



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		RAM LAL ANAND COLLEGE
Name of the head of the Institution		Rakesh Kumar Gupta
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		011-24112557
Mobile no.		9891369197
Registered Email		rlac.du@gmail.com
Alternate Email		rlaiqac@gmail.com
Address		Ram Lal Anand College 5, BENITO JUAREZ ROAD DHAULA KUAN New Delhi-110021
City/Town		New Delhi
State/UT		Delhi
Pincode		110021

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		central			
Name of the IQAC co-ordinator/Director		DR PRERNA DIWAN			
Phone no/Alternate Phone no.		01124112557			
Mobile no.		9871290711			
Registered Email		rlaiqac@gmail.com			
Alternate Email		dr.pdiwan@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://rlacollege.edu.in/pdf/ssr-uploaded-final-5jan-2018.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://rlacollege.edu.in/pdf/College Academic calendar.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.84	2018	02-Nov-2018	01-Nov-2023
6. Date of Establishment of IQAC			09-Mar-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
No Data Entered/Not Applicable!!!					

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Prerna Diwan, Department of Microbiology	DBTFoldscope	DBT	2018 365	600000
Ram Lal Anand College	UGC grant2018-19 towards salary	UGC	2019 365	12179000
Ram Lal Anand College	UGC Grant 2018-19	UGC	2019 365	3158000
Ram Lal Anand College	UGC Grant	UGC	2019 365	1079000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Addon certificate courses for students started: Heritage and Tourism Management Analytics Using Rlanguage, Data Science and Programming with PYTHON College registered as NPTEL Local Chapter for elearning 2. Compulsory course on Human Values, Ethics and Life Skills for I year students. 3. Registration of Alumni association under societies Act 4. Library upgradations: Kindle section, separate reading room for faculty, 11 New Magazines requested by students for competitive examination preparation have been subscribed by college, INFLIBNET subscription 5. Faculty development programs: Writing Research Proposals and Addressing IPR Related issues, Quality Assurance in HEIs: Reorienting Teachinglearning Paradigm, Emotional Intelligence and HADOOP

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	01-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

21-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Ram Lal Anand college has following Modules currently operational (as below) of Management Information system: 1. There is a module for online payment of fees by students which take care of annual fees and examination fees charged by students through PU money gateway linked to it. 2. The college is part of Management Information system of University of Delhi, which gives it access to uploading of practical examination marks, Internal continuous evaluation data and printing of admit card for examination of students. 3. A dedicated admission portal of University of Delhi is for online registration, printing of admission forms and confirmation of admission to college. 4. The College has a dedicated module for staff

salaries, arrears and Income tax calculation, pension, Account ledger, cash book and bank reconciliation. Every month, this autogenerates and sends salary statement to employees. 5. There are modules linked for GeM, Eprocurement and Etendering. 6. Important Information to students and parents is sent through SMS regarding for compliance. 7. Library is running with OPAC system functional for easy access and location of books in the library. 8. CCTV and security systems in place. 9. All notices to Faculty are sent through email.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum prescribed by the university. The curriculum is delivered in a planned manner which are duly documented. The curriculum delivery planning involves preparation of academic calendar, distribution of the workload, preparation of the Time Table and Lesson plans followed by orientation programmes of the college and individual departments. All these are duly notified on the college notice board as well as on the institutional website. Considering the variety of academic programmes that the college offers to its students including Humanities, Commerce, Management and Science, the curriculum delivery methods are diverse and customized to meet the academic needs of students having differing intellectual capabilities. These are:

- Chalk and talk method
- Bilingual lectures and study material
- Special focus on slow learners through remedial classes, one-to-one interactions.
- Use of ICT based teaching: PPTs, Videos, PDFs, etc.
- Enactment of textual scenes and episodes
- Showcasing film and Theatre adaptations
- Curriculum based talks by subject experts
- Peer-learning through group activities
- Role play, visits to libraries
- Field projects
- Practical, Field trips and excursions for experiential learning
- Heritage walks
- Case studies
- Use of Social Media apps like WhatsApp for carrying on course related discussions beyond classrooms
- Online learning resources provided to the students through INFLIBNET, ENLIST etc.
- Extra reference material for improving the knowledge base and academic performance of the students.
- Co-curricular activities (seminars, talks, distinguished lectures, debates, study tours, mock parliament etc.) are aligned to the larger themes of the course and prescribed syllabus
- Consistent evaluation through class tests, presentations, quizzes and also through innovative pedagogic methods like organizing group viva which also develops team spirit among students.
- Remedial classes to improve slow learners.
- Peer tutoring in which fast learners contribute to teach slow learners through interactive doubt sessions and workshops
- Mentorship programme to deal with academic and psychological/emotional issues of the students
- Interactive sessions with industry experts
- Preparation of question Bank

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Hospitality and Tourism Management (Deptt. Of History)	02/03/2019	180	Employment in Hospitality and Tourism industry	Training in ticketing, reservation and tour planning
Course on Data Science and Programming with Python (Deptt. Of Statistics)	26/05/2018	5	Employment opportunities in Data Science including data and Business Analyst, Actuaries etc.	To master the basics of beautiful open source and versatile programming language Python. To train the participants in accessing data from various domains.to develop confidence as independent python programmer and Data Analyst.
Certificate Course in Hindi Translation (Deptt. of Hindi)	17/01/2019	112	Employment in publication houses and government offices	Hindi Translation skills
Cyber Forensics (Deptt. Of Computer Science)	27/05/2019	5	Employability in Information and Cyber security	Use of various tools for ethical hacking
Certificate course on SQL, Advanced Excel and R Programming (Deptt. Of Statistics)	09/03/2019	5	Employment opportunities in Data Science including data and Business Analyst, Actuaries etc.	To master the basics of beautiful open source R language, help you learn advance Excel and SQL to enable you to start a career as Data Scientist. This course

will help
build a
strong
foundation
for your
next job in
Data Science
or Actuarial
Science.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	B.A. (Program) (Code-501) Programming with Python (62347502)	20/07/2018
BCom	B.com (Hons.) (Code- 504) Cybercrime and laws (22413408)	01/01/2019
BSc	B Sc (H) Statistics (Course Code- 568) Statistical Techniques for Research Methods- SEC (32373903)	20/07/2018
BA	BA (H) Political SC (Code- 527) FEMINISM: THEORY AND PRACTICE (12327907)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Theory of Real Function (32351301)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Group Theory1 (32351301)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Multivariate Calculus (32351303)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Latex & HTML (32353301)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Partial Differential Equation (32351401)	20/07/2018
BSc	B.Sc. (H) Mathematics (Code- 563) Riemann Integration & Series of Function (32351402)	20/07/2018

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	134	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values, Ethics and Life Skills	11/02/2019	170
Self Defence	01/03/2019	50
Yoga and Meditation	30/08/2018	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>IQAC collects the feedback through offline or online mode in the form of google form from its stakeholders viz. Students, Parents at the end of semester. Feedback is taken on curriculum, various aspects of college including academics, library, infrastructure, office, canteen, laboratory, library and administration. The suggestions mentioned by the stakeholders are summarized in the form of report. After each seminar/workshop /conference also feedback is taken from attendees. The feedback report is discussed in IQAC and the different areas where improvements are required are identified. IQAC meetings minutes and plan of action is communicated to respective committees/departments and uploaded for website for all stakeholders. The Committees/department take necessary steps. The suggestions obtained through feedback on curriculum are communicated to university which is taken into account at the time of curriculum revision. The Faculty also being part of curriculum revision committees of University forward their feedback. The university after holding meetings of curriculum revision prepares a draft, gets approval from passed committee of courses and uploads it on website for all stakeholders before its</p>
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approval through Academic Council and Executive Council.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2108	22	80	0	80

