ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-18

of the

Internal Quality Assurance Cell (IQAC)
Ram Lal Anand College
University of Delhi

RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI
The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)
(Affiliated College)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

1. Name of the Institution:**RAM LAL ANAND COLLEGE, UNIVERSITY OF DELHI**

- Name of the Head of the institution: **DR RAKESH KUMAR GUPTA**

- Designation: **PRINCIPAL**

- Does the institution function from own campus: **YES**

- Phone no: **011-24112557**

- Mobile no: **9891369197**

- Registered e-mail: **rlac.du@gmail.com**

- Alternate e-mail : **rlaiqac@gmail.com**

- Address   : **5, Benito Juarez Road, Dhaula Kuan, New Delhi**

- City/Town   : **New Delhi**

- State/UT   : **Delhi**

- Pin Code   : **110021**

2. Institutional status:
- **Affiliated**
- Type of Institution: **Co-education**
- Location : **Urban**
- Financial Status: **UGC 2f and 12 (B)**
- Name of the Affiliating University: **UNIVERSITY OF DELHI**

- Name of the IQAC Co-ordinator :   **DR PRERNA DIWAN**
- Phone no. **: 011-24112557**

- Mobile: **9871290711**

- IQAC e-mail address: **rlaiqac@gmail.com**

- Alternate Email address: **dr.pdiwan@gmail.com**

3. Website address: **www. rlacollege.edu.in**
   Web-link of the AQAR: (Previous Academic Year**): -NA-**

 4. Whether Academic Calendar prepared during the year? **Yes**

if yes, whether it is uploaded in the Institutional website: **Yes**

Weblink: https://rlacollege.edu.in/pdf/Academic-Calendar-2017-18.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	NA	NA	Under Process	from: 2012 to 2017

6. **Date of Establishment of IQAC**:   DD/MM/YYYY: **09/03/2017**

7**. Internal Quality Assurance System**

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & Duration**	**Number of Participants/Beneficiaries**
Student & Parent Feedback Mechanism in place, Bilingual feedback forms, analysed and action taken	November-December 2017 May-June 2018	NA
Creation of College Academic Calendar	July 2017	NA
Display of time-table outside each room and on website before the beginning of each semester	July 2017	NA
Monthly uploading of Student attendance on website	By 10th of Every Month	NA
Display of Student Assessment	November-December 2017 and May-June 2018	NA
Activation of student Mentoring mechanism	July 2017	1970

Remedial classes	November 2017 and April 2018	444
Internship Fair	6 -7th November 2017	300
Placement Drives	2017-2018	152
Effective Grievance Redressel Mechanism instituted	May 2017	
Conducting Soft Skill Trainings	24-25th October 2017	62
Establishment of Centre for Education and Training in Disaster Management	May 2017	1970
Establishment of Centre for Enterprenureship and Technology Development (E-cell)	May 2017	1970
Introduction of Add on/Certificate course in Heritage and Tourism Management	1st -30th January 2018 (6 months)	30
Introduction of Add on/Certificate course in Data Science and Programming with Python	26th May 2018-1st June 2018	29
Introduction of Add on/Certificate course in Analytic using R	18– 23rd December 2017	32
Approved course in Human Values, Ethics and Life Skills courses for I year students	29th June 2018	NA
Result Analysis Initiated	November 2017	NA
Digitalisation of student data admitted in 2017-18	August to November 2017	NA
Proposals submitted to University for introduction of following Post-graduate/undergraduate courses in the college: M.A. English, M.A. History, M.Com, M.Sc. Geology, M. Sc. Statistics, B.A. (Hons) Economics	May 2017	NA
Initiatives to strengthen Alumni Association	May 2017	875
Ist workshop on Microsoft Excel and Powerpoint (2017-18) for faculty	9-14th October 2017 October 2017	16
Provision for Common Computer Laboratory	May 2017	1970
Hi speed Wi-fi Connectivity in campus	May 2017	2100
Constitution of Research Committee and promotion of Research	21st March 2017	83

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount INR
Ram Lal Anand College	Grant towards Non-salary, salary and pension	UGC	2017, one year	138543000
Ram Lal Anand College	One-time Grant for Books & Journals of Geology	UGC	2017, one year	380000
Ram Lal Anand College	XII-Plan Grant	UGC	2017, 2018 one year	2818800
Dr Prerna Diwan, Dr Rakesh Kumar Gupta, Dr Kusum Rani Gupta, Department of Microbiology	Extramural Research Grant	DBT	2018, one year	800000 (sanctioned)
Dr Parul Lau Gaur, Department of History	Travel Grant for Research Presentation	UGC	2017, one year	109000

9. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

*upload latest notification of formation of IQAC :
https://rlacollege.edu.in/iqac.php

10. No. of IQAC meetings held during the year: **3**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: **Yes**
   (Please upload, minutes of meetings and action taken report):
          https://rlacollege.edu.in/iqac.php

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

If yes, mention the amount: **NA**   Year: **NA**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Academic Reforms: Creation of College Academic Calendar, Display of time-table outside each room and on website before the beginning of each semester, Monthly

uploading of Student attendance on website, Lesson plans, Display of Student Assessment, Result Analysis, Activation of student Mentoring mechanism and Regular conduct of Remedial classes, Structured Student & Parent Feedback system, through bilingual feedback form and its analysis for quality improvement.

- Conducting Soft Skill Trainings, Internsip Fair and Placement Drives; Establishment of two Centres of Excellence a. Centre for Education and Training in Disaster Management. b.Centre for Enterprenureship and Technology Development (E-cell)

- Introduction of Add on courses in Heritage and Tourism Management & Analytics using R, and Data Science and Programming with Python

- Improving the documentation and record keeping for academic, administrative, research and extension activities on a regular basis, Digitalisation of complete data of students admitted from 2017-18; Enhancing ICT Infrastructure: Wi-fi Connectivity in campus, Common computer Lab, High efficiency scanning facility for digitization of documents

- Constitution of Research Committee, Encouraging faculty for Extra-mural Research funding

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Type of Quality Initiative	Plan of Action	Achievements/Outcomes
Accreditation	Entering NAAC Accredition cycle I	College successfully submitted the IIQA to NAAC, a prerequiste to SSR submission. SSR was submitted on 5th January 2018
Academic	New Programs to be introduced	BMS and B.Sc. (Hons) Mathematics have been introduced from the current Academic Session.
Academic: Planning	Exploring introduction of Post-graduate courses in the college	Proposals sent to University
Academic: Planning	Result Analysis to be initiated	Analysis of College results revealed pass percentages between 89 to 96% for all courses, were higher or at par with all the neigbouring colleges. For B.Sc. (Hons) Geology IV and VI semester students topped the university. BJMC II and IV semester students topped the university.
Academic: Planning	Lesson Plans, Academic calender to be developed	The lesson plans, departmental academic calenders have been prepared by all faculty members and shared with students through notice board

Academic: Feedback	A bilingual feedback form for students to be formalized covering three main components: Academic, Administrative and Infrastructure. Both online and offline submission option for feedback will be provided	Feed back collected and analysed shared, utilized for further initiatives
Academic: Curriculum Enrichment	Steps to Inculcate Human Values in Students	Approval of course on Human values, Ethics and life to be offered from 2018-19
Academic: Curriculum Enrichment	New Add-on certificate courses to be introduced	Heritage and Tourism Management; Analytics Using R-language, Data Science and Programming with PYTHON started
Academic: Curriculum Enrichment	Organisation of International and National seminars	Department of Microbiology organized for the first time a one day International Seminar on "Infectious Diseases: Current Strategies for Diagnosis and Therapy" with speakers from France, Belgium and USA. The Department of Computer Science, History, BJMC and Hindi organised one day National Seminars.
Resource Utilisation	Alumni Engagement Steps to be taken	Departments conducted alumni lecture series and interaction sessions with the current batch of students. Alumni forms uploaded on the website and an alumni registration fee introduced, All the necessary guidelines formulated by the alumnii committee of staff council.
Administrative	Maintaining digital records	Digitalisation of complete data of students admitted from 2017-18
Infrastructural	Procuring Advanced Equipments	Microbiology labs installed advanced instruments viz. bench top fermenter and a UV spectrophotometer. Now RLA has become the only college in DU having a fermenter for teaching Industrial Microbiology
Infrstructural	Renovations and New Construction	A number of infrastructural projects such as renovation of Library and College administrative and accounts office are near completion. The construction of two class rooms and one big lecture hall has been planned and will start soon.
Infrastructural	Ensuring Complete hi speed Wi-fi Connectivity in campus	New equipment for wi-fi has been installed and now is fully functional in the college
Infrastructural	Provision to provide computer and internet facility to all students	Room No 15 has computers installed which is fully networked for use by students. It has been planned to make this as a common lab for use by students for two days in a week.

