



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

Ram Lal Anand College

University of Delhi
Benito Juarez Road, New Delhi-110021 (India)

Tel. No. : 011-24112557

Fax : 24112151

E-mail : rlac.du@gmail.com

rlac.bjr.du@gov.in

Website : www.rlacollege.edu.in

Minutes of 10th IQAC meeting held online on 29th May 2023

Attendees: Dr Rakesh Kumar Gupta (Chairperson), Dr Prerna Diwan (Coordinator), Mr Santosh Kumar Sharma (External Expert), Dr Pardeep Kumar Sharma, Dr Mukta Datta Mazumdar, Dr Rita Jain, Dr Ravish Lal, Dr Nidhi Yadav

Decisions: (Refer to Appended Agenda of meeting **Annexure 1**)

1. Minutes of 9th Meeting of IQAC held on 23th May 2022 were **confirmed**.
2. Action Taken Report presented by IQAC Coordinator (**appended as Annexure 2**) on decisions taken in 9th IQAC meeting: **Noted and approved**
3. **Quality Initiatives for Academic session 2023-24**
 - (i) **Steps to be taken for “Optimum Utilization of College resources”** with reference to letter from Registrar, University of Delhi: A committee was constituted in staff council meeting held on 16.5.23 to devise the modalities for successful implementation of the optimal utilization of the College resources. The committee held its meeting on 24-05-2023 and finalised its suggestions which will be implemented after approval from GB.
 - (ii) **FDPs and certificate courses to be offered by departments in coming session:** The departments will be asked to plan these courses for the upcoming session 2023-24.
 - (iii) **Constituting new committee for social media handling (Twitter, Instagram, Facebook) for wide community reach:** Members suggested to constitute a committee to look after all social media handles of the college and regularly post the information related to college achievements and events. This will also be working for NIRF parameter on perception. Dr Rakesh Kumar Hindi will be convener of this committee.
 - (iv) **Utilizing Community radio to enhance the perception and presence of the college by highlighting programmes/departments distinctiveness for prospective students to be admitted in academic session 2023-24:** The college will be highlighting its

programs/Courses to enhance the perception and among the community. A mail has already been sent by the principal. It has been decided that one faculty member from each department will record a program of 30 minutes highlighting the Course outline; career opportunities; Strengths of the Department; Why should a student choose/prefer in the first place the concerned department at Ram Lal Anand College. The programs developed will be aired from community radio Tarang during the DU admission process. The recording of the program will start as per the schedule prepared by Prof Rakesh Kumar (Hindi) upon receipt of names of faculty from each department.

(v) **Developing digital resources by faculty for UGCF curriculum:** The faculty members have been requested to develop e-resources/video lectures for the benefit of our own and other college students based on newly implemented UGCF2022 curriculum.

(vi) **Planning ISO 21001-2018** certification for management system for educational organizations (EOMS): The proposal for ISO has been approved in GB meeting held on 22.11.2022. The process for certification has been started through preliminary online meeting with Founder and CEO- COAE on 25.8.22. Dr Mukta Dutta Mazumdar is coordinating this process along with IQAC coordinator. 11 faculty members have been trained through two days onsite internal Auditor training programme and they will be preparing the required documentation in the College and also conduct a preaudit of all departments of the college before the formal Stage one audit.

(vii) **Planning NIRF application process:** It was informed by the chairman that in IQAC will organise an orientation session of one hour on 1st June 2023 at 11.30 am for the faculty to ensure everyone gets clarity on NIRF parameters. Ms Riyanka Jain, from Department of Management Studies will be requested to give a presentation as she has done research on NIRF parameters focussing on Delhi University colleges ranked in Top 100 in NIRF and has published her findings.

(viii) **Infrastructural upgradations:** The IT related Infrastructural requirements of all departments compiled by IT infrastructure committee for a budgetary requirement of 41 lacs including 47 i5 systems, 02 workstations (i7), 2 smartboards, and accessories, were placed before GB held on 27.5.23 and were approved.