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
80	60	63	24	0	43

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES. The mentor-mentee ratio of the college is 1: 26. Each teacher has been assigned 25-27 students, 10-10 from some other courses and 5 from their own course. The motto is to help students in infusion of knowledge, giving them psychological support and helping them in development of character. The major highlights of the concept are as follows: 1. Inter-departmental approach of assigning students is unique. 2. Maintain Register and entire details of their mentees. 3. Guidance to mentees about institution's objectives goals and their role apart from informing them about college activities. 4. One to one discussion with mentees over Academic, Financial, Welfare Personal requirements, Career Higher Education requirements and Guide them. 5. The students' personal and behavioral problems are discussed in one to one discussion. 6. They are also encouraged to discuss their personal problems if there are any in spite of the fact that there is a counselor in the college for this purpose. 7. There is a constant attempt by the faculty to be in touch with the mentees through various mediums like email and WhatsApp groups in order to provide ongoing career, academic and psychological counseling to students. They are encouraged to do well in the career. 8. During mandatory field tours the students are encouraged to interact freely with the teachers who accompany them as the students and teachers remain in close proximity for a number of days at a stretch. This period is also used for counseling the students about how to cope with different kinds of pressures. 9. Final year students are mentored by alumni during alumni interaction to help them analyse job profiles and different career options after completion of their graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2108	80	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
106	80	26	4	57

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- We follow a transparent procedure for Internal Assessment based on Comprehensive Continuous Evaluation (CCE) for 50 marks in Practical Examination (through number of practical done and attendance). 25 marks in Theory Examination through Attendance, Class Tests and Assignments. As per the University provisions, 25 marks are allocated to an end-of-semester practical examination conducted in the presence of a University appointed external examiner.
- Institution adopt all the evaluation directions issued by the DU vide its ordinance VIII-E for Internal Assessment. The university has taken various initiatives from time to time to improve the level of education like annual system, semester system, FYUP and now CBCS.
- Department conducts tests topic/unit wise to evaluate the students from time to time and also to assess them topic-wise.
- Students are evaluated through various means like Mock tests, e-Quiz, PPT presentations, group discussions, participation in class etc.
- Detailed assignments are also given from time to time so that students solve the problems and form a solution bank
- Some teachers take presentations on various important topics so that students explore the applications of related topics in details.
- Some teachers make the students do projects, which are not a mandatory part of the course so that the students learn to apply the subject that they study in real life situations. It also helps them understand topic in more depth. Advanced learners are generally assigned advanced topics.
- Students are made aware of the evaluation process in the orientation programme of department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The University issues an academic calendar which is strictly followed and commencing of semester classes, mid semester breaks, dispersal of classes, beginning and end of practical exam and theory exams are conducted as per this schedule. It is uploaded on the college website and the students are informed

during both college and departmental orientations. • College also prepares its academic calendar and time table for various courses which are publicized through college website, both college and departmental orientations. • Each department prepares its internal assessment exam schedule at the beginning of the semester and notifies it on the departmental notice board. • Departments prepare their End-Semester Practical exam schedule at least a month in advance before the commencement of Practical exams and notify them on departmental notice boards. • Dates for the submission of internal assessment marks are notified by the college. • IA marks are displayed on the notice boards as well as on the website and respective teachers take the signatures of the students so that if there are any grievances they can be sorted out before uploading of marks at DU portal. • IA marks are moderated by Departmental IA Moderation committee submitted to College IA Committee, which verifies these marks and gets them uploaded on DU portal. • Once the IA marks are uploaded, they are signed again by the student. In case of any problem, they can approach IA committee or principal for clarification. • WhatsApp and email are also used for publicity.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://rlacollege.edu.in/pdf/Course%20Benefits.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://rlacollege.edu.in/pdf19-20/Students%20feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	548	DBT	8	6
Minor Projects	365	ICSSRIMPRESS	4.99	1.99
Any Other (Specify)	365	IIPA	0.25	0.25
Any Other (Specify)	365	Gandhi Smriti And Darshan Samiti	0.55	0.41
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Writing Research Proposals and Addressing IPR related Issues Participating Faculty: 25	Research and IPR cell	29/03/2019
Intellectual Property Rights and Entrepreneurship: How to kick start your start-up	Intellectual Property Rights and Entrepreneurship: How to kick start your start-up	30/03/2019
Probiotics: Ameliorating the Burden of Life style diseases : Dr Neerja Hazela, GM Yakult No of participants: 160 students, 25 faculty members	Department of Microbiology	01/02/2019
One Day Seminar with Mr.Ayush Bector, Director, ISLP Technologies Pvt. Ltd., Mr.NitinSood, Co-Founder Happy Shappy and Ms.TanishaMehlawat, Entrepreneur Young India Foundation in spoke on Strategy in the next era of banking and How Digital Marketing	Department of Commerce (Commerce Society KA!CHING)	14/03/2019
One-day seminar entitled Startify. Speakers: Mr Robin Jha, Founder Teapot, Mr Dhiraj Jorwal, Founder Brandsup, Mr Aditya Arora, CEO Faadtimes, Ms Tanya Katpal, Eat my News. No of participants:	Centre for Entrepreneurship and Technology Developments	21/02/2019
One-day seminar cum workshop on "Digital media and video editing softwares" Speakers: Mr Neeraj Jha, Editor in Chief, Mollitics, Mr Snehit Sharma, Founder Woodo Digital and Mr Irshad Ali, Video Editor Mollitics No of participants:	Hindi Patrakarita evam Jansanchar	15/01/2019
Management Seminar Ms.Anshu Mahajan, HR business Partner, Smile Group, Mr.Amarpreet	Department of Management Studies	26/03/2019

Singh, founder, Brandilistic, Mr. Surya Kant, Entrepreneurship consultant, PMYUVA spoke on Start-up and entrepreneurship Participants:y 3 faculty members and 100 stu		
National Seminar on Ethical Hacking	Department of Computer Science	07/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Business Plan Competition 2019-Best Startup idea Award , Cash Award of Rs 5000, Mentorship Support	Shubham Raj, B.Sc (Hons) Computer Science	Centre for Entr epreneurship and Technology Development, RLA College	23/04/2019	Entrepreneurshi P
The best feasible innovative idea titled "Microbial interaction may boost the probiotics action: use of Fusobacterium sps. to increase the effectiveness of probiotics"	I Prize to Ms. Muskan Mittal, B. Sc (H) Microbiology	I Prize to Ms. Muskan Mittal, B. Sc (H) Microbiology	01/02/2019	Scientific Innovation
Research award	Mr Vinay Kumar of Department of Economics	DAAD Exchange Programme to University of Buenos Aires, Argentina	14/05/2018	Research
Award for research paper in International Conference at Oxford University Church, Oxfordshire UK.	Dr Parul Gaur of Department of History	ICSSR	21/03/2019	Research
Award for research paper presentation in the 2019 congress held	Dr Ravish Lal of Department of Geology	INQUA	20/03/2019	Research

in Dublin, Ireland.				
Prof Om Prakash Best Paper Award in the Technical Session entitled " Artificial Intelligence: Vision 2030"	Dr Srishti Bhatia, Department of Commerce	XX Annual International Conference on Global Vision 2030: Challenges and Opportunities held from 4-5th January 2019 At DDU college, Dwarka New Delhi	05/01/2019	Research
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi and BJMC	8	0
International	Geology	1	4.16
International	Microbiology	1	2.6
National	Political science	1	0
International	Political science	2	2.5
National	Commerce	1	0
International	Commerce	1	95.05
International	Economics	2	4.84
International	Environmental Studies	2	3.46
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Department of Hindi	7
Department of Environmental Science	1
Department of History	2
Department of Political sciences	11
Department of Mathematics	1
Department of BJMC	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of boron oxide addition on structural, thermal, in vitro bioactivity and antibacterial properties of bioactive glasses in the base S53P4 composition	Prasad S, Datta S, Adarsh T, Diwan P, Annapurna K, Kundu B and Biswas K J	Journal of Non-Crystalline Solids	2018	130	2	Ram Lal Anand College
Tectonics induced switching of provenance during the Late Quaternary aggradation of the Indus River Valley,	Lal R, Saini H.S., Pant, N.C., Mujtaba S.A.I.	Geoscience Frontiers	2019	41	1	Department of Geology, University of Delhi