Infrastructural	ICT enabling more class rooms	2 more classrooms ICT enabled and total 20 rooms are ICT enabled
Faculty: Professional Development	Faculty members will be encouraged to generate extra-mural funding from granting agencies for Conference/seminar organisation	Rs 55000/- has been sanctioned by Gandhi Smriti and Darshan to conduct a National Seminar at the college.
Faculty: Professional Development	Faculty members will be encouraged to generate extra-mural funding from granting agencies such as UGC/ ICSSR/ ICHR/ DBT/ DST etc for Research	A total of 26 proposals for interdisciplinary innovation project grant submitted to Research Council, University of Delhi by faculty in August 2017. Research Proposal of approx 22 lacs submitted to Department of Science and Technology (DST), Govt of India. College also submitted a proposal under " Star College Scheme" to Department of Biotechnology, Govt of India involving five departments: Microbiology, Statistics, Computer Science, Geology and Hindi patrakarita Evam 4 Jansanchar in the month of July 2017
Faculty: Professional Development	Constitution of Research Committee	The faculty members consulted research committee before submission of proposals to the granting agencies.
Faculty: Professional Development	ICT training for Faculty	Ist workshop on Microsoft Excel and Powerpoint conducted
Non-teaching Staff Professional Development	ICT trainings planned	ICT trainings could not be done in this session and will be conducted in next session
Environmental Consciousness	New activities	The college has completed tree census in the college, their scientific names have been put up
Environmental Consciousness	Composting machine installation and waste segregation	Installed blue and green garbage and recycling bins at various locations of the college for proper segregation of waste and ensured segregated waste is used to make compost through composting machines. Waste Management Awareness Drive conducted
Extracurricular Activities: Planning	Calendar of extracurricular and co-curricular events to be generated	Calendar of extracurricular and co-curricular events could not be generated due to various problems. Hence deadline dates for each semester (30th October and 30th March) have been decided and followed beyond which no extracurricular event will be allowed in the college

Extracurricuar-Co-Curricular: Feedback	Organisers of events including seminars and workshops to seek a feedback from participants at the end of the event	Collection of feedback from participants in all events and its utilization in planning further events
Skill Enhancement/ Career Oriented Programme	To Start Centre for Education and Training in Disaster Management	Centre started and organized two seminars cum awareness programme on disaster management, Disaster Response and Mitigation and road safety in association with NIDM, NDRF and Traffic Police of Delhi. A certificate course will soon be launched in the next session in association with NIDM and NDRF.
Skill Enhancement/ Career Oriented Programme	To Start Centre for Entreprenureship and Technology Development	The Centre after approval by the Staff Council and Governing Body was formally inaugurated on 24th of August 2017.
Skill Enhancement/ Career Oriented Programme	Career Counselling and Placement cell to be strengthened	Workshops and career counselling sessions for students and coordinating with HR departments of various flagship companies was done and arrangements for industries invited for campus recruitments and internship fair
-Student welfare	To develop Effective Grievance Redressel Mechanism	Grievance redressal form uploaded on website for all the stakeholders. Grievance redressal committee information prominently displayed through a dedicated board and also placed the complaints box at a prominent location in the college. The grievances received through University are being taken care off regularly.
Student welfare	Mentoring scheme to be reviewed	Activation of student Mentors and their reporting by the departments to IQAC.
Linkages	Networking to have MoU with different organizations for conducting various activities for students and employees	MoU's in 2017-18 a. School of Open Learning, University of Delhi for Personal Contact Programs, Counseling sessions (Functioning as Study Centre) and conduct of Year End Examination ongoing for 3 years. b. CalyxPOD Talent Solutions Pvt. Ltd. to manage placement/internship schedules and records. c. Nijahawan Group, a leading Travel Conglomerates in India with vastly diversified entities within the travel Industry for add on course on Heritage and toursism Management.

14. Whether the AQAR was placed before statutory body?   No

    Name of the Statutory body: NA   **Date of meeting(s): NA**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No   **Date: NA**

16. Whether institutional data submitted to AISHE: Yes

      Year: 2017-2018   **Date of Submission: 6ᵗʰ March 2018**

17. Does the Institution have Management Information System? **Yes**
 If yes, give a brief description and a list of modules currently operational.
    (Maximum 500 words)

Ram Lal Anand College has following Modules currently operational (as below) of Management Information system: 1. There is a module for online payment of fees by students which take care of annual fees and examination fees charged by students through Adusys (UBI). 2. The college is part of Management Information system of University of Delhi, which gives it access to uploading of practical examination marks, Internal continuous evaluation data and printing of admit card for examination of students. 3. A dedicated admission portal of University of Delhi is in place for online registration, printing of admission forms and confirmation of admission to college. 4. The College has a dedicated module for staff salaries, arrears and income tax calculation, pension, Account ledger, cash book and bank reconciliation. Every month, this autogenerates and sends salary statements to employees. 5. There are modules linked for GeM, Eprocurement and Etendering. 6. Library is running with OPAC system functional for easy access and location of books in the library. 8. CCTV and security systems in place. 9. All notices to Faculty are sent through email.

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ram Lal Anand College follows the curriculum developed by the University of Delhi which is delivered in a planned duly documented process. Following activities were taken towards effective curriculum delivery and documentation in the academic year 2017-18:

a. Preparation of College Academic Calendar
b. The workload and timetable were prepared well before the start of an academic session for smooth functioning.
c.The timetable was uploaded on the college website and also displayed in front of all classrooms. Allocation of papers was made keeping the expertise and interest of teachers in mind. Hard copies as well as soft copies of room wise time table is provided to each faculty member on the first working day of the semester
d. Lesson plans for each course developed

The students were given information about all these through College and Departmental Orientation programmes, department and college notice board and college website. Overarching theme of each paper is discussed with the students in the introductory classes. The relevance and context of each paper is conveyed to the students. Prescribed readings both essential and referential are listed for both Hindi & English medium students. The faculty members configures lectures in such a manner that they are able to finish their syllabus before the scheduled week of winding of the semester. The whole syllabus is divided into units along with the tentative number of lectures to be assigned to each particular unit. This helps in the organization of teaching module and also to keep pace with the target of finishing the syllabus in a comfortable mode.

Departments follow various curriculum delivery methods to suit the requirements of the courses and students including chalk and talk method, Bilingual lectures, one-to-one interactions, Power Point presentations with specialised videos (ICT based teaching), hands on training in labs, Enactment techniques, film screenings, Theatrical adaptations etc. Invited lecturesare also organised along with educational field visits and excursions for experiential learning. These include visits to Heritage tours, instrumentation facilities of research institutes, libraries etc.

Students are also connected through social media platforms with the teachers and their peers. We also have mentor Sessions and interaction with Industry experts and alumni sessions for students. Departments ensured that prescribed course readings were made available in the college library. It also uploaded question banks on the college website. Faculty participated in every course meeting of the Department and these updates were also directed to students well in advance. Students were encouraged to use Online learning resources (INFLIBNET, SWAYAM, NPTEL). Departments organized tutorial and remedial classes for needy students to help them cope with the curriculum. To supplement theoretical knowledge with applications, students were made to work on projects and case studies. Extra reference material for improving the knowledge base and academic performance of the students. Co-curricular activities (seminars, talks, distinguished lectures, debates, study tours, mock parliament etc.) were conducted. Internal assessment was done through through class tests, group discussions, presentations, quizzes.