(ix) **Adoption of villages at Pattiya Village Cluster, Almora, Uttarakhand:** The Chairperson informed the house of the progress in this direction, stating that College has adopted Five villages (Pilkha, Kotyura, Pattiya, Bhatgaon and Kasoon) falling under Hawalbagh and Takula blocks in Almora District, under the Institution Outreach Initiative (without any financial assistance) as an Extension of NMHS Project. The principal informed that all faculty members have been requested in staff council meeting dated 25.5.23 to take students of their departments to these villages to support the community on the points as given below:

- a) Career guidance for school and college students of the target villages
- b) Knowledge sharing in terms of imparting communication skills and others as per institutional expertise
- c) Augmentation in Livelihood opportunities through organizing Geo-excursion and Eco-tourism trips of the students of the Delhi and other universities of India and abroad.
- d) Awareness about the importance of protection of geo-heritage surrounding the villages
- e) Awareness among villagers on various government schemes/interventions
- f) Information technology support.

(x) **Inhouse Summer Internships:** II Round: In line with NEP 2020 which mandates research at the undergraduate level, second-year students will be offered 2-4 weeks internship during the summer break. Dr Vandana Gupta, Coordinator Research and IPR cell will be requested to share a google form to inviting applications from students for the same. A grant of Rs. 5,000-10,000/- for providing facilities like printing, stationery etc. may be given to the students (if required) from the college.

(xi) **MoU with IGNOU:** College is in the process of signing MoU with IQNOU to establish a learning support centre at RLA college for BSc Geology, PG diploma and certificate course in disaster management and a certificate course in geoinformatics. A meeting in this regard was held with regional director , IQNOU on 16th Dec 2022. Dr Prabhas Pandey (coordinator) and Dr Ravish Lal (Assistant Coordinator) will do the needful in this regard.

4. Reporting Matters:

- AQAR 2021-22 has been Submitted to NAAC
- RLA College became the first college of Delhi University to start a Community Radio named TARANG aired on FM frequency 90.0 from 13.2.23. Spanning over a radius spread onto 10 kms; also available across the country via Play store, I Store and Spotify.

- 62 new desktop computers, one professional large screen and 9 smart classrooms developed for teaching learning.
- Sports ground under development with 3 cricket pitches for Net practice and 2 pitches for tournaments and a football ground, volleyball ground and a ground each for kho-kho and kabaddi. Grassing is complete and fencing is underway.
- Prof Vandana Gupta, Department of Microbiology granted patent (418733) on Method of screening inhibitors against Hepatitis C virus.
- Prof. Perna Diwan, Department of Microbiology, awarded “Best Teacher Award at state level” for session 2021-22 by Microbiologists Society, India. Dr Pratik Kumar received the Nehru Memorial and Museum Library Fellowship. Dr Nidhi S Chandra got the best researcher award from VDGGOOD Professional Association, India. Dr Sandeep Bhatt has been awarded PhD this year.
- 1338 books (text and reference) were purchased with a total expenditure of 11,091,98/- in the library. From the next session, needy students will be issued books for the whole semester from our special BookBank
- Eight Faculty members promoted from Associate Professor to Professor; 2 from Assistant professor Stage II to Stage III.
- The entrance examination for selection on non-teaching posts of library attendant, lab attendant, junior assistant and assistant have been completed. Three Non-teaching staff promoted.
- Endowment Fund: Rs 6 Lakh donated by Ms Srivastava w/o Late Dr G R Taneja, faculty at Department of English in his memory, Rs 2 lakhs by Prof Archana Gaur in the memory of her late father and Rs 2 lakhs by Prof Manju Kumar in memory of late Dr Devender Kumar who was faculty in the Department of History; 2 lakhs by Dr Surinder Kumar in the memory of his parents.
- The pass percentage of outgoing batch 2019-22 was 95.15%; B. Sc (Hons) Microbiology, B.A. (Hons) Hindi Patrakarita evam Jansanchar, B.Com (Hons) having 100% pass percentage. Mr Abhilash Jeas George of B.Sc. (Hons) Microbiology III Year scored a CGPA of 9.959 and was awarded the University Gold Medal for securing Top position in the University of Delhi.
- Faculty published 43 research publications, 5 books and 13 book chapters in 2022-23. Average impact factor of research publications and H index of journals of science department faculty was 3.27 and 76 respectively; 3 research/review papers and 6 book chapters out of these have been authored by our UG students; 24 faculty members presented