Ladakh, India						
Application of filamentous phages in environment: A tectonic shift in the science and practice of ecorestoration.	Sharma RS, Karmakar S, Mishra V	Ecology and Evolution	2019	47	1	Department of Environmental studies, University of Delhi, New Delhi
Ecotoxic potential of a presumably non-toxic azo dye.	Rawat D, Sharma RS, Karmakar S, Arora LS, Mishra V	Ecotoxicology and Environmental Safety	2018	110	18	Department of Environmental studies, University of Delhi, New Delhi

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	123	0	19
Presented papers	15	18	0	0
Resource persons	0	18	0	8

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
318.32	226.21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ILMS Troodon	Partially	version 3.00	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	7974	3321482	1041	430256	9015
Reference Books	2500	1041347	52	230905	2552	1272252
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Nidhi Yadav	E-PG Pathshala UGC Module	https://epgp.inflibnet.ac.in/	01/05/2018
Dr Sunila Hooda	Canvas in Structure (LMS)	https://www.instructure.com/canvas/	18/03/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	162	4	1	9	1	10	9	10	3
Added	21	0	1	2	0	7	0	100	3
Total	183	4	2	11	1	17	9	110	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Production Centre (BJMC)	https://www.youtube.com/channel/UCfAcBAWYkMtWt0naOHFAO2Q

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
128.74	58	318.32	226.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has transparent procedures and policies with respect to utilization of physical, academic and support facilities. The college attempts at optimum

utilization of the facilities for the benefit of the stake holders. • Library facility- The Library Committee constituted by the staff council (consisting of teachers in charges of the departments) formulates the library budget on the basis of which funds are earmarked for department wise purchase of books. Any additional funds received by the college for purchase of books are distributed to the departments based on a well-tested formula. The process of purchase of books, its maintenance, weeding out old publications etc. are taken care of by the Librarian and the library staff. Books and journals are purchase based on the recommendations of the Committee and the faculty members. The Equal Opportunity Cell of the college makes recommendations with regard to the facilities in the library for differently abled students and faculty members.

These recommendations, after the approval of the Principal, are then implemented by the Infrastructure Committee in consultation with the Library Committee and library staff. • Infrastructure- The infrastructural needs of the college are looked after by the Building cum Infrastructure Committee constituted by the staff council. Any major infrastructural needs of the college is deliberated at length by the members of this committee and recommendations are made to be approved by the Principal/Governing Body. In addition, departments (teaching and non-teaching) send their requisition for specific requirements. Such requisitions are scrutinized by the committee and purchases are made after due approval from the Principal following the GFR rules. • Academic and support facilities- Policies related to the academic and support facilities are framed keeping in mind the needs of the existing practices in pedagogy and specific requirements of the stakeholders. The committees constituted by the staff council such as Time Table Committee, Work Load Committee, Students Union Advisory Committee, Student Aid and Fee Concession Committee, Infrastructure cum Building Committee, Women Welfare Committee, Sports Committee etc. look after the academic, financial, infrastructural, cultural and sports needs of the students. Students and faculty members are encouraged to do research (guided by the Research Committee of the college) by providing college funds earmarked for this purpose. The Extra Curricular Committee encourage students to take part in various cultural activities within the college as well as compete in the cultural festivals at the national level for their holistic growth.

<https://rlacollege.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession Student Aid Fund Best Student Award Prizes Trophies for Annual Day Outstanding achievers in sports (cash fee refund) Daily refreshment for sports practice students (50/-)each per day	357	620295
Financial Support from Other Sources			
a) National	JKPMSSS INSPIRE UGC	98	1874080

	Ishan Uday Scholarship E- District Merit Scholarship Arunachal Pradesh State Stipend Scheme Umbrella Scheme For Education of ST Children Post Matric Sholarship (PMS) for ST Students Arunachal Pradesh etc.(PFA 5.1.1.xls)		
b)International	None	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills during 2018-19	13/08/2018	516	Sangoshti and NCC
Remedial Coaching during 2018-19	21/08/2018	948	Faculties of Departments
Yoga and Meditation during 2018-19	19/06/2018	128	Yoga and Meditation committee
Mentoring and Personal Counselling during 2018-19	19/07/2018	2588	Faculties of Departments
Career Building Sessions during 2018-19	20/08/2018	5960	Departments and invited speakers
Entrepreneurship Skills during 2018-19	01/11/2018	395	ENACTUS, E-cell and Marg-BMS Society
Equal Opportunity programs during 2018-19	30/08/2018	830	Pol Sc., EOC, NE committee
Gandhian Values during 2018-19	24/08/2018	1633	Gandhi Study Circle RLA College
Self defense and Gender Sensitization during 2018-19	28/09/2018	1690	WWAC, NSS, RLA College and Delhi Police
Skill Development during 2018-19	28/06/2018	1323	Staff council Societies, SPICMACAY
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling schedule (CCPC)	0	40	0	17
2019	Three Career Counselling Session(Geology) 17/9/18, 22/10/18, 13/2/19	94	94	21	0
2019	Career Counselling Session(Acturial Statistics) 20/8/18	170	170	11	4
2019	Career Counselling Session(Computer Science) on 11/1/19	38	38	8	0
2019	Three Career Counselling Session(Statistics) on 20/9/18, 20/9/18, 29/3/19	75	75	11	4
2019	Career Counselling Session(BJMC)	0	70	11	0
2019	11 Magazine were subscribed in the library on request of students for preparation of competitive examination	200	0	131	17

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
AMAZON, JINDAL INTELICOM, LALIT ADVERTISING	87	13	Xceedance, MCube financial LLC, WNS, India Today, Dainik Jagran, TBO Group		12
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	144	PFA Excel file 5.2.2	PFA Excel file 5.2.2	PFA Excel file 5.2.2	PFA Excel file 5.2.2
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
CAT	1
Any Other	126
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
PFA Excel file 5.2.4	PFA Excel file 5.2.4	7700
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	PFA Excel	National	10	90	PFA Excel	PFA Excel