Slow and advanced learners are identified through class performance. A collaborative learning environment is created for slow and advance learners. Special attention is given to slow learners through remedial and doubt clearing classes. Simple language is used in the study materials, so that such students can understand it easily. Advanced learners are encouraged to take up research

work and present in seminars, symposiums. Internships opportunities are provided to students to encourage them to mould their passion into profession.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship
Certificate course in "Heritage and Tourism Management"	NA	1st-30th January 2018 (6 months)	Provide foundation to build the career in Tourism Sector and provide placements
Certificate course in "Anlytics using R"	NA	18-23rd December 2017 (6 days)	Build foundation for career in the field of data analyses
Data Science and Programming with Python	NA	26th May 2018-1st June 2018 (6 days)	Build foundation for career in the field of data analyses

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Bachelor of Management Studies (Code- 590)	20th July 2017	NA	NA
B.Sc. (H) Mathematics (Code- 563)	20th July 2017	NA	NA
NA	NA	Bachelor of Management Studies (Code- 590) Fundamentals of Management and Organisation Behaviour (102)	20th July 2017
NA	NA	Bachelor of Management Studies (Code- 590) Statistics for Business Decisions (103)	20th July 2017
NA	NA	Bachelor of Management Studies (Code- 590) Managerial Economics (202) (61011203)	20th July 2017
NA	NA	Bachelor of Management Studies (Code- 590) Business Accounting (203) (61011204)	20th July 2017

NA	NA	B.Sc. (H) Mathematics (Code-563) Calculus (32351101)	20th July 2017
NA	NA	B.Sc. (H) Mathematics (Code-563) Algebra (32351102)	20th July 2017
NA	NA	B.Sc. (H) Mathematics (Code-563) GE_1-Calculus (32355201)	20th July 2017
NA	NA	B.Sc. (H) Mathematics (Code-563) GE_3- Differential Equation (32355301)	20th July 2017
NA	NA	B.Sc. (H) Mathematics (Code-563) DSC1- Differential Equation	20th July 2017
NA	NA	B.Sc. (H) Mathematics (Code-563) Real Analysis (32351201)	1st January 2018
NA	NA	B.Sc. (H) Mathematics (Code-563) Differential Equation (32351202)	1st January 2018
NA	NA	B.Sc. (H) Mathematics (Code-563) GE_2- Linear Algebra (32355202)	1st January 2018
NA	NA	B.Sc. (H) Mathematics (Code-563) GE_4- Numerical Methods (32355402)	1st January 2018
NA	NA	B.Sc. (H) Mathematics (Code-563) DSC2- Numerical Analysis (62357602)	1st January 2018
NA	NA	B.Sc. (H) Geology (Code- 560) Economic Geology (32191501)	20th July 2017
NA	NA	B.Sc. (H) Geology (Code- 560) Geomorphology (32191502)	20th July 2017
NA	NA	B.Sc. (H) Geology (Code- 560) Exploration Geology (32197501)	20th July 2017
NA	NA	B.Sc. (H) Geology (Code- 560) Fuel Geology (32197503)	20th July 2017
NA	NA	B.Sc. (H) Geology (Code- 560) Engineering Geology (32191601)	1st January 2018
NA	NA	B.Sc. (H) Geology (Code- 560) Remote Sensing and GIS	1st January 2018

		(32191602)	
NA	NA	B.Sc. (H) Geology (Code- 560) Earth and Climate (32197601)	1st January 2018
NA	NA	B.Sc. (H) Geology (Code- 560) Urban Geology (32197606)	1st January 2018
NA	NA	B.A. (H) History (Code- 518) History of Modern Europe I (c. 1780-1939) Part I UPC- 12311604	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of India (1600-1750) DSE I	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of USA: Independence to Civil War.UPC- 12317609	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of the USSR-I (c. 1917-1964) Unique Code-12317609	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of Modern Europe II (c. 1780-1939) Part II UPC- 12311604	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of India- VIII (c.1857-1950) Code: 12311407 DSE 2	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of USA: Independence to Civil War	20th July 2017
NA	NA	B.A. (H) History (Code- 518) History of the USSR-I (c. 1917-1964) Unique Code-12317609	20th July 2017
NA	NA	B.Sc. (H) Microbiology (Code- 564) Bioinformatics (32537501)	20th July 2017
NA	NA	B.Sc. (H) Microbiology (Code- 564) Inheritance biology (32537503)	20th July 2017
NA	NA	B.Sc. (H) Microbiology (Code- 564) Genetics and Molecular Biology (32535327)	20th July 2017
NA	NA	B.Sc. (H) Microbiology (Code- 564) Medical Microbiology (32531601)	1st January 2018
NA	NA	B.Sc. (H) Microbiology (Code- 564) Recombinant DNA technology (32531602)	1st January 2018

NA	NA	B.Sc. (H) Microbiology (Code-564) Advances in Microbiology (32537606)	1st January 2018
NA	NA	B.Sc. (H) Microbiology (Code-564) Instrumentation and Bio techniques (32537607)	1st January 2018
NA	NA	B.Sc. (H) Microbiology (Code-564) Medical microbiology and Immunology (32535433)	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With History Programme DSE-Issues in World History-I (the 20th Century)	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With History Programme DSE-Issues in World History-II (the 20th Century)	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With History Programme SEC- Popular Culture	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With History Programme SEC- Archives and Museums	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With History Programme GE-1- Cultural Diversity in India	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With History Programme GE-2-Inequality and Difference	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Pol. Sc. Programme Code 501 DSE-Administration and Public Policy: Concepts and Theories	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With Pol. Sc. Programme Code 501 DSE- Democracy and Governance	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Mathematics Programme Code 501 SEC-3 -Operating System: Linux	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With Mathematics Programme Code 501 DSE-1-Differential Equations	20th July 2017

NA	NA	B.A. (Prog.) (Code- 501) With Mathematics Programme Code 501 SEC-4 Transportation and Game Theory	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Mathematics Programme Code 501 DSE- 2-Numerical Analysis	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Economics Programme Code 501 SEC: Data Analysis	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Economics Programme Code 501 GE-1: Principle of Microeconomics	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Economics Programme Code 501 GE-2: Principle of Macroeconomics	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Computer Application Visual Programming -DSE 1B	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With Computer Application Open Source Software –SEC-3A	20th July 2017
NA	NA	B.A. (Prog.) (Code- 501) With Computer Application Web Design Using HTML 5.0 (SEC 4A)	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Computer Application Multimedia and Web Design-GE 2	1st January 2018
NA	NA	B.A. (Prog.) (Code- 501) With Computer Application Information Security and Cyber Laws-DSE 2A	1st January 2018

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year				
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG
B.Sc. (Hons.) Statistics	UG	NA	20 July 2017	CBCS implement

				ed for Final Year Students
B.Sc (Hons.) Microbiology	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.Sc. (Hons.) Geology	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Hons.) History	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Prog.) History	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Prog.) with computer Application	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Prog.) Political Science	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Prog.) Mathematics	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Prog.) Economics	UG	NA	20 July 2017	CBCS implemented for Final Year Students
Bachelor of Management Studies (BMS)	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Hons.) English	UG	NA	20 July 2017	CBCS implemented for

				Final Year Students
B.A. (Hons.) Hindi	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.A. (Hons.) Hindi Patrakarita Evam Jansanchar BJMC	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B. Com. (Prog.)	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B. Com. (Hons.)	UG	NA	20 July 2017	CBCS implemented for Final Year Students
B.Sc. (Hons.) Computer Science	UG	NA	20 July 2017	CBCS implemented for Final Year Students

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year		
No of Students	**Certificate**	**Diploma Courses**
32	Analytics Using R	NA
29	Data Science and Programming with Python	NA
28	Heritage and Tourism Management	NA

1.3 Curriculum Enrichment
1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Self Defense programme for girl students in collaboration with Delhi Police	18 -22nd September 2017	67
Yoga and Meditation	19 – 21st June, 2017	60
Yoga workshop	23rd October – 10th November 2017	15

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
B.Sc. (Hons) Statistics	20
Internships for B.Sc. (Hons) Microbiology	17
Lab visit/field visit for B.Sc. (Hons) Microbiology	80
B.Sc. (Hons) Computer Science	3
B.A. (Hons.) Hindi Patrakarita Evam Jansanchar	50
Summer Internship (Through 20 companies)	300

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

IQAC collects the feedback through offline or online modes in the form of google form from Students, Parents at the end of each semester. Feedback is taken on curriculum, various aspects of college including academics, library, infrastructure, office, canteen, laboratory, library and administration. The suggestions obtained in the feedback are compiled and discussed in IQAC meeting and corrective measures are taken. Feedback is also taken after each seminar/workshop/conference from the attendees. The feedback report is discussed in IQAC for planning of further events. IQAC meetings minutes, action taken reports and plans are communicated to respective committees/departments/Office/Library/individuals and uploaded for website for all stakeholders for necessary action. The suggestions obtained through feedback on curriculum are communicated to university which is taken into account at the time of curriculum revision. The Faculty also being part of curriculum revision committees of university takes into account the feedback during the meetings on revision. The university after holding meetings of curriculum revision prepares a draft, gets approval from passed committee of courses and uploads it on website for all stakeholders before its approval through Academic Council and Executive Council.