papers; 21 faculty members participated in national and international conferences; 30 faculty members attended professional development courses.

- Four FDPs conducted in collaboration with Ramanujan College. For Non-teaching staff, a workshop on “Prashanik Hindi” was conducted on 23-24th June 2022 with experts from Kendriya Hindi Prashikhan Sansthan, Raj Bhasha Vibhag, Greh Mantralaya, Govt of India which was attended by 35 participants of various colleges.
- Fund of INR 30,000 received from probiotic association of India for conducting symposium on role of Probiotics in Neonatal and child health on 12th April 2023

5. Any other matter with the permission of the Chair: The members were informed that the College is moving forward to obtain Enterprise Resource Planning (ERP) for various functions of the College like real-time attendance of students, management of accounts and administration, etc. An ERP committee will be constituted to find out the requirements of the College and its successful implementation.

Prerna Diwan

**Prof. Prerna Diwan,
Coordinator IQAC**

Rangupta

**Prof. Rakesh Kumar Gupta
Chairperson, IQAC**



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

Ram Lal Anand College

University of Delhi
Benito Juarez Road, New Delhi-110021 (India)

Tel. No. : 011-24112557

Fax : 24112151

E-mail : rlac.du@gmail.com

rlac.bjr.du@gov.in

Website : www.rlacollege.edu.in

Annexure 1 Agenda

25th May 2023

Dear Members

The 10th meeting of **Internal Quality Assurance Cell (IQAC)** will be held on **Monday, 29th May 2023 at 3 pm** on Google Meet (link to join: <https://meet.google.com/sbw-cxvi-euh>)

Agenda

1. To confirm the minutes of 9th Meeting of IQAC held online on 23rd May 2022
2. Presentation of Action Taken Report on decisions taken in 9th IQAC meeting.
3. Quality Initiatives for Academic session 2023-24
 - Steps to be taken for “Optimum Utilization of College resources” with reference to letter from Registrar, University of Delhi.
 - FDPs and certificate courses to be offered by departments in coming session
 - Constituting new committee for social media handling (Twitter, Instagram, Facebook) for wide community reach.
 - Utilizing Community radio to enhance the perception and presence of the college by highlighting programmes/departments distinctiveness for prospective students to be admitted in academic session 2023-24.
 - Developing digital resources by faculty for UGCF curriculum
 - Planning ISO 21000-2018 certification for management system for educational organizations (EOMS).
 - Planning NIRF application process
 - Infrastructural upgradations
 - Adoption of villages at Pattiya Village Cluster, Almora, Uttarakhand
 - Inhouse Summer Internships: II Round
 - MoU with IGNOU