	file 5.3.1				file 5.3.1	file 5.3.1
2019	The Great Horned Owl Award	International	0	1	17058560013	Aman Gupta
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The strong academic foundation of Ram Lal Anand College is reinforced by the view, that valuable skills, attributes and talents are nurtured through student participation in various academic as well as co-curricular and extra-curricular activities. Students Council of the college is a prominent student body. The students' union under the guidance of Students' Union Advisory Committee duly constituted by staff council works to promote a harmonious relationship between the administration and students and forms a vital link between the two. The Student's Union Executive committee comprises President, Vice President, Secretary, Joint Secretary and two central councillors. It is duly constituted through elections in the month of September along with DUSU elections. Voicing the student's concerns, it attempts to achieve amicable solutions thereby improving the overall environment of the college making it more conducive for overall betterment of the students. Furthermore, every department has its own departmental society which looks after co-curricular activities in addition to those of the curriculum. These societies with duly elected or selected office bearers work in coordination with the convener of the society. They conduct regular seminar/workshops to enrich knowledge and generate new perspectives and career options for the students. They also conduct departmental inter college fest where they get to interact with students of other colleges as well as universities. Eminent speakers from other universities and institutions are also invited during these events. The college has a good number of rich and vibrant cultural societies that work under the umbrella of Staff Council, to promote effective participation and engagement of students. The various societies of the College are as under: • Pathway: Career Counselling and Placement Cell • Debate and Quiz Society • Illusion: Dance Society • Hasratein: Dramatics Society • Inara: The Fine Arts Society • Dastoor: Music Society • Sovereign: The Fashion Society • Creative Writing Society • SPIC MACAY • Gandhi Study Circle • Parada: Film Club • Chitra : The Photography Society • Vasudha: The Eco Club These societies give platform to the students thereby nurturing their skills and prepare them for different competitions. The College also has a devoted NSS wing, NCC wing, Women's Welfare and Development Cell and Equal Opportunity Cell with elected and selected student members as representatives to promote successful engagement of students in community life and support students' growth and development into well-rounded citizens of future. In addition, students also work as representative in ICC and gender champions (UGC initiative). The creative writing society of the college provides aptitude and training to the students helping them to write and publish. It also works in coordination with the magazine society of the college ensuring active participation from students as editors along with teachers. The creative outpour of the students finds vibrant expression in: Samdrishti- The Annual College Magazine- with sections in English and Hindi Srijan- Wall Magazines- where students are encouraged to write newsletters, report on departmental activities, depicted beautifully on walls of the college. Sambhav RLA Samachar- students also bring out their own periodical magazine/newsletter.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is a vital bridge that aims to bring together all its students on a single platform. In association with Alumni committee of RLA College, the Alumni Association of RLA organized many activities during the academic session 2018-19. The Alumni Association of college was formally registered under the Societies Registrations Act XXI of 1860. Registration no: SOCIETY/WEST/2019/8902461 dated 23rd February 2019. Office Bearers of RLAC Alumni Association were elected as the following President: Mr. Raja Babu Vice President1: Shehnaz Saronwal Vice President 2.: Dr. Awadhesh Kumar Jha General Secretary: Tarun Srivastava Joint Secretary 1.: Nitin Agnihotri Joint Secretary 2: Anuj Samvedi Treasurer: Rajiv Kumar The Alumni Association organized its first Alumni Meet on 6th April 2019 which was attended by 120 alumni, retired teaching and non-teaching staff. "Journey of RLA College", a film produced by Media production centre was screened during the meet. The enthralling cultural show was presented by the cultural society of the college. Three distinguished alumni were honored as distinguished alumni on the occasion Mr. Santosh Kumar Sharma (Commerce) Mr. Anil Kumar Sharma (Political Science) Mr. Rajeev Kumar Sethi (Commerce) Utilization of Alumni Contribution: The corpus fund collected from Alumni registrations was utilized for Alumni Merit scholarships of Rs.93000/- (Rs.3,000 each to 31 students) was instituted for top scorer students of all the programs. In 2018-19, 31 scholarships were awarded on alumni meet to reward top talent for scoring highest marks in the university examination in the first and second year in all of the 14 programs. The alumni committee in association with alumni association has developed an Alumni database and launched a dedicated web platform "E-VARTA" on the college website, where alumni share their experiences and memories about the college. It has also been utilized to provide guidance for college students in future endeavours. Interaction session of Alumni with NAAC Peer Team was also organized on 22nd October 2018. The session was attended by 70 alumni across all the programs of study in college. ALUMNI LECTURE SERIES a concept was initiated where esteemed alumni were invited for interactions with students on various career prospects and their work experiences. These events had large participation was highly interactive in nature and got a good response from both the alumni and students. It was a knowledge-sharing experience with alumni sharing their experiences in various fields of knowledge ranging from Remote Sensing and GIS Applications"-a talk by Alumni who is a Scientist at ISRO, Workshop on Machine Learning by a 2007 batch alumni a Senior Machine Learning Engineer at AXA X, New York USA, Professional Ethics and Gender Sensitisation by an Advocate-on-record in Supreme Court an 2007 batch alumni, Understanding Digital Media/Marketing by an alumni who is Co-founder of Baba Pinnak Media, a great experience for Journalism students. The Alumni also shared career guidance to Computer Science, Statistics, Geology, BMS and Microbiology students. Some Alumni pursuing higher education at Tübingen University, Germany and the University of Nottingham, UK interacted with the geology students and gave them insights into the study abroad.

5.4.2 – No. of enrolled Alumni:

737

5.4.3 – Alumni contribution during the year (in Rupees) :

392846

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet: The Alumni Association organized its first Alumni Meet on 6th April 2019 which was attended by 120 alumni, retired teaching and non-teaching staff. "Journey of RLA College", a film produced by Media production centre was screened during the meet. The enthralling cultural show was presented by the cultural society of the college. Scholarships were awarded to meritorious

students and distinguished alumni were honoured. Alumni Lecture Series workshops/interaction sessions 2018-19: • Interaction session of Alumni with NAAC Peer Team on 22nd October 2018 attended by 70 alumni across all the program of study in college. • Alumni Interaction on 17th September, 2018 by Apoorv Avasthy (pursuing Applied and Environmental Geoscience AEG (Master) at Tubingen University, Germany and Ankur Deb (pursuing M.Sc. Environmental Management at University of Nottingham, UK) gave them insights on study abroad (Geology) • Alumni Interaction on 22nd October, 2018 by Neety Nagi (2012) Scientist B, Central Ground Water Board, Faridabad and Christy Tom (2013) Scientist B, Geological Survey of India, Chandigarh J. Soloman Douglas (2015) Geologist, ONGC, Ahmedabad on career counselling on National level exams. (Geology) • Alumni talk by Mr. Abhmanayu Chauhan, "Remote Sensing and GIS Applications" a Scientist at ISRO on 13th Feb 2019. No. of Participants: 94 (Geology) • Interaction with Alumni Mr. Shashvat Razdhan, Mr. Ajay Parwani, Mr. Ashir Alam, Mr. Mahesh, Mr. Kamal for Career Guidance on 11th January 2019 with participation of 6 faculty and 30 students. (Computer Science) • Workshop with Alumni Mr. B. N. Deepankan, Ms. Yamini Arora on Machine Learning on 20th February 2019. No. of Participants: 69 (Computer Science) • Interaction Session with alumnus Mr. Rahul Ranganathan, Manager, Flipkart on 14th September 2018, wherein 8 teachers and 60 students of microbiology and 53 from BMS attended the session. (Microbiology) • A talk by Mr. Vaibhav Manu Srivastava (2007), Advocate-on-record in Supreme Court and esteemed alumni on "Professional Ethics and Gender Sensitisation". On 21st March 2018 No. of Participants: 100 (Statistics) • A lecture cum interaction session on 20th September 2018 by alumni Mr. Soumyadeep Maiti (2007), Manager at Accenture, Bengaluru and Ms. Sweta Puppet (2007) Lead Manager at HSBC Bank, Bengaluru. (Statistics) • A lecture cum interaction session was held on 29th March 2019 with alumni Mr. Jyotiman Singh (2007), Senior Machine Learning Engineer at AXA X, New York USA. He guided the students about career in Machine learning and Data Science. (Statistics) • Workshop on "Samachar lekhan evam Prishth Sajja" held on 24 September 2018 by Kuldeep Mishra (2010), Associate editor, India Today (BJMC) Eight Meetings of Alumni association and Alumni Committee on 02-02-2019, 11-03-2019, 28-03-2019, 11-04-2019, 02-04-2019, 03-04-2019, 04-04-2019 and 05-04-2019 (minutes attached).