At the class level, discussions and mentor sessions are also ways to take students feedback informally. Faculty tries to resolve problems/ issues in best possible ways and are forwarded to Principal for necessary corrective action.

CRITERION II -TEACHING-LEARNING AND EVALUATION			
2.1 Student Enrolment and Profile			
2.1. 1 Demand Ratio during the year			
Name of the Programme	**Number of seats available**	**Number of applications Received**	**Students Enrolled**
B.A.(H) English	62	Admission process of University of Delhi is Centralised for all colleges. Therefore Colleges do not have the exact information regarding number of applicants for each college.	61
B.A.(H) Hindi	62		60
M.A. Hindi	11		11
B.A.(H) History	62		65
BA (H) Political Science	62		67
B.A. Hindi Patrakarita Evam	20		19
Bachelor of Management studies BMS	46		47
B.A. Program	77		82
B.Com(H)	62		51
B.Com(P)	77		81
B.Sc.(H) Computer Science	31		76
B.Sc. (H) Geology	31		31
B.Sc(H) Mathematics	46		42
B.Sc(H) Statistics	31		37
B.Sc(H) Microbiology	31		27

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	**Number of students enrolled in the institution (UG)**	**Number of students enrolled in the institution (PG)**	**Number of full time teachers available in the institution teaching only UG courses**	**Number of full time teachers available in the institution teaching only PG courses**	**Number of teachers teaching both UG and PG courses**
2017-18	1950	21	83	0	83

2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used

	(LMS, e-Resources)				
83	62	Laptops, LCD Screen, Projectors, mikes, Collar Mike, Wifi enabled class room, Speakers, Smart Phone Desktops, MFD	18	2	E-journals, e-books, bioinformatics software, Nlist (http://nlist.inflibnet.ac.in) swayam, NP-TEL , VLE(ILLL), PPT presentation, E-material and question banks are loaded on college website, Google classroom, Canvas LMS

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has a mentoring system for students that seeks to address academic, social, economic and personal issues of students. The meetings are held regularly. The students can further be also be referred to a Counsellor appointed by the college, should they require the need of specialized services.

This Mentor-Mentees concept ensures a constant interaction between the faculty and the students. The motto is to help students in infusion of knowledge, giving them psychological support and helping them in development of character. Each faculty member is assigned a group of students to discuss and counsel them on their academic and personal matters. The major highlights of the concept are: Bi-monthly interaction, though mentors are 24 X 7 approachable through email, Phone and WhatsApp groups; Register maintained with details of their mentees; One to one discussion and guidance over academic, financial, welfare/personal requirements, career and higher education requirements. Field tours also give a chance to students to interact informally with faculty members. Final year students are also mentored by alumni during alumni interaction sessions to help choose career options after completion of their graduation.

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
106	83	23	11	56

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Prerna Malhotra, Department of English	Assistant Professor	32nd Dr. S. Radha Krishnan Memorial National Teacher Award- 2016
2018	Dr. Rakesh Kumar, Department of Hindi	Associate Professor	Vikaske Satat Saathi Puraskaar 2017-2018
2018	Dr. Parul Gaur, Department of History	Assistant Professor	Travel Award for presenting research paper in an International Conference at Vienna, Austria

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Sc (Hons.) Mathematics	563	I/ 1st	15 December 2017	15/1/18
		II/ 1st	22 May 2018	19/7/18
B.Sc (Hons.) Statistics	162	I/ 1st	15 December 2017	15/1/18
		II/ 1st	22 May 2018	17/7/18
		III/ 2nd	18 December 2017	20/1/18
		IV/ 2nd	24 May 2018	17/1/18
		V/ 3rd	12 December 2017	24/1/18
		VI/ 3rd	18 May 2018	13/7/18

Course	Code	Semester	Exam Start Date	Result Date
B.Sc (Hons.) Geology	560	I, III, V	16 December 2017	17/1/18
				24/1/18
				24/1/18
		II, IV, VI	01 January 2018	20/7/18
				1/8/18
				24/7/18
B.Sc (Hons.) Microbiology	564	VI/ 3rd	18 May 2018	13/7/18
B.A. (Hons.) History	518	VI/ 3rd	14 May 2018	16/7/18
B.A (Prog.) History	501	VI/ 3rd	14 May 2018	16/7/18
B.Sc (Hons.) Computer Science	570	VI/ 3rd	18 May 2018	13/7/18
BA (Hons.) English	511	VI/ 3rd	18 May 2018	13/7/18
B.A. (Prog.) Economics	501	VI/ 3rd	14 May 2018	16/07/18
B.A. (Prog.) Political Science	501	VI/ 3rd	14 May 2018	16/07/18
B.A. Program with Computer Applications	501	VI/ 3rd	14 May 2018	16/07/18
		VI/ 3rd	14 May 2018	16/07/18

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment and evaluation forms an integral part of the entire educational process. It is essential that, during and at the end of a course of study, both the teacher and the taught should evaluate how far they have succeeded in the attainment of the objectives of the course.

It is mandatory for all colleges to follow and adopt directions issued by the DU vide its ordinance VIII-E for Internal Assessment. The university has taken various initiatives from time to time to improve the level of education like annual system, semester system, FYUP and now CBCS. Application of internal assessment methods varies from teacher to teacher and course to course. Faculty members use both conventional and innovative evaluation methods in order to account for diversity in students' needs and abilities. Throughout the semester, academic performance of the students is evaluated by the teachers through various means like class tests, e~Quiz, Powerpoint presentations, group discussion, class tests, , class etc. Assignments are also given from time to time so that students solve the problems and form a solution bank. Some teachers make the students do projects, which are not a mandatory part of the course so that the students learn to apply the subject that they study in real life situations. Multiple sets of question-papers are set by faculty to expose students to a larger variety of questions. Students with weak communication skills in English are also helped by faculty of department of English.Teachers also conduct multiple tests and assignments to improve academic performance of students.

Institution adopt all the evaluation directions issued by the DU vide its ordinance VIII-E for Internal Assessment based on Comprehensive Continuous Evaluation (CCE) as prescribed by University of Delhi for 50 marks in Practical Examination (through number of practical done and attendance) is carried out. 25 marks in Theory Examination through Attendance, Class Tests and Assignments. As per the University provisions, 25 marks are allocated to an end-of-semester practical examination conducted in the presence of a University appointed external examiner. Students are made aware of the evaluation process in the orientation program at the beginning of session and also informed through Prospectus.

The entire IA calculation is shared with students and discrepancies are rectified before submission to the teacher-in-charge by respective faculty. The IA is displayed prominently on the notice board after moderation at the Departmental level, prior to submission to the University. A reasonable window is provided to the students to enable them to personally verify the IA marks and report any inaccuracies, discrepancies and inadvertent omissions to the IA Committee for necessary action. Students personally verify and put their signatures on a copy of the course-wise list of IA marks submitted to the University. Any errors detected at this stage are taken up by the IA Committee and /or Grievance Committee on a case-by-case basis after thoroughly going through previous records and suitably resolved. At the end of semester, internal assessment uploading on university portal is done by IA monitoring committee and final uploaded marks are again shown to students. Result Analysis done by departments is submitted to IQAC.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar issued by the University of Delhi is followed by college. The college adheres to its dates of commencing of semester classes, mid semester breaks, dispersal of classes, beginning and end of practical exam and theory exams. It is uploaded on the college website and the students are informed during both college and departmental orientations. College also prepares its own academic calendar and timetable for various courses which are publicized through college website, both college and departmental orientations. Each department also prepares its academic calendar describing tentative dates for all the activities including internal examination schedule, extra-curricular activities schedule and Internal Assessment schedule for the upcoming session. Information regarding Internal Examination, Assignment submission, Remedial class schedule etc. is displayed on dept notice board well in advance (apart from information through various modes, including What's App and email) for the students.

