration with Meghna Joshi from the Bird Count India and E-Bird India.
- o Plastic Awareness Drive in association with the Department of Environmental Studies on 5th November 2019.
- o Poster/Slogan making competition on "Plastic is a curse to sustainable development" in association with the Department of Environmental Studies on 6th November 2019.
- o Ploughing Event in association with the Department of Environmental Studies on 8th November 2019.
- o Field trip to Yamuna Biodiversity Park on 25th September 2019 under the guidance of the senior Scientists of YBP who apprised the students about Local Biodiversity and its importance in Delhi.
- o Field trip to Aravali Biodiversity Park, Delhi under the guidance of Senior Scientist, ABP focusing on ecological restoration of degraded soils (mine area).
- o Field trip to Neel Hauz Biodiversity Park, Delhi on 5th March 2020 under the guidance of a Senior Scientist, focusing on Local Biodiversity and its importance in Delhi.
- o A webinar on May 1, 2020, on "Benefits of Digital Administration in Lockdown", to highlight the importance of paperless offices to save trees.
- o Inhouse Projects to students on environmental issues. Like " pradushan mein parali ki bhumika" and " degradation of Environment"
- o Virtual presentation on waste management policies in Delhi
- o More medicinal plants added to Herbal Garden
- o Publishing Special edition of 'SAMBHAV' magazine, covering various environmental issues.

Infrastructural Initiatives in 2019-20: Liquid waste treatment Plant Purchase from approved by GB and proposal submitted to CPWD for an estimate Installation of 100 Kv electricity-generating rooftop solar approved by GB Installation of STP in a college approved by GB

EVIDENCE OF SUCCESS:

- o College campus has a very systematic waste collection and segregation process.
- o The plastic waste collected is regularly removed from the campus.
- o Composting and usage of manure for the maintenance of plants.
- o Ban on single-use plastic items as per the mandate of the GOI.
- o To ensure carbon neutrality
- o Environment-friendly tree plantation
- o segregation of degradable and non-degradable waste and their disposal through an external agency or on the campus in an eco-friendly manner

CHALLENGES:

- Lack of adequate environmental awareness at the school level
- Fund and space crunch

BEST PRACTICE-II: - PROMOTION OF RESEARCH CULTURE IN COLLEGE

GOAL: 1. To act as a platform and forum for research and scholarship 2.

Enhance the scientific and research standards of the faculty members 3. To provide an academically challenging, intellectually inspiring, and research-oriented culture 4. Build the capacity of staff involved in research through investments in initiatives that promote research competency, leadership and academic integrity 5. Enhance and enable access to world-class research infrastructure 6. Promote research collaborations through internal processes and policies

CONTEXT: Research Culture is an environment that fosters and enhances the student-faculty experience, creates a symbiotic and amiable atmosphere to nurture pioneers, scientists, and engineers for sustained research development and growth of an institution. An important aspect of research culture is an organization's approach to research integrity - the formal and informal ethics, standards, protocols, and policies researchers follow in their environment. Research needs nurturing and support and the college through its faculty is actively engaged in providing direction to pursue research activities besides teaching.

THE PRACTICE: The college has taken several steps to strengthen its research initiatives with appropriate research policy, research infrastructure and hiring and training of human resources in a timely manner. These are:

2. The Research and IPR Cell of the college motivates and guides faculty for writing research proposals to get extramural funding besides forwarding proposals for research to the research bodies. It gives updated information to the faculty about various research funding agencies and ministries across disciplines.
3. Through a "College Research Grant" scheme, the college provides seed money of Rs. 30,000 to 50,000 to a select students and faculty team proposals for preliminary data collection to get extramural funding.
4. In-house internships offered to students in ongoing research projects (ICMR, NMHS)
5. Small research projects are given to students from funds under Star College scheme of DBT, Ministry of Science and Technology

EVIDENCE OF SUCCESS:

- A total amount of Rs 2, 85,000/- disbursed for 7 in-house research projects sanctioned to students (30) and faculty (11) under which 150 students were trained.
- To adhere to professional ethics and academic integrity, an Institutional Academic Integrity Panel has been constituted. Using Urkund software, the panel has so far checked 51 documents for plagiarism/similarity percentage of any document (research papers, book chapters, articles, etc.).
- Grant of Rs. 1.99 crore research Project funded by NMHS under MOEFCC, GOI
- Grant of Rs.35 Lacs research project funded by ICMR, GOI.
- Grant of Rs. 5 Lacs research project funded by ICSSR, GOI
- Rs. 8 Lacs research project funded by ICSSR, GOI
- 4 Research Proposals submitted under Stride call of UGC in 2019- 20 and 2 submitted to ICSSR. The result is awaited.
- Faculty publication-36 research articles,15 books /chapters
- 4 Faculty members serving as Editor/Member of Editorial Board of academic research journals

PROBLEMS ENCOUNTERED:

- Lack of reference point to integrating research and education in the curriculum.
- Inability of the students to comprehend linkages between education and research in early learning experiences.
- Space and resource crunch for staff and students to pursue wet lab research

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rlacollege.edu.in/best-practices-2019-2020.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS: HUMAN VALUES AND GANDHIAN PHILOSOPHY RLA nurtures a strong value system holding moral uprightness and social responsibility as a distinctive institutional quality. Our vision is to instill core human values of tolerance, empathy, compassion, and sensitivity in

students to make them responsible citizens. The success of an institution is driven by the value-based ethical behavior of all stakeholders. Untiring efforts are therefore made to instill human values practicing the mantra and philosophy of Mahatma Gandhi for compassion, Global Peace, and equality. In this regard, the College introduced a unique and distinct practice by establishing the Centre for Human Values and Ethics in 2018-2019, the first of its kind in the University of Delhi. In 2019-20, the center offered a course on Human Values, Ethics, and life skills for I year students covering Emotional Quotient, Anger Management, Stress Management, Responsibility, Freedom, Mental Health, Happiness, Self-Awareness, Gender equality, harmony, social and human issues like Shramdaan, old-age, CPR through expert lectures, film screenings, and workshops. 213 students completed this course. Gandhi Study Circle at RLA also played a crucial role to constantly engage the students to inculcate human values through exploration of the undiminishing relevance of Mahatma Gandhi in the 21st century. It hosted fruitful events, Inter-college debate competition 'How far Gandhian Cleanliness is Relevant in Today's Society?', talks, Gandhi and Cleanliness Creative writing and Poster making competition to commemorate 150 years of Mahatma Gandhi rally to commemorate Martyrs' Day traversing with 400 students and 30 faculty members through South Campus online essay writing competition, 'Relevance of Gandhian Cleanliness in the Present World Scenario'. Further in sync with its vision, an international conference 'Gandhi across the Boundaries' eminent gathering of scholars and distinguished personalities, like H.E. Hon. Faduma Abdullahi Mohamud, Ambassador of Somalia Dr. Hoimanti Barua, Foreign Scholar from Bangladesh) Prof. Ramin Jahanbegloo, Executive Director, Mahatma Gandhi Centre for Peace Studies Vice-Dean of the School of Law at Jindal Global University Prof. Gianluigi Segarlerba, University of Vienna, Austria was organized. A national seminar 'Women In 21st Century: Threats, Challenges And Changing Perceptions' saw eminent personalities, Ms. Usha Chaumar (A Padmashri Awardee, President of Sulabh International Social Service Organisation) and Ms. Sunita Godara (Asian Marathon Champion) sharing their views. A team of students and faculty took an educational Journey to Sabarmati Ashram which stands as a monument to Gandhi's life mission and has become home to his ideology. A series of webinar addressing human values through Gandhi's perspective was held with distinguished speakers, Prof. Anamik Shah (Vice-Chancellor, Gujarat Vidhyapeeth) Dr. Dipankar Sri Gyan (Director, Gandhi Smriti and Darshan Samiti) Dr. Rajendra Khimani (Director, Gujarat Vidhyapeeth) Prof. Ramesh Bharadwaj (Director, Gandhi Bhavan Delhi University) Dr. Anula Maurya (Vice-Chancellor, Jagadguru Ramnandacharya Rajasthan Sanskrit University, Jaipur). The college received funding from Gandhi Bhawan, and Gandhi Smriti, and Darshan Samiti. The convener, Dr. Devendra Kumar was felicitated on the 150th Birth Anniversary of Mahatma Gandhi) for his Unprecedented Contribution to Gandhian Thought at Gandhi Bhawan, University of Delhi.

Provide the weblink of the institution

1. https://rlacollege.edu.in/pdf2021/HVELS_Session-2019-20.pdf; 2. https://rlacollege.edu.in/pdf2021/GSC_report_2019-21.pdf

8.Future Plans of Actions for Next Academic Year

Student centric Activities: Online counselling and orientation program for students (and parents) Introduction of Diploma Courses in Chinese and Japanese Languages Following Certificate Courses will be launched/offered: ? PYTHON ? Scientific Writing ? GST, Personal Tax planning and E filing of Return ? Investing in Stock Market ? LaTeX: The Mathematical Typesetting Software ? Excel Tableau ? Environmental Issues ? Full stack web development and hosting ? Renaissance Art ? Vector Design and Animation ? Disability Studies ? Software for editing ? Hindi Translation ? Chinese and Japanese ? Modern Web Development Tools WORKSHOPS PLANNED: ? Molecular docking in drug design ? Gender Sensitisation ? Intensive Writing ? Studio ? Short film making on Environmental and social issues

? Drama and Theatre ? Career choices ? Digital Marketing ? Plagiarism detection tools ? Creative Writing VALUE ADDED COURSES: ? Yoga and Meditation ? Gender Equality and Empowerment ? Personality Development and Soft Skills ? Resume Writing ? Geology in Profession ? Economics analysis with statistical Package SPSS ? Public Speaking ? English and Hindi Typing ? Anchoring/ Jockeying Student Support : Initiate Coaching Classes/Training for competitive examinations Book Bank facility in Department Obtaining N-LIST membership for providing remote access to students for e-books and journals Virtual Educational tours

INFRASTRUCTURAL AUGMENTATION: ? IT Infrastructure: Subscription for hosting webinars and e-conferences dedicated connections for Hi-speed internet in office. The LAN connections to all classrooms ? Purchase of Equipment for Media and Microbiology laboratories, Upgradation of Computer and Geology Laboratories ? Establishment of Research Lab, Bioinformatics Facility and Molecular docking software ? Submission of Proposal for development of studio theatre to ministry of Culture ? Installation of 100 KV electricity generating roof top solar panel (Environment Friendly practice) ? Installation of STP with an estimated cost of 25 lacs (Environment Friendly practice) ? Installation of HT Electrical Supply System including 11 KV transformer and required infrastructure (rooms, concrete panel and protective fencing)with an estimated cost of 40 lac Fitness and Sports: Online yoga classes for students and staff, Construction of Gym • Constitution of Gender sensitization committee and magazine "Asmi" • Scheduling External Administrative Audit RLA twitter handle for information sharing Provision for Endowment Fund • PROMOTION OF RESEARCH CULTURE: ? Launching a Multidisciplinary, peer-reviewed, Trilingual Journal ? Constitution of an Institutional Biosafety Committee ? Mentoring students for scientific writing and chapters and Summer Projects/Internship ? Proliferating Industry interactions for new technologies Collaborate with prestigious institutes of eminence for academic betterment. • National/International Seminars/conferences: ? E-summit ? Indian Women Writers ? Self-Reliant India ? NCC in National Integration ? Skill Development ? Issues of Marginalized Sections of Societies Professional Development: ? FDP on online platforms for teaching-learning, LMS, Machine Learning in Research, Development of E-content, Biosafety and Bioethics • Trainings for Non-teaching staff: For Library staff on URKUND for Plagiarism detection ERP Modules • Extension and Outreach: ? Spread awareness about applied subjects like microbiology, geology and statistics ? Initiate community projects regarding preventing Corona virus. ? NSS Basic first Aid Training