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Since RLA College is Delhi University Maintained Institution, Governing Body (GB) is constituted by the University comprising of Chairman, members, Principal, two faculty and one representative of non-teaching staff. Teachers and Librarian constitute the Staff Council, Principal as ex-officio Chairman. The Secretary, Staff Council is elected from its members. The college primarily functions through Staff Council Committees constituted keeping in mind preferences indicated by members (email dated: 30.4.2018 9.5.2018) and their strengths. Some committees are constituted in accordance with University conventions. IQAC ensures maintenance and enhancement of the teaching-learning experience by proposing new initiatives, by collecting, analysing and maintaining data and feedback received from all stake holders (students, staff, parents and alumni). 1. Case Study Showing Decentralisation and Participative Management in Admission Process 2018-19: The college admission committee with Teachers Incharge of current and ensuing academic sessions as its Convenor and Co-convenor are appointed on rotation basis (Staff council meeting 19th May 2018). Following receipt of the University admission bulletin (Email dated 31st May 2018), the Prospectus Committee prepared information handbook, uploaded onto college website for admission-seekers. The admission and related committees held meeting (dated 14th June 2018) to deliberate on relevant

issues/plan for the process (Minutes Circulated email dated 21st June 2018) Cut-offs were finalised after due discussions with members during regular meetings(21st June 2018 27th June 2018 4th July 2018 9th July 2018 14th July 2018) and communicated to University, Press and uploaded on college website. College admissions carried as per University schedule. The college office issued admission forms to students fulfilling eligibility criteria as verified by the departmental admission committee. The Equal Opportunity cell verified documents pertaining to reservation. The Admission Counselling committee and Student Help-desk were available to guide and counsel parents and students about admission-related issues. The Grievance Committee solved problems encountered during the admission process. Original documents and admission forms were verified by the admission Convenor, before being sent to the Principal for final approval. The college office communicated a link to selected students which enabled them to secure admission by paying their fees online. The Function Committee planned (Meeting 12th July 2018 emails 15th July 2018 16th July 2018), organised an Orientation program (19th July 2018) for new entrants and their parents. This was communicated via email, SMS and college website. 2 Case Study Showing Decentralisation and Participative Management in Functioning of Library 2018-19 The Library Committee, constituted of all departmental Teachers Incharge, Librarian, headed by Admission Committee Convenor, finalises purchase of resources based on funds available (Students fees) department-wise requirements (Requisition, 2th July 2018) changes in syllabi, courses and student strength. Following detailed discussions through meeting (24th August 2018), proportional fund allocation to all departments based on point system. The purchases in library were based on internal meetings of library and requisition sent to Principal (16th October 2018). Procurement of e-books for the Kindle section (over 2 lakh titles) was done on input provided by teachers nominated by the Principal (email: 21st January 2019) who in turn gathered it from students the end-users.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ram Lal Anand College, University of Delhi, offers the curriculum prescribed by the UGC under Choice Based Credit System (CBCS). This system allows students to choose electives under generic, skill and discipline categories. Curriculum is revised through a series of intercollege committees wherein college teachers are involved with their respective parent departments of University. In 2018-19 faculty members and departments designed a curriculum in LOCF framework to be implemented from 2019-20. Skill enhancement and General Elective courses increase student employability and knowledge of other disciplines. Departments organize seminars, lectures, workshops and expert talks to enhance the understanding of students.

Teaching and Learning	Admission of students according to the GOI rules ensures diversity and equal opportunities to all. Measures taken to enrich the teaching-learning experience include: Enhanced use of ICT tools, use of LMS, interaction with industry experts, alumni lecture series, scheduling Remedial classes, access to e-Journals through INFLIBNET, UNO, Parliament website etc., curriculum-related study tours, documentary screenings Mock Parliament Seminars, providing bilingual resources, enrolment into NPTEL online courses, mentoring of students by faculty members, opportunities for advanced learners to work for Research Projects, scholarships paper presentations. FDPs were conducted on Modern Innovative methods of teaching, LMS and Emotional Intelligence
Examination and Evaluation	As per Delhi University prescribed curriculum, the college follows Continuous Internal Evaluation (CIE) with 25 weightage for Internal Evaluation and 75 weightage for End Semester Examination. Some methods used by faculty to carry out Internal Evaluation include, Class Tests, Quizzes, MCQ tests, Mock Practical, Group Viva, Assignments, Presentations, Re-Tests Multiple Tests (for slow learners), Field report analysis, Online tests and assignments through google classroom and class discussions. Semester examinations are conducted by the University of Delhi, with involvement of faculty members in paper-setting invigilation and evaluation.
Research and Development	On the recommendations of IQAC, a provision has been made for in-house seed fund (College Research Grant) through research and IPR cell for Small Research Projects of faculty members and students. The faculty has been motivated to submit and get approved major and minor research project proposals and proposals for organizing seminars/conferences/workshops in collaboration with agencies like DBT, ICSSR, ICHR, PAI etc. Six proposals were submitted for extramural funding under IMPRESS-ICSSR scheme in the year 2018-19.
Library, ICT and Physical Infrastructure / Instrumentation	There are 37 Lecture Halls and 12 laboratories in the college, out of which 22 are ICT enabled. The Library

has been fully renovated. Some upgradations include: • Use of Troodon software and OPAC system • Kindle section (over 2 lakh books available) • INFLIBNET subscription • Reading rooms for faculty (with reference books) and the differently-abled (with Braille books) • Magazines and resources for competitive exam preparations (on student requests) • Purchase of 1093 books (worth INR 6,55,261/-) The college campus is differently-abled friendly with elevators and ramps. The laboratories contain state-of-art infrastructure required for curriculum delivery.

Human Resource Management

Students are encouraged to participate in seminars, lectures, field-visits, workshops and internships and gather hands-on experience. Faculty members are encouraged to participate in FDPs, Refreshers Orientation courses. A computer training programme was organized for non-teaching staff. Avenues available for addressing concerns and complaints include: Grievance Redressal Cell, Anti-Ragging Committee, Internal Complaint Committee, Discipline Committee and Complaint drop-box. A trained Counsellor and a Doctor are available twice a week a Nurse available during working hours. To ensure a healthy working environment, yoga sessions, physical fitness events, sports day and stress management workshops are held.

Industry Interaction / Collaboration

Eminent members from industries are invited for interactions, lectures/seminars, judging events, career counselling sessions, placement drives, internship fairs and as experts in college IQAC meetings. An MoU was signed with industries for organizing student and faculty activities including certificate courses.

Admission of Students

Registrations for admission to different courses is through the online admission portal of University of Delhi. E-mail ids and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad, Internal Complaints Committee, Discipline Committee, Help-desk and Grievance Redressal Cell are made available on the college website. Students can reach out and communicate to the members in person, through e-mail or through any

of the multiple avenues available.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Minutes of important meetings of IQAC and staff council are uploaded on website for use in further planning, Date sheets of Practical examination, Event notices, Links to important sites are available on college website Stakeholders can submit grievances on portal. Some modules that have been implemented/introduced in 2018-19 include: • ERP system (with SMS, email, website notices for dissemination of information including regular notices to students, staff and parents) • Access to Government e Marketplace, E-procurement and E-tendering for purchases</p>
<p>Administration</p>	<p>Notice display system for students and other stakeholders, SMS and email enable fast and efficient dissemination of information. All notices, timetables etc. are put up on website. Advertisements for various positions, online registration forms for various certificate courses/ FDPs/workshops/seminars, link for alumni registration etc. are available on website.</p>
<p>Finance and Accounts</p>	<p>The college has a computerised office and accounts section. College has a dedicated software module for staff salaries, arrears, pension and Income tax calculation, account ledger, cash book and bank reconciliation. Every month, it autogenerates and sends salary statement to employees. The payments are all done digitally through RTGS/NEFT. The PFMS platform is operational.</p>
<p>Student Admission and Support</p>	<p>Practices that are student-centric include: • Online registration and payment of admission and examination fees through PayU payment gateway • Display of admission cut-offs on college and DU website • Strict observance of Govt. Rules for Reserved Categories • Maintenance of student database • Online Admit card generation • Uploading of timetable on website before the start of semester • Course options for General Elective taken from students through online google forms • Access to virtual labs, online portal</p>

	for national scholarships, feedback forms • E-mail ids and contact numbers of members of Anti Ragging Committee, Internal Complaints Committee etc. available on website
Examination	<ul style="list-style-type: none"> • Uploading of Internal Assessment marks on DU Portal • Generation of Practical award-lists and uploading of results • Timely uploading results of ability enhancement credit course and skill-based courses • Online declaration of end-semester exam results