Departments prepare their End-Semester Practical exam schedule at least a month in advance before the commencement of Practical exams and notify them on departmental notice boards. Dates for the submission of internal assessment marks are notified by the college. IA marks are displayed on the notice boards as well as on the website and respective teachers take the signatures of the students so that if there are any grievances they can be sorted out before uploading of marks at DU portal. IA marks are moderated by Departmental IA Moderation committee submitted to College IA Committee, which verifies these marks and gets them uploaded on DU portal. Once the IA marks are uploaded, they are shown to students again. In case of any problem, they can approach IA committee or principal for clarification/ rectification.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

https://rlacollege.edu.in/pdf/Course-Benefits/

2.6.2 Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage %
588	B.A.(Hons) Hindi Patrakarita Evam Jansanchar	20	18	90
504	B.Com.(Hons)	58	57	98.27
503	B Com Programme	64	61	95.31
511	B.A. (Hons) English	68	64	94.11
570	B.Sc (Hons) Computer Science	63	60	95.24
560	B.Sc (Hons) Geology	35	35	100
516	B.A. (Hons) Hindi	89	83	93.27

518	B.A. (Hons) History	64	57	89.07
527	B.A. (Hons) Political Science	98	95	96.94
564	B.Sc (Hons) Microbiology	26	25	96.15
568	B.Sc (Hons) Statistics	36	30	83.33
501	B.A. Programme	109	103	94.49

2.7 Student Satisfaction Survey
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) https://rlacollege.edu.in/pdf/student-survey-report-2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION
3.1 Resource Mobilization for Research
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant Sanctioned INR	Amount received during the Academic year INR
Major projects	1	DBT	800000	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects *(other than compulsory by the College)*	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other (Specify) Grant for 1st Global Conference: Sport: Probing the Boundaries, Vienna, Austria awarded to Dr Parul Gaur	2017	UGC	1,09824	1,09824
Total	NA	NA	9,09824	1,09824

3.2 Innovation Ecosystem		
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year		
Title of Workshop/Seminar	**Name of the Dept.**	**Date(s)**
International Seminar entitled "Infectious Diseases: Current Strategies for Diagnosis and Therapy"	Microbiology	2nd February 2018

Talk entitled "Intellectual Property Rrights Protecting plants for Food Security" by Prof. R. C. Aggarwal (Registrar General, Protection of Plant Variety and Farmer's Rights Authority, Ministry of Agriculture, Govt. of India)	Sangosthi, Staff Council Committee	18th September 2017
Talk entitled "GM crops and controversies around them" by Prof. Deepak Pental (Department of Genetics, University of Delhi & Ex-Vice Chancellor of Delhi University)	Sangosthi, Staff Council Committee	23rd August 2017
Industrial Expert talk "Use of Statistical Techniques in Quality Assurance and Problem Solving in Industry"	Statistics	27th February 2018
Mathematics in Sudoku	Mathematics	28th February 2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Vikas ke Satat Saathi Puraskaar	Dr. Rakesh Kumar, Department of Hindi	Dabur Ayurvet	10th January 2018	Research
Award for presenting research paper in an International Conference at Vienna, Austria.	Dr. Parul Gaur, Department of History	University Grants Commission	9th January 2018	Research

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NA	NA	NA
*Started Centre for Technology and Entreprenureship Development (E-cell) at college on 24th August 2017		
Name of the Start-up	Nature of Start-up	Date of commencement
NA	NA	NA

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NA	NA	NA

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
NA	NA

3.3.3 Research Publications in the Journals notified on UGC website during the year

Category of Publication	Department	No. of Publication	Average Impact Factor, if any
International	Computer Science	1	0.889
International	Commerce	1	NA
National	Economics	1	NA
International	Economics	1	NA
National	Hindi and Hindi Patrakarita evam Jansanchar	8	NA
International	Hindi and Hindi Patrakarita	1	NA
National	History	2	NA
International	Mathematics	1	NA
International	Microbiology	1	2.502
International	Political Science	1	3.136

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Title of the Book/Chapters Published	Name of the authors	Title of the proceedings	Name of the conference	National/ International	Year of publication	ISBN/ISSN	Affiliating Institute at the time of publication	Name of the publisher
Business Law	Kumar, R.	NA	NA	National	2017	978-93-85022-87-6	RLA	A K Publisher
Humara Samay sanskriti or naya media	Kumar, R	NA	NA	National	2017	98-81-7975-819-9	RLA	Anamika Publishers
Surdas	Kumar, R	NA	NA	National	2018	978-9387145-37-5	RLA	Ananya Publishers and Distributers
Navajagran vividh sandharb	Kumar, S	NA	NA	National	2017	NA	RLA	Victorius publisher
Navajagran Aur Pandit Balkrishan Bhatta	Kumar, S	NA	NA	National	2017	978-81-9248-79-9-1	RLA	Pragyan Prakashak
Achhoot ki Shikayat : dalit samaj ke shoshan evam atyacharo ka aetihasik ghoshnapatra in Omprakash valmiki aur	Kumar, S	NA	NA	National	2017	978-81-8129-697-4	RLA	Naman prakashak

dalit sahitya'								
Safai Devta: Samajshastriya mahetva in Omprakash valmiki aur dalit sahitya'	Kumar, S	NA	NA	National	2017	978-81-8129-697-4	RLA	Naman prakashak
Ab aur nahi: bechan man ki aakroshpurna abhivyakti in Omprakash valmiki aur dalit sahitya'	Kumar, S	NA	NA	National	2017	978-81-8129-697-4	RLA	Naman prakashak
Importance of language in personality Development chapter in book rastriya-antarastriya gyanajarn a saito matrabhasha	Kumar S	NA	NA	National	2017	NA	RLA	NA
Central Asia from Tsarist Regime to October Revolution	Tyagi, K.G.	NA	NA	National	2018	978-81-933866-1-3	RLA	Hind Publication, Gurugram, Haryana
Imagining Kingship, Duty and Love in Ancient India Perspectives from the Priyadarśika and the Ratnāvalī of Śrī Harṣa	Kumar, P	NA	NA	National	2018	978-93-517113-3-9	RLA	Research India Press, New Delhi
Ancient and Medieval world from evaluation of humans to the crisis of feudalism (chapter) in book Ancient and Medieval world	Kumar, R	NA	NA	International	2018	978-93-5150870-0	RLA	Sage Publication
A study on impact of social media on e-commerce in India	Kumar R., Mishra, B. K	conference Paper	NA	National	2017	NA	RLA	Galgotia Publication
Environmental Studies/ Ch-7 Human	Chandra, N.S	NA	NA	National	2017	978-93-82209-03-4	RLA	MM Publishers Pvt. Ltd.

Title	Author			Level	Year	ISBN		Publisher
Communities and Environment								
Environmental Studies/ Ch-8 Field Work	Chandra, N.S	NA	NA	National	2017	978-93-82209-03-4	RLA	MM Publishers Pvt. Ltd.
Molecular Detection of Hepatitis E Virus	Chandra, N.S	NA	NA	International	2017	13:9783330-03804-2 10:3330038047	RLA	LAP Lambert Academic Publishing
The Indian nitrogen challenge in a global perspective. Chapter	Sutton, M. A., Drewer, J., Moring, A., Adhya, T., Ahmad A., Bhatia, A., Brownlie, W., Dragosits, U., Ghude, S. D., Hillier, J., Hooda, S and Raghuram, N	NA	NA	International	2017	978-0-12-811836-8	RLA	Elsevier, UK
Agricultural Marketing in India: Issues and Concern	Yadav, N	NA	NA	National	2018	978-93-7831-402-5	RLA	Manak Publications
Your Laws and Your Rights	Bhatia, V.K	NA	NA	National	2017	978-93-8384-829-4	RLA	Pinacle Publications
Democratization in Kyrgyzstan and Turkmenistan	Bhatia, V.K	NA	NA	National	2018	978-93-8393-187-3	RLA	Academic Publications
Introduction to Human Rights- Chapter in Book	Bhatia, V.K	NA	NA	National	2017	978-93-8384-829-4	RLA	Pinacle Publications
Law Meaning and Concept – Chapter in Book	Bhatia, V.K	NA	NA	National	2017	978-93-8384-829-4	RLA	Pinacle Publications