4. Reporting Matters:

- AQAR 2021-22 Submitted to NAAC

- RLA College became the first college of Delhi University to start a Community Radio named TARANG aired on FM frequency 90.0 from 13.2.23. Spanning over a radius spread onto 10 kms; also available across the country via Play store, I Store and Spotify.
- 62 new desktop computers, one professional large screen and 9 smart classrooms developed for teaching learning.
- Sports ground under development with 3 cricket pitches for Net practice and 2 pitches for tournaments and a football ground, volleyball ground and a ground each for kho-kho and kabaddi. Grassing is complete and fencing is underway.
- Prof Vandana Gupta, Department of Microbiology granted patent (418733) on Method of screening inhibitors against Hepatitis C virus.
- Prof. Prerna Diwan, Department of Microbiology, awarded “Best Teacher Award at state level” for session 2021-22 by Microbiologists Society, India. Dr Pratik Kumar received the Nehru Memorial and Museum Library Fellowship. Dr Nidhi S Chandra got the best researcher award from VDGOD Professional Association, India. Dr Sandeep Bhatt has been awarded PhD this year.
- 1338 books (text and reference) were purchased with a total expenditure of 11,091,98/- in the library. From the next session, needy students will be issued books for the whole semester from our special Book Bank
- Eight Faculty members promoted from Associate Professor to Professor; 2 from Assistant professor Stage II to Stage III.
- The entrance examination for selection on non-teaching posts of library attendant, lab attendant, junior assistant and assistant have been completed. Three Non-teaching staff promoted.
- Endowment Fund: Rs 6 Lakh donated by Ms Srivastava w/o Late Dr G R Taneja, faculty at Department of English in his memory, Rs 2 lakhs by Prof Archana Gaur in the memory of her late father and Rs 2 lakhs by Prof Manju Kumar in memory of late Dr Devender Kumar who was faculty in the Department of History; 2 lakhs by Dr Surinder Kumar in the memory of his parents.
- The pass percentage of outgoing batch 2019-22 was 95.15%; B. Sc (Hons) Microbiology, B.A. (Hons) Hindi Patrakarita evam Jansanchar, B.Com (Hons) having 100% pass percentage. Mr Abhilash Jeas George of B.Sc. (Hons) Microbiology III Year scored a CGPA of 9.959 and was awarded the University Gold Medal for securing Top position in the University of Delhi.
- Faculty published 43 research publications, 5 books and 13 book chapters in 2022-23. Average impact factor of research publications and H index of journals of science department faculty was 3.27 and 76 respectively; 3 research/review papers and 6 book chapters out of these have been authored by our UG students; 24 faculty members presented papers; 21 faculty members participated in national and international conferences; 30 faculty members attended professional development courses.
- Four FDPs conducted in collaboration with Ramanujan College. For Non-teaching staff, a workshop on “Prashanik Hindi” was conducted on 23-24th June 2022 with experts from Kendriya Hindi Prashikhan Sansthan, Raj Bhasha Vibhag, Greh Mantralaya, Govt of India which was attended by 35 participants of various colleges.
- Fund of INR 30,000 received from probiotic association of India for conducting symposium on role of Probiotics in Neonatal and child health on 12th April 2023

5. Any other matter with the permission of the Chair.

All the members are requested to kindly make it convenient to attend this meeting online.

Regards

Prerna Diwan

Prof. Prerna Diwan, Coordinator IQAC



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय

बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

Tel. No. : 011-24112557

Fax : 24112151

E-mail : rlac.du@gmail.com

rlac.bjr.du@gov.in

Website : www.rlacollege.edu.in

Annexure 2

Action taken report on decisions of IQAC meeting held online on 23rd May 2022 to be presented in 10th IQAC meeting scheduled for 29th May 2023

Note: List of Actionable items only

3. Quality Initiatives for session 2022-23:

(i) Implementation of Undergraduate Curriculum Framework (UGCF)-2022 as per NEP 2020 adopted by University of Delhi: A committee was constituted in Staff council meeting held on 26.5.22 for smooth implementation of UGCF 2022 . College has successfully implemented UGCF 2022 under NEP 2020 offering wide choices (12-14) of Skill enhancement (SEC), generic elective (GE), value added (VAC) and ability enhancement (AEC) course choices to students under different departments in I and II semester. College is offering Hindi under AEC language and has also become part of cluster colleges to give other Indian language option to students. To facilitate this the slots for SEC and VAC have been fixed for Saturdays in the timetable.