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	3	0	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<p>Childcare leave to women employees, medical facilities, health check-ups, medical reimbursements, physical fitness awareness drives, children's tuition fees, Group Insurance scheme, Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, conveyance charges, reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs, Study Leave for pursuing higher education, sabbatical leave, Academic/Duty leave for conducting examinations, attend Conference/Seminar/Symposia and official meetings, medical leave, casual leave, earned leave, timely 7th pay commission arrears payment.</p>	<p>Childcare leave to women employees, medical facilities, health check-ups, medical reimbursements, physical fitness awareness drives, children's tuition fees, Group Insurance scheme, Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, conveyance charges, reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs, Study Leave for pursuing higher education, sabbatical leave, Academic/Duty leave for conducting examinations, attend Conference/Seminar/Symposia and official meetings, medical leave, casual leave, earned leave, timely 7th pay commission arrears payment. Exemption of fees for wards, Winter Uniform</p>	<p>Clean, RO purified drinking water, free high speed internet and wifi, Fee concession, student Aid, exemption from paying Tution fees for SC/ST students, Medical facilities, Free Health checkups, Refreshment and fee waiver for students in sports, Common room for girls with 2 sanitary napkin dispensers and washroom, Concessional Railway Tickets and pass for field trips, Concessional Bus pass, Free Coaching for various sports and cultural activities, Self Defense training for girls, Yoga workshops, Dedicated washroom for PwD students, Dedicated room in library with Braille software and computer, Text to audio conversion software, signboard in braille, Tactile path, Laptops issued to students, Refreshment to students in sports and cultural activities.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The last annual internal audit by the University Audit Committee was done in 2011. External audit is done by the office of the director general of Audit Central Revenues on behalf of the CAG. Audit objections are brought to the notice of the Head of the institution, who initiates the required corrective actions. External audit for 2018-19 year was conducted with Shri Hazari Lal (Senior Audit Officer), Shri Mahipal Singh (supervisor) and Shri Rakesh Mann (Sr Auditor). The college governing body appointed A.N. Kumar and associates for conducting an internal audit of the year 2018-19 (15-28th, January 2019).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

1270000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee: Academic Audit of the college was conducted by two Eminent Academicians Prof A. P. Padhi, Ex-Vice Chancellor, Behrampur University, Orissa and Dr S. P. Agarwal, Principal, Ramanujan College (NAAC A Grade College), University of Delhi	Yes	IQAC
Administrative	No	Not Applicable	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Ram Lal Anand College believes in the holistic development of students by acquiring inputs from all stakeholders. Though the college does not have a formally registered parentteacher association, yet interactions of teachers with parents keep happening as and when required. 1. Faculty members and college maintain attendance record of students. If a student shows poor attendance, then parents are notified about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents to ensure proper attendance of their ward. 2. The parents are invited on orientation day and annual prize distribution functions also. 3. The IQAC has recommended formal Parentteacher meetings in the coming session and their feedback and expertise will be utilized for betterment of college

6.5.3 – Development programmes for support staff (at least three)

- Training Program entitled "ICT tools for Beginners" was organised for non-teaching employees of different colleges and universities from 17th-19th January 2019. It was attended by 26 participants. From our college, 16 non-teaching staff members attended this program (Mr Shyam Lal Meena, Mr Azad Singh, Mr Manoj, Mr Sunil, Mr Santosh Tiwari, Mr Bhagat Singh, Mr Ram Pal, Mr Suresh Chander, Mr Kamesh, Mr Deepak, Mr Badri, Mr Vishal, Mr Shri Bhagwan, Mr Bipin Kumar, Mr Satish Pathre, Mr Rajinder Kumar, Mr Kimi Sharma) 2. TRAINING/WORKSHOPS ATTENDED by NON-TEACHING STAFF of Administrative office • Ms. Chanchal Batra and Mr Sanjay Jain attended Training on Office Automation and Documentation for NAAC from 4-6th January 2019 3. Training Programs attended by Library staff • Mr. Avinash Sharma, Mr. Sunil Datt and Mr. Tuk Narain Sharma attended workshop on "Digitization and Conservation" on 15th June, 2018 organized by Janaki Devi Memorial College, University of Delhi • Mr. Avinash Sharma and Mr. Tuk Narain Sharma attended 5-day Capacity Building workshop on "Koha library automation" at Raja Ram Mohan Library Kolkata, from 26-30th November, 2018 • Mr. Sunil Datt and Mr. Skin Mohammed attended Two

weeks Training Programme on "IT Applications in Libraries" held at Central Library, University of Delhi from 5-19th December, 2018. 4. Skill Enhancement Programs attended by Laboratory staff • Mr. Deva Singh (Technical Assistant), Mr. Surjeet Singh and Mr. Anil Kumar Sharma -Skill Enhancement Workshop for Laboratory Staff (13-14th March, 2018)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of Centre for Human values, life skills and ethics offering a Non-credit compulsory course on Human Values, Ethics and Life Skills for all I year students 2. College registered as NPTEL Local Chapter for e-learning by students and faculty 3. Provision made for starting In- house Seed fund through research and IPR cell to be granted from 2019-20 for Small Research Projects of faculty members and students 4. Approvals from GB and University for Introduction of Chinese and Japanese Language certificate Courses from 2019-20 session 5. Registration of Alumni association under societies Act, Inviting Alumni for interaction and talks. Alumni Registration fees and database maintained 6. More Focus on career counselling and placement cell Through Placement drives, Internship fairs, Career counselling workshops 7. Regular in-house training programs for faculty and non-teaching staff. Four Faculty Development Programmes on "Writing Research Proposals and Addressing IPR Related issues", "Quality Assurance in HEIs: Reorienting Teaching-learning Paradigm", "Emotional Intelligence" and HADOOP were conducted. ICT training workshop for Non-teaching staff conducted.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Screening of Award winning film by Film Club on Gender Anaarkali of Aarah surfacing the entrenched patriarchal norms and positing the	12/11/2018	12/11/2018	50	50

gender question from the feudal hinterlands to the metropolis of India				
Interactive session on "Breast Cancer Awareness" in collaboration with Ka-Ching: The Commerce Society, Dr. Swarupa Mitra, Senior consultant and Chief of Gastro intestinal and Genitourinary Radiation Oncology, Rajiv Gandhi Cancer Institute and Researc	26/10/2018	26/10/2018	50	50
Gratitude Wall - A platform to express gratitude to the women in our lives by writing a Thank you note using sticky notes	14/02/2019	16/02/2019	70	30
Street Play Performance- on the issue of Gender based violence by Asmita Theatre Group in the college campus	14/02/2019	16/02/2019	50	5
Seminar on "Women's Safety" in collaboration with Delhi Police of the college and also marked the relaunch of the 'Himmat Plus app' - an application specifically for safety of women.	18/02/2019	18/02/2019	60	0