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

In vitro bioactivity and antibacterial properties of bismuth oxide modified bioactive glasses	Diwan, P	Journal of Material research	2018	2	RLA	2
Laser Technology improving wireless communication : A comprehensive study on Laser Communication	Khanna, S.T; Kamal Sharma,K	IOSR Journal of Computer Engineering	2017	1	RLA	1
Ground set, uphill climb	Shankar, P	Telengana Today	2017	NA	RLA	NA
Markets or hierchies transaction costs, institutional environment and forieign collaboration decision in India	Shankar,P	Indian Economic Journal	2017	1	RLA	1
Information communication technology and Digitalization: A Compatibility analysis with MGNREGA	Sharma S. and Upadhyay R.	International Journal of Scientific Research in Network Security and Communication	2017	NA	RLA	NA
Naya Media :Naya Vishv Naya Parivesh	Kumar, R	ShivnaSahityiki	2017	NA	RLA	NA
Adhoore Sapnon ki Sanghrsh Gatha	Kumar, R	Pakhi	2017	NA	RLA	NA
Mukti bodh Ki Kavitaon Ka Katha Paath	Kumar, R	Anhad	2017	NA	RLA	NA
Vo Sooraten	Kumar, R	Hans	2017	NA	RLA	NA
Media mein Daliton ki Upasthiti	Kumar, R	Mantavay	2017	NA	RLA	NA
Majbooriyon ke samandar mein Samanta ke dweep	Kumar, R	Hans	2017	NA	RLA	NA
Ateet ke chalchitra mein Mahadevi Verma	Das, M N	Transframe	2017	NA	RLA	NA
Susashan kai	Kumar, S	International	2017	NA	RLA	NA

protashan main prodhogiki aivam navachar ka prayog		Journal of Literary Studies				
Shrimadbhagva dgeeta main varnit karmyog ki upadeyata	Kumar, S	Sodhprabha	2017	NA	RLA	NA
Physical culture as site of power play in Mughal Court	Gaur, P.L	www.progressiv econnexions.net	2018	NA	RLA	NA
Automatic Green Corridor using Radio sensor to save Human Life	Mishra, B K., Razdan S., Yadav A., Singh P.	IJECT	2017	NA	RLA	NA

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publica tion	h-index	Number of citations excludin g self citations	Institut ional affiliati on as mentio ned in the publica tion
In vitro bioactivity and antibacterial properties of bismuth oxide modified bioactive glasses	Diwan, P	Journal of Material research	2018	142	1	RLA
Urban Flooding, Uncertainty and Transformation: Politics and Perspectives in Mumbai'	Alankar, Adam, N., D. Parthsarathy, D. and Movik S.	International Journal of Water Resources Development	2018	46	4	RLA

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	**Internation al level**	**National level**	**State level**	**Local level**
Attended Seminars/ Workshops	8	10	2	13
Presented papers	3	5	6	NA
Resource Persons	NA	NA	NA	4

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

S. No	Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
1	Poster competition "Disability is not Inability" on 22nd August 2017	Ist Prize: INR 10,000 (Geeta Malik)	Indian Spinal Injuries Centre on 5th September 2017, Interntional Spinal Cord Injury day.	1
2	Poster competition "Disability is not Inability" on 22nd August 2017	IInd Prize: INR 5,000 (Manik Goel)	Indian Spinal Injuries Centre on 5th September 2017, Interntional Spinal Cord Injury day.	1
3	Poster competition "Disability is not Inability" on 22nd August 2017	IIIrd Prize: INR 3,000 (Komal Agarwal)	Indian Spinal Injuries Centre on 5th September 2017, Interntional Spinal Cord Injury day.	1
4	22nd National Youth Festival (NYF) 2018,	Certificate of Participation (Shivani Negi, B.A. (Hons.) Hindi IIIrd Year)	Ministry of Youth Affairs and Sports and NSS Directorate; event at Gautam Buddha University, Greater Noida, UP.	1
5	Project "VRIDDHI" in Fourth Annual Enactus Conference, 7th Februrary, 2018	IInd Prize (Ujjwal Gupta)	Delhi University, held at Ramjas College, University of Delhi.	14
6	Thal sainik camp (TSC), 29th July to 30th October 2017	Recognition for being All Rounder (CDT Inderjeet)	Delhi Directorate	1
7	Katkatha, Team of 10 students participated in street play competition, 13th September, 2017	IInd Prize	Katkatha' group in collaboration with STEP Foundation,	10
8	Khelo India, Volunteer ship, January 28 to February 9, 2018	National Certificate and Honorarium (Amit Ranjan)	Khelo India School Games (KISG), Govt of India, India	1
9	Khelo India, Volunteer ship, January 28 to February 9, 2018	National Certificate and Honorarium (Sachin Ranga	Khelo India School Games (KISG), Govt of India, India	1
10	Khelo India, Volunteer ship, January 28 to February 9, 2018	National Certificate and Honorarium (Happy Sharma)	Khelo India School Games (KISG), Govt of India, India	1
11	E-Summit 2018	Campus Ambassador (Atul Kumar)	FMS, Delhi	1
12	E-Summit 2018	Campus Ambassador (Abhishek Choubey)	DTU, Delhi	1

13	BECON'18	Campus Ambassador Abhishek Choubey	IIT, Delhi	1
14	Pravega 2018	Campus Ambassador Abhishek Choubey	IISc Bangalore	1
15	Cognizance 2018	Student Partner Abhishek Choubey	IIT Roorkee	1

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
ENACTUS	International non-profit organisation	Project VRIDDHI, Project "Raah" with CVS and Kerala Donation Drive etc.	1	14
NSS	NSS Unit, RLA	Swachhata Abhiyaan on 5th August 2017; Cleaning campus and areas outside the college	2	15
NSS	NSS Unit, RLA	Clean the labs of the college on 29th January – 1st February 2018	2	14
NSS	NSS Unit, RLA	Swachhata Pakhwada on 11th August 2017, Cleaning campus and areas outside the college	2	184
NSS	Hon'ble MoS, Youth Affairs & Sports at India Habitat Centre	Meeting to discuss restructuring of NSS	1	2
NSS	NSS Unit, RLA	Electoral Registration drive	1	94
NSS	NSS unit, RLA in association with Indian Spinal Injuries Centre	poster competition "Disability is not Inability"	1	47
NSS & NCC	NSS & NCC Unit, RLA	Tree plantation drive	2	35
NSS	SDMC at Bikaji Cama Place by Ministry of Youth	Ek Bharat, Shrestha Bharat'on 24th	1	22

	Affairs and Sports, Govt. of India.	September 2017		
NSS	NSS Unit, RLA	Alternative NSS Motto writing competition	1	12
NSS	NSS Unit, RLA	Swachhata Pledge under 'Quit India Movement' on 9th August 2017	1	50
NSS	NSS Unit, RLA	Mei Swachhata key leyay kya karunga/karunge / "What will I do for cleanliness? under Sankalp Se Siddhi on 5th September 2017	1	23
NSS	ARSD College,DU	Seminar on Drug Abuse on 1st November 2017	1	10
University ECA Admissions	NCC and NSS Unit, RLA	NCC & NSS trials for admission to Delhi University	2	20
NCC	NCC Unit, RLA	Thal Sainik camp, 29th July to 30th October 2017	1	
NCC	NCC Unit, RLA	Advanced leadership camp in Agra from 21st August to 1st November 2017	1	1
NCC	NCC Unit, RLA	NIC, Mumbai National integration camp	1	2
NCC	NCC Unit, RLA	NIC Trekking camp in Dhanbad from 21- 28th October 2017	1	2
Women Empowerment	RLAC Women 's Welfare Advisory Committee, in association with Delhi Police and Women Power Association, an NGO based in Delhi.	Self defense course, from 18-22nd September 2017	7	67
NSS	NSS in association with Red Cross Society	Blood donation camp, 6th February 2018	2	100

NSS	Organized by Govt of India	Khelo India School Games (KISG), 28th January to 9th February 2018	1	3
Women Empowerment	Women 's We lf a r e Advisory Committee	Presentation on Cyber Cell on Cyber crime and women's safety, 18th September 2017	20	100
Promotion of Yoga	Yoga and Meditation	3-Day Workshop on yoga and 4th Yoga day celebration, 19 – 21st June, 2017	8	60

3.5 Collaborations
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Research Collaboration of Departmnent of Microbiology with St. Edmunds college, Meghalaya for Conducting Awareness workshops in Different schools of NER	9	Department of Biotechnology, Ministry of Science and Technology	One year
Certificate course in Hospitality and Tourism Management in collaboration with Nijhawan Group	28	RLA college and fees collected from participants	6 months (1st January 2018 to 30th June 2018)
Soft and personal skill Development and Assessment in collaboration with Abbscissa HR Consultants Pvt Ltd	34	RLA college	Two days (24-25th October 2017)
Internship Fair organised in the college in collaboration with 20 companies	300	RLA college	Two days (6- 7th November 2017)
MoU signed with Talent Solutions Pvt. Ltd. to manage placement/internship schedules and records	NA	RLA college	One year
MoU with School of Open Learning, University of Delhi for Personal Contact Programs, Counselling sessions (Functioning as Study Centre)	NA	RLA college	Ongoing for 3 years