(ii) Admissions on the basis of CUET Scores: College admitted 829 students to different undergraduate courses and 6 students admitted to the PG programme in Hindi on the basis of CUET scores as per University of Delhi guidelines. Besides, 5 new PhD students were enrolled under the supervision/cosupervision of the faculty members Prof Shruti Anand, Prof Seema Gupta, Dr Deepti Bhardwaj, Dr Vandana Gandotra, and Dr Pratik Kumar.

(iii) Orienting Faculty for UGCF-2022 based on NEP and Faculty Development programmes: A national conference entitled NEP 2020:New Trends in Higher Education was organised in collaboration with PMMMMNMTT, Ministry of Education from 29th August- 4th September 2022 which was attended by 255 participants. Besides other faculty members have attended FDP/seminars on NEP2020 organised by other institutions

(iv) National/International Conferences : Proposals for National/International Conferences to be conducted in this session were sought from all departments. An

International Conference on Sustainable Geotourism to preserve Geoheritage and Geodiversity in the Himalayas was held from 2-3 December, 2022 through funding support of NMHS, GOI at Almora, Uttarakhand. Four Faculty Development programmes were conducted; 42 webinars/seminars/workshops were organised by departments/societies inviting external experts in various fields

(v) Skill development Certificate courses for students to be offered in 2022-23: college offered 9 add-on skill development certificate courses, which trained more than 450 students. The courses offered include Business Analytics with Excel, Tableau and Power BI, Python for data Science, Research Skills and Political Thought Traditions, Chinese Language, Japanese Language, Diploma Course in Chinese, Diploma Course in Japanese, Basic Statistics for Biological Sciences, history of Indian literature, stocks and investments, Public policy. Besides, two diploma courses in Chinese and Japanese languages were also started this year for students. A one week Hands-on workshop titled "Basic Techniques in Microbiology" was conducted as part of 100 day skill festival in collaboration with CIDRET and DSSEED from 17-12-2022 to 23-12-2022

(vi) Summer Research Internships for students: offered through Research and IPR cell. Proposals for same were invited from faculty and 8 Proposals requiring grant of up to 10K were technically approved. 56 Students benefited and are yet to submit the reports and will be given certificates upon completion.

(vii) Trainings for laboratory and other non-teaching staff: A two days "प्रशासनिक हिंदी कार्यशाला" was organised for nonteaching staff of our college and other colleges by Hindi department in association with IQAC on 23-24th June 2023 which was attended by 35 participants.

(viii) Formation of New committees : Swachta Action Plan Committee (Implementation and Monitoring) with Dr Parul Lau Gaur as convener and 6 subcommittees to look after all aspects of sustainable development were approved in staff council meeting held on 26.5.22 and all the committees have initiated their work. The SOPs have been developed for these subcommittees; Herbal Garden has been revamped; Landscaping is underway; Composting is being practiced regularly.

(ix) Establishment of Career Development Centre with Samarth Bharat Team as Knowledge Partners: College is awaiting response from university regarding this.

- (x) Formulating Entrepreneurship Policy for college students: Prof Seema Gupta Convener, Centre for Entrepreneurship and Technology Development is in the process of formulating Entrepreneurship Policy for college students
- (xi) Defining important days to be celebrated/observed annually: List of days recommended to be celebrated/observed appended as Annexure 3
- (xii) SOPs for all centres, committees and societies : under approval.
- (xiii) Scheduling Audits: Fire and electric audit completed. Electric audit compliances have been completed. For fire audit compliances work order has been given. Energy Audit; Green Audit; Administrative Audit will be taken up in beginning of session 2023-24.
- (ix) Appointment of Teaching staff on Permanent Basis: 73 posts of Assistant Professor were advertised on 06.09.2022. College appointed 50 faculty members on a permanent basis in 10 departments. The process for the rest of the departments will be completed by the end of June this year.