Self Defense Training workshop to strengthen and improve the reflex action of female students in case of potentially unsafe situations by experienced trainers of Delhi Police	01/03/2019	08/03/2019	50	0
Celebration of International Women's Day on 8th March	08/03/2019	08/03/2019	50	0
Screening of the Oscar Winning Documentary- 'Period' highlighting the path we have travelled in women hygiene and how far we still have to go.	08/03/2019	08/03/2019	50	50
Movie Screening on women issues had 'Mandi' on its banner to throw light upon the life of sex workers and raise awareness on the plight of the often ignored section of the society	28/09/2018	28/09/2018	75	75
In line with Govt policy, 6 Student Gender Champions were nominated to facilitate enabling environment towards gender sensitization who on a weekly basis organised	20/07/2018	24/05/2019	4	2

	and disadvantages	contribute to local community				
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of professional ethics	25/05/2018	Code of professional ethics of teachers contained in UGC regulation on Minimum qualification for appointment of teachers and others Academic staff and college and Measures for the mainrenance of standards in Higher education, 2018 has been adopted by the executive council of the university of Delhi at its meeting on 1/07/2019 and has been incorporated as Appendix -A of the form agreement of service for college teachers. https://rlacollge.edu.in/pdf/24032014_A_mendments_632014.pdf
Ordinance XVB- Maintenance of discipline among students of the college	25/05/2018	The Ordinance XVB concerning the Maintenance of discipline among students of the college required all students admitted to college are required to maintain discipline to the satisfication of the athorities of the college/university. https://rlacollege.edu.in/pdf/rules/Ordinance20XVB.pdf
Ordinance XVC- Prohibition of and Punishment for Ragging	25/05/2018	Violation of discipline rules and acts of ragging are punisable offence according to Ordinance XVC of the university. Ragging for the purposes of this ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought bear on students freshly enrolled or students who are in

		any way junior or inferior by other students and individual or collective practices. https://rlacollege.edu.in/pdf/rules/Ordinance20XVC.pdf
Ordinance XVD- Sexual Harassment	25/05/2018	The present ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and nonteaching staff of the Delhi University. https://rlacollege.edu.in/pdf/rules/Ordinance20XVD.pdf
Code of conduct for college contesting Delhi university student union and college students union election	25/08/2018	The document includes code of conduct, constitution of DUSU, decision of Honble Supreme court regarding students union election (Lyngdoh Committee recommendation) https://rlacollege.edu.in/pdf/Students-Union-Elections-2018-2019-(Notification).pdf
Scheme of Examination	25/05/2018	The students are required to attend minimum of 67 of lectures and tutorials, and practical separately in all the papers held during a semester failing to which he/she will not be allowed to take the Examination of the University. 25 of the total marks in each paper will be assessed internally on a continuous basis through a combination of tutorials, project work, tests and attendance. https://rlacollege.edu.in/Scheme_Examination.php
Institutional Ethics Committee	11/02/2019	This approves project proposals involving human participants
College code of ethics	25/05/2018	The core values are a set of principles that guide

the practice and development of curriculum, faculty, students, and staff. <http://rlacollege.edu.in/pdf/College-Brochure.pdf>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Herbal garden –established on 1st September 2018. Trees have been counted and their scientific Names have been written. 2. Organic waste composting machine has been installed in the college and is fully functional, students are being made aware of it. 3. waste segregation is being practiced in the college through green and blue bins. 4. Green Audit has been done and its recommendations are being complied with under the Aegis of Eco Club and dept of Environmental Sciences 5. Biweekly Clean Campus Drive as per the notified schedule by students and faculty of each department.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Inclusive environment Goal: To create an inclusive and humane social order to encourage and tap the potential of students of diverse socio-spatial origins. Context: In line with constitutional commitment and guarantee in India, Institutions of higher education in India have been an important site/instrument to help inculcate such values and practices which help promote inclusiveness across different markers of identity such as caste, differently abled, gender, creed, region, etc. To achieve this EOC (Equal Opportunity Cell) been reinvented without exceeding the original mandate under which it was expected to work. Also to integrate students coming from the North East, a dedicated cell worked hard to understand their sense of distance from the rest of the community. <https://rlacollege.edu.in/archive-committee.php> The practice: EOC has established itself as a space of repute, sharing and solving the problems of disadvantaged groups. It empowers students by creating access and opportunities, by engaging them in activities that are experiential and trans-disciplinary such as interactive sessions, panel discussions etc. In its quest to break social barriers, integrate student community and build an inclusive environment for teaching and learning, EOC of the college worked hard to integrate disadvantage groups. The importance of the cell could be attested to the fact that it plays an active role since the beginning of the Undergraduate (UG) admission process as it monitors and facilitates the admission cases pertaining to disadvantaged categories. It also ensures that there is no discrimination in the college on grounds of caste, gender, disability or minority status and explores all possible ways to help the SC/ ST, OBC, Women and minority groups. The Cell emphasizing the importance of inclusive growth particularly recognizes that differently abled students require special attention to counter the multiple forms of discrimination they encounter in daily life. So, the Cell with the help of college administration makes all efforts to encourage faculties and non-teaching staffs to provide necessary support such as special ramp, trained readers and writers, voice recorders, lax scanner, dedicated reading room motorized wheelchair to the differently-abled and thus making a barrier-free access to classrooms, libraries, laboratories, offices etc. At another level the EOC is also entrusted with the task of

initiating constructive programs among the students to enhance their reading and critical thinking abilities. Some initial steps in this regard were taken in the year 2017 and the Cell unanimously decided to launch Phule-Periyar and Ambedkar Study Circle. The Study Circle was established to promote ideas of Phule- Periyar and Ambedkar and prepare students to become an agent of social transformation. In the cultural life of the college also, Students from North East also made their presence felt by showcasing their skills in dance drama and various other engagements like "KHAMBA THOIBI JAGOI"- a Manipuri dance performance during cultural program organized during NAAC visit (22nd and 23rd 2018), Participation in intercollege sports meet "MARVA" on 27th October 2018. A one- day seminar cum integration Fest organised by North East society under "Ek Bharat Shreshtha Bharat" on 14th Feb 2019. Problems faced and Resources Required: The facilities for PWD is now in place. However, there was at time lag in construction of elevator, due to delay of the project by contracting agency (CPWD). The students from states from the North East meets regularly to understand problems/challenges being faced by them and makes efforts to find answers to their concerns, varying from scholastic to mundane details of daily life. Due to consistent efforts of the committee, students are relatively more forthcoming in confiding their minds. Though, it has helped improved their connect with the rest of the lot, yet there are challenges in communication.

Evidence of success: • Establishment of Study Circle was established to promote ideas of Phule- Periyar and Ambedkar • North east Festival "AARANYA 2019" on the first day of Annual College Fest. • Infrastructure and support facilities • Increase in admission of PWD and students from North East Best Practice II: Green and Clean Ecosystem Goal: To ensure a clean and green aesthetically maintained campus by conducting bi-monthly 'Clean Campus' drive other green initiatives to make the ecosystem more carbon neutral (herbal garden and tree census) Context: Keeping in tandem with the national cleanliness efforts under the Swachh Bharat Abhiyan or Clean India Mission, the college started off with its very own cleanliness drive in 2018, to be conducted bimonthly, on a rotation basis for each department. The main premise for this is the holistic growth of the students and the faculty, by inculcating moral values and a sense of responsibility as aware citizens and as 'Swachhagrahis' or 'Ambassadors of Cleanliness' of the country. The practice: A 45-minute long 'Clean Campus' drive is conducted twice a month, under the guidance of the Cleanliness Committee, by engaging students and faculty alike. This quality initiative was started off on 23rd August 2018, as per the recommendation of the IQAC of the college. This bimonthly cleanliness drives involves one department at a time, to inculcate a sense of responsibility amongst the students. Under this initiative, departmental faculty and students participate in cleanliness drive inside and outside the campus, according to a schedule that has been prepared and notified in advance (at the beginning of the session). During the academic session of 2018-19, 55 faculty members and more than 500 students participated in this bi-monthly 'Clean Campus' drive. Additionally, NSS wing of the college set an example by observing 'Swachhta Pakhwara' from 1st -15th August 2018, along with an oath taking ceremony and cleanliness drive, both in and around the college. A group of 33 NSS volunteers conducted a cleanliness drive and awareness rally on 14th August 2018 in the slum area at J.J Colony, South Moti Bagh, New Delhi to sensitize and educate the children, youth and aged people living in the slums on various aspects of cleanliness and societal values. The NSS volunteers visited door to door and met the residents to educate them for cleanliness, to use dustbin and toilets and personal hygiene. The people were discouraged to throw waste in the open drains. The Head of the slum was requested to look into the problems faced by the people and to arrange for daily removal of garbage from the area. Also, the volunteers along with the children of the slum took out a rally on the streets of J.J Colony creating awareness among the people about cleanliness. 18 NCC cadets also observed Swachh Bharat Abhiyan on a state level on 19th May 2018, for duration of 2