RLAC, Dastoor, the Indian Music Society in collaboration with Mr. Saptak Chatterjee performed in the annual fest of IIT Kanpur-Antaragini'17	10	RLA college	26-29th October 2017
ENACTUS at Ram Lal Anand College Collaborated with ENACTUS, College of Vocational Studies for their Project 'Raah' for organize a shoe collection drive	14	RLA college	One day (1st February 2018)
Certificate course on "Analytics using R" in collaboration with Step Up Analytics	32	RLA college	6 days (18 to 23rd December, 2017)

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	partici pant
Professional Development	Short Term Course, "Information Security and Digital forensics"	NSIT, New Delhi	5 – 9th June 2017	5
Professional Development	Faculty Development Program, "Internet of Things"	Rajdhani college, University of Delhi	29 - 30th January 2018	3
Professional Development	Faculty Development Program, "Goods and Service Tax"	South Campus, University of Delhi	27th October 2017	3
Professional Development	Attended Faculty Development Program, "Data Science and Big Data Analytics"	HMR Institute of Technology & Management	27th November 2017- 1st December 2017	6
Professional Development	Faculty Development Program, CBSC Pathyakarm : Adhyanan Ke Sandharm Avam padtiya	Shivaji College, University of Delhi	19 – 20th January 2018	1
Professional Development	4 week Orientation Programme entitled "Science Technology and Development- A historical	Jamia Milia Islamia, New Delhi	1- 29th August 2017	1

	introspection (1556-1707)			
Skill Enhancement of Student	Certificate course in "Heritage and Tourism Management"	Nijhawan Group of companies, pioneers of travel and tourism Industry	1st -30th January 2018 (6 months)	28
Skill Enhancement of Student	Certificate course "Analytics using R"	Step Up Analytics	6 days (18 to 23rd December, 2017)	32
Skill Enhancement of Student	Soft and personal skill Development and Assessment	Abbscissa HR Consultants Pvt Ltd	24 – 25th October 2017	62
Skill Enhancement of Student	Soft and personal skill Development and Assessment for BMS students	Abbscissa HR Consultants Pvt Ltd	19th February 2018	25
Skill Enhancement of Student	Internship Fair	20 companies	6 – 7th November 2017	300
Skill Enhancement of Student	Carrier guidance and a intense Career Counseling Workshop	Career consultant Dr. Sanjib Kumar Acharya	22nd November 2017 -24th January 2018	565
Career Oriented Programme	Placement drives	Amazon, Tech Mahindra and KPMG	1st November 2017; 4-6th July 2017; 9-11th August 2017	152
Social Responsibility sensitization	Lecture on Cyber Security	Cyber Security cell of Delhi Police	22nd September 2017	120
Social Responsibility sensitization	Installation of sanitary napkin vending machine in Girls student common room for "Mission AAA"	CSR Research Foundation	24th April 2018	NA
Social Responsibility sensitization	Stage play	Anupama Roy - an eminent theatre personality and 'Katkatha' group in collaboration with STEP Foundation	13th September 2017	120
Academic linkage	Ambedkar Memorial Lecture entitled " Dr B R Ambedkar & Making of Modern India"	Prof Satish Deshpande, Department of Sociology, University of Delhi	12th April 2018	175
Academic linkage	"Intellectual property rights protecting plants for food security"	Prof. R. C. Aggarwal, Registrar General, Protection of Plant Variety and Farmer's Rights	18th September 2017	120

		Authority,Govt. of India)		
Academic linkage	Lecture "GM crops and controversies around them"	Prof. Deepak Pental, Department of Genetics, University of Delhi & ex-Vice Chancellor of Delhi University	23rd August 2017	135
Capacity Building	Self Defense programme for girl students	Delhi Police and Women Power Association, an NGO based in Delhi	18– 22nd September 2017	67
Capacity Building	Seminar on the topic "Nurturing Ecology: Human Practices and Conservation"	Shri Bharat Dogra ji, Journalist and activist, Dr. Mayank Kumar, Professor, Delhi University and Ms. Tamanna Sharma, Director at Earthling First	27th September 2017	100
Capacity Building	Workshop on the occasion of International Yoga Day	Ministry of AYUSH	19-21st June 2017	60
Capacity Building	Workshop on Mind Management	Instructors of Advanced Course in Art of Living, Mr. Shammi Malhotra and Mrs. Pinki Malhotra	22nd September 2017	70

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
School of Open Learning, University of Delhi	Ongoing	To conduct PCP classes and Examination	500
CalyxPOD Talent Solutions Pvt. Ltd	1st December 2017	To manage placement/internship schedules and records	8

Nijahawan Group, a leading Travel Conglomerates in India	29th January 2018	Apprise the students of our heritage (tangible, intangible and natural) and what it entails.Sensitization of the students towards protection of our cultural heritage To train and provide career opportunities to the enrolled students in several fields of Tourism sector in India. Provide internships and campus placement	28
ICT Academy	3rd January 2018	Organising various Workshops/Seminars	293
THSTI, Faridabad	22nd September 2017 and 2nd February 2018	Activities to Promote research	101

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES
4.1 Physical Facilities
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation (INR)	Budget utilized for infrastructure development (INR)
7007804	9565180

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	10 acres	NA
Class rooms	37	2
Laboratories	8	0
Seminar Halls	2	0
Classrooms with LCD facilities	22	10
Classrooms with Wi-Fi/ LAN	37	0
Seminar halls with ICT facilities	2	0
Video Centre	1	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	NA	NA
Value of the equipment purchased during the year (Rs.in Lakhs)	NA	28221149/- (Computers and peripherals)
Others	NA	296685/- (Plant and machinery including AC/cooler/ Aquaguard

4.2 Library as a Learning Resource			
4.2.1 Library is automated {Integrated Library Management System -ILMS}			
Name of the ILMS software	**Nature of automation (fully or partially)**	**Version**	**Year of automation**
TRODDON	FULLY	5.6.0216	2018

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books And Reference Books	1910	1223551	1047	636071	2957	1859622
e-Books	NA	NA	NA	NA	NA	NA
Journals	37	26851	37	28761	74	55612
Digital Database	INFLIB NET	NA	NA	NA	NA	NA
CD & Video		NA	NA	NA	NA	NA
Library automation	Troodon	NA	NA	NA	NA	NA
Weeding (Hard & Soft)	Not undertaken in 2017-18					
Others (specify) newspaper	14	26506	14	25370	28	51876

4.3 IT Infrastructure
4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	150	3	South Campus University of Delhi LAN	3	3	10	9	50MBPS	NA
Added	12	1	0	1	1	0	0	NA	NA
Total	162	4	1	9	1	10	9	10	3

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)
50 MBPS/GBPS

4.3.3 Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
MEDIA PRODUCTION CENTRE	EQUIPMENTS BEING PURCHASED

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
DR. NIDHI YADAV	E-PG PATHSHALA UGC MODULES ON : (i)	University Grants Gommission	2017-18

Development administration (ii) Central and state government administration (iii) Administrative reforms and its commissions (iv) State and local administration			

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8165908	6639655	7007804	9565180

4.4.2 **Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.** *(maximum 500 words)* **(information to be available in institutional Website, provide link).**

The college follows transparency in procedures and policies with respect to maintaining and utilization of physical, academic and support facilities for optimum use of the facilities for the benefit of the stake holders. Library Committee consists of teachers incharges of all departments formulates the library budget on the basis of which funds are earmarked for department wise purchase of books. Any additional funds received by the college for purchase of books are distributed to the departments in committee meeting. The process of purchase of books, its maintenance, weeding out old books are taken care of by the Librarian and the library staff. Books and journals purchases are based on the recommendations of the Committee and the faculty members. The Equal Opportunity Cell of the college also makes recommendations with regard to the facilities in the library for differently abled students and faculty members. These recommendations, after the approval of the Principal, are implemented by the Infrastructure Committee in consultation with the Library Committee and library staff. The Building cum Infrastructure Committee with bursar undertakes infrastructural needs of the college through meetings and recommendations are forwarded to Principal/Governing Body for approvals. In addition, departments (teaching and non-teaching) and IQAC send their requisition for specific requirements from time to time. Such requisitions are scrutinized by the committee and purchases are made after due approval from the Principal following the GFR rules. Workload and Academic Affairs committee takes care of Academic and support facilities. The other staff council committees such as Timetable Committee, Students Union Advisory Committee, Student Aid and Fee, Concession Committee, Women Welfare Committee, Sports Committee etc. looks after the academic, financial, cultural and sports needs of the students. Students and faculty members are encouraged to do research (guided by the Research Committee of the college). The ECA cum Arts and Culture Committee encourage students to take part in various cultural activities within the college as well as compete in the cultural festivals at the national level for their holistic growth.

College Caretaker also takes care of routine maintainence of classrooms, furniture, lighting, blackboard etc

College has an electrician who looks after routine maintenance of all electrical installations. Similarly plumbing and gardening work are taken care by specialized personnel under the supervision of Gardening Committee and Eco-Club.The classrooms and laboratories are maintained by the multi-tasking staff and the laboratory staff. College has maintained a complaint register with the caretaker and an easily accessible

Complaint Box has been installed. Building and infrastructure committee meets every month to go through complaints/suggestions/feedback received. Any minor repairs that need to be carried out are reported and the expenses for these are sanctioned by the Principal as per norms. In case of major repairs, the committee

puts forward a request for sanction to the Principal. There are also specified personnel for maintenace of sports ground and library. Voltage stabilizers and online UPS have been installed to safeguard the major electrical devices. The college has 160KV silent Electricity Generators with AMF Panel to ensure uninterrupted power supply. A staff member along with Caretaker and electrician monitors the functioning of this silent green DG set. Maintenance of the set is done by the concerned company through AMC. All the desktops with Printer and LAN are maintained through AMC with full time employee/engineer of company during the working hour. CCTv, Intercom and DG set are also taken care via AMC. Services of a Professional IT company have been used for maintainance and regular upgradation of College Website.

The Governing body, Staff Council committees are all listed on the website URL: www. rlacollege.edu.in

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	**Number of students**	**Amount in Rupees**
Financial support from institution	Fee Concession and Student Aid Fund	143	230000/-
	College Ward	4	36120/-
	PwD Students	4	47400/-
	Best Student Awards	2	10000/-
	Prizes & Trophies for Academic Achievers	133	115133/-
	Cash Prizes and fee refund for achievers in sports	12	88460/-
	Daily refreshment during sports practice for students students @ 50/-each per day	75	205250/-
Financial support from other sources			

National	INSPIRE fellowship	5	Rs. 80,000/- pa each
	UGC Ishan Uday Scholarship	5	Rs. 5400/- pm each
	Post Matric Scholarship (Sc) For The Year 2016-17 On Nsp Portal	23	As per rules
	PM Trophy Merit Scholarship by SAIL	1	12,000/-pa
	Science Academics summer Research Fellowship, INSA	2	10,000/- pm
International	World BrotherHood Organisation	1	20,000/-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill Development			
Workshop for Soft Skill assessment & development in line with the industry criteria under competency building programme for third year students of the college for BMS students	24-25th October 2017	62	Conducted by Abbscissa HR consulting Pvt. Ltd.
Soft and personal skill Development and Assessment	19th February 2018	25	Conducted by Abbscissa HR consulting Pvt. Ltd.
Remedial Coaching			
Department of Microbiology	19th July 2017	92	Faculty of the department
Department of Commerce	14th November 2017	62	Faculty of the department
Department of Commerce	11th April 2018	109	Faculty of the department

Department of Statistics	9-10th November 2017; 20th April 2018; 3rd May 2018; 10-14th November 2017; 20-24th April 2018	34	Faculty of the department
Department of Mathematics	24 -25th April 2018	17	Faculty of the department
Department of Geology	23 – 24th April 2018	7	Faculty of the department
Department of BMS	14 – 15th Nobember 2017	20	Faculty of the department
B.A. Programme	18th April 2018	62	Faculty of the department
Department of Political Science	23-24th April 2018	35	Faculty of the department
Department of History	18-24th April 2018	6	Faculty of the department
Yoga and Meditation			
Yog-Asana competition and essay writing compitition	12th February 2018	11	Yoga & Mditation Committee

3-Day Workshop on yoga and 4th Yoga day celebration	19 – 21st June 2017	60	Expert yoga instructor Mr. Deepak Saini and his colleagues
Three-week workshop on Yoga and Mediation	23rd October – 10th November 2017	15	Mr. Deepak Saini and his team
1-Day Workshop on "Mind Management"	22nd September 2017	70	Mrs. Pinki Malhotra and Mr. Shammi Malhotra who are advanced level instructors in The Art of Living
Mentoring Sessions			
Department of Commerce	21st November 2017	355	Faculty of RLA college
Department of Microbiology	19th July 2017	92	Faculty of RLA college
Department of Statistics	31st January 2018; 16th January 2018; 23 November 2017;1 February 2018; 21st November 2017, 10th January 2018; 23rd April 2018	56	Faculty of RLA college
Orientation Programme for New students and Parents	20th July 2017	500	Principal and Faculty of RLA college
NSS Orientation and Registration	3-4th August 2017	167	Dr. Prerna Diwan, NSS Program Officer
Career Oriented Programme			
B.Sc (Hons) Geology students attended "Asian Conference on Remote Sensing"	24th October 2017	15	International Conference organised by Asian Association of Remote Sensing at Hotel Ashok, Chanakyapuri, New Delhi
Team building/ Educational trip to Musoorie area	16- 22nd December 2017	29	Dr. Sarbari Nag and Mr. K.N.Kandwal, Department of Geology
Team building/ Educational trip to Nainital	16- 22nd December 2017	34	Dr. Prabhas Pande and Dr. Vimal Singh, Department of Geology
Team building/ Educational trip to ONGC Ahmedabad	26 – 30th December 2017	20	Dr. Prabhas K Pande, Department of Geology and Mr. S.D. Dogra (retired scientist from ONGC)
Team building/ Educational trip to Red	1st November 2017	40	Faculty of Department of History

Fort, Delhi			
Educational Trip to Jaipur, Rajasthan	23 -26th February 2018	52	Faculty of Department of History
Seminar 'Corporate Exposure to Young and Curious Minds'	30th October 2017	125	BMS Department
Alumni Lecture: Mr. Ritesh Aggarwal Co founder of Baba Pinnak Media-a digital media agency	20th February 2018	90	Alumni Committee, RLAC
Alumni Lecture: Ankit Kumar Verma of Trinity College, Dublin, Ireland	8th November, 2017	60	Department of Geology
Alumni Lecture: Nitin Jhalani and Ajay of EISER Kolkata	21st July, 2017	29	Department of Geology
Alumni Lecture: Humanities	10th February 2018	120	Alumni Committee, RLAC
Talk on "Recent trends in Machine Translation" by Prof. D. K. Lobiyal, Dean, School of Computer and System Sciences, Jawaharlal Nehru University	25th September 2017	110	Department of Computer Science
Alumni Lecture: Dr. Rinu Sharma, Assistant Professor at School of Biotechnology, GGS Indraprastha University, New Delhi and Dr. Sidharth Chopra, Senior Scientist, Division of Microbiology, CSIRCentral Drug Research Institute, Lucknow	6th November 2017	75	Department of Microbiology
Alumni Lecture: Dr. Sumant Puri, Assistant Professor (Microbiology), Temple University, US	12th January 2018	85	Department of Microbiology
International Seminar on "Infectious Diseases: Current Strategies for Diagnosis and Therapy"	2 February 2018	150	Department of Microbiology
A short film-making competition was	October 2017	9	Parda- The Film Society, RLAC

organised for the college students			
Internship fair: 20 companies. Students learnt how to face interview, improve CV and self confidence.	6- 7th November 2017	800 students participated and 300 secured internship	Student Union Advisory committee in collaboration with CCPC, RLAC
A workshop on internship problems addressed on one-to-one basis.	15th January 2018	55	CALYXPOD Talent Solutions Pvt. Ltd.
A three day intense Career Counseling Workshop held in three separate batches for Science/Commerce/Humanities students	22-24th January 2018	565	Renowned professional career consultant Dr. Sanjib Kumar Acharya, for carrier guidance
Placement drive by CCPC	29th March 2018	Two students selected for the post of Business Development Manager	Smart School Education Pvt. Ltd. Held at Noida Office

Equal Opportunity