Guidelines for College Research Grant proposals and the Implementation of these proposals

1. The proposals for college research grant will be invited under two categories:

   (a) Research proposals requiring wet laboratory work with a maximum grant of Rs. 50,000/-

   (b) Research proposals not requiring wet Laboratory work with a maximum grant of Rs. 30,000/-

2. Duration of project will be 10 to 12 months.

3. There can be a maximum of two principal investigators and four students (preferably from Second and final year) working for one project. No research proposal will be accepted without the involvement of students.

4. Faculty on Ad'hoc appointment are eligible to apply for the grant individually or with other faculty members either from the same discipline or interdisciplinary.

5. In the event of the faculty member who is granted with funds, leaves the college before the completion of the project, he/she will be required to submit utilization certificate and take NOC from accounts department.

6. **A group of four students can also submit a proposal through a mentor. Grants will be released to the mentor who will be responsible for submission of UC and progress report.**

7. **Funding will be given to the original research ideas/proposals and to generate preliminary data for the purpose of applying for research grants from outside funding agency.**

8. The proposal should be divided in the following parts and should strictly follow the specified word limit :

   (a) Title- Descriptive, specific and appropriate

   (b) Summary/abstract (100 words)

   (c) Content/hypothesis (200 words)

   (d) Review of literature (200 words)

   (e) Objectives (3-4 clearly defined)

   (f) Methodology (200 words)

   (g) Timeline of achieving the objectives

(h)   Budget

(i)   Expected Outcomes

(j)   References (4-5 latest references referring to related work)

(k)   Name of two referees, complete with designation, affiliation, address, email id, phone number.

9.   Budget should be divided under two heads

a.   Contingency and consumables (including stationary and printing)

b.   Travel

10.   Proposals will be evaluated by external subject experts and selected projects will be funded.

11.   PIs will be required to submit half yearly and yearly reports in the format (which will be provided later). The reports will be evaluated by external subject experts and will also be subjected to plagiarism check.

12.   Initially 60% of the allocated funds will be released and the remaining 40% will be released after half yearly report evaluation.

13.   Utilization of funds will be as per the GFR rules and PIs will also be required to submit a utilization certificate after the project is over.

14.   The college research funding will be acknowledged in all research publications coming out of this grant.

15.   Any patent or product developed from the research grant will be the institutional property. The inventors will have their due share as per the DU policy.

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