hours. The cadets cleaned the college campus and contributed in planting trees. Many outreach campaigns, Poster making competitions and intellectual contestation have been organized to deepen awareness about real threat to ecology and hence our own survival. Green audit was conducted and its recommendations are being taken up. Landscaping has been completed. Several environment sensitization programs were conducted. Twin Awareness drive on 10th October 2018 to sensitize students about spread and prevention of Dengue Fever and relevance of Indoor plants for purifying air. Interactive session on "Himalayan Diversity and Chipko Movement" was organized on 23rd August 2018. A vigorous no plastic campaign was taken in the session 2018-19 to the logical conclusion when college canteen was asked to phase out use of plastic in the immediate perspective. Problems faced and Resources Required: When these drives are scheduled, through NSS, some students can't take part due to classes or other engagements and there is also lack of motivation in some students to take part in these events. For facilitating a smooth, seamless and successful 'Clean Campus' drive, certain resources are required like gloves, disposal bags, broom, dusters etc. The Cleanliness Committee, a staff council committee provides these resources to different departments through society fund and also maintains a register wherein the attendance of the participants (both students and faculty) is recorded. Due to space constraint we could establish herbal garden in only a small area of 36 x 20 foot. Evidence of success: • RLAC is a no-littering zone. • Subscription to biohazardous waste pick up every week by company dealing in safe disposal of bio-hazardous waste. • Organic Waste Composting System functioning and students are being made aware of it. • Waste Segregation is practiced - Blue (dry waste) and green (wet waste) dustbins have been placed at several locations in college, • Herbal garden established on 1st September 2018 with number of plants. • Tree census data available for the college • Botanical Naming of Trees has been done

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rlacollege.edu.in/best-practices-2018-2019.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In a constantly changing environment, a strong value system and life skills are an essential part of being able to meet the challenges of everyday life. Life skills go well beyond choosing a program in college or impressing a potential employer in the future. Life skills provide students with important tools for development, such as independent thinking, how to socialize and make new friends, and how to take action in situations where their parents or teachers may not be around to help or intervene and to cope up with personal insecurities and fears in everyday life. Unlike motor skills and basic intelligence, executive function and decision making skills are not inborn but can be learned. With this idea in mind, with the following objectives, college has started a centre for Human Values, ethics and life skills in 2018-19 that offers a compulsory non-credit course to all I year students of college becoming the 1st college in University of Delhi to introduce this best practice The Human Values, Ethics and life skills course tries to achieve the following objectives. 1. To develop a critical ability to distinguish between values, ethics and professional skills, so as to ensure sustained happiness and prosperity which are the core aspirations of all human beings. 2. To facilitate the development of a holistic perspective among students towards life, profession and happiness. 3. To equip them well to make good decisions and solve problems in their academic and professional careers as well as their personal lives. The course comprises of three parts- Part I -12 hours of

teaching through workshops/presentation/interactive sessions on various topics, inspiring them through examples of great men and women, showing value based documentaries movies. They have been taught how to cope with emotion, anger and stress through interactive workshops. College faculty and eminent speakers in this field are invited to do workshops with them. After every workshop, they students are assessed through a small interesting quiz/worksheet. Part-II

Comprising of 8 hours indulging in Swatchta towards surroundings and environmental consciousness- cleanliness drive and visit to bio-diversity Parks Part-III component is for students to do volunteer work at different platforms.

Further, to sensitize them towards less fortunate, we asked them to give at least 16 hours of volunteer service in orphanages or Senior citizen homes or any other similar place. At the end of the course students submit a report of their work as volunteer, along with photographs or recommended letter from the organisation. The classes were held for 6 weeks with 4 sessions of 2 hours per weeks. Medium of Instruction was both English and Hindi For this course some of the college faculty members volunteered to take classes beyond their assigned workload and outside experts were also invited to conduct workshops on topics like Emotional Intelligence, Stress and Anger Management and soft skills. 170 students of I year (II Semester) successfully completed this course after completing 16 hours of practical training/volunteering.

<https://rlacollege.edu.in/Departments.php> <https://rlacollege.edu.in/pdf/Human-Values.pdf>

Provide the weblink of the institution

<https://rlacollege.edu.in>

8.Future Plans of Actions for Next Academic Year

The college will work towards elevation of the vibrant academic atmosphere nurtured over years and ensure overall development of students through various activities. It will be focussing on effective and learner centric teaching processes by employing new innovative methods, empower students with latest technology/ software and guide them for curriculum enrichment through online courses and utilising e-resources. Following will be the plan of action for next academic year: 1.Establish a rigorous, comprehensive and Course wise feedback system from all stakeholders: Faculty, students, alumni parents and employers 2.To enhance interaction with industrial/corporate houses via Software Training /Application oriented workshops, career counselling session, placement and internships, and Educational Visits 3.To launch following new certificate/ Add on courses in the academic year 2019-2020 to improve the employability of the undergraduate learners: GST, Income Tax, Chinese and Japanese languages, Programming, Software Techniques in Remote Sensing GIS, Renaissance Art, Women's Studies/Gender Studies, Machine Learning with Python/R programming, Scientific Writing Research Ethics. 4. To Introduce value added courses in Soft skills Personality development, Resume Writing, Geology in Profession, Economics analysis with statistical Package SPSS 5. In-house Research Grant fund to faculty and student 6. Administrative Audit to be conducted 7. To Interact with parents through Parent Teacher Meeting 8. Organising counselling sessions for admission seekers during admissions 9. Alumni Interaction and connect with current batch of students to be strengthened through career counselling sessions and lectures 10.To introduce formal institutional Coaching Classes for students appearing in competitive examinations. We plan to launch CAT (Common Admission Test) classes, Quantitative Ability (QA), Verbal Ability (VA), Reading Comprehension(RC), Data Interpretation (DI) and Logical Reasoning (LR) sessions for other examinations also. 11. Organizing sessions on Stress management for students, faculty and staff 12. Trainings on administrative Rules for Non-teaching Staff 13. Developing a "water and soil analysis/testing laboratory" 14. Community radio Development 15.To organize National and International Seminars/workshops/FDP: o Gender Atrocities in Contemporary India o Nanoparticles in Biology o Genome Editing

Tools o Metagenomics o Synthetic Biology o E-resources in Library o Outcome based education o Learning Management System 16. To motivate faculty to publish research in reputed National and International Journals with high impact factor 17. Aim towards a cleaner and greener college campus and increasing awareness among students for environmental issues, 18. NSS: Session on Basic First Aid and CPR in college, health awareness, financial literacy, hygiene awareness programs in slum adopted by college 19. Sports: Introduce new sports for women, Kho-Kho, Taekwondo, Judo. Making Provision for construction of changing room for sports students. Introduce "Annual Fitness Assessment Programme" for students as well as for faculty. 20. Infrastructure: Upgradation of computers in labs more classrooms to be ICT enabled Bioinformatics Laboratory Development Complete ERP solution to be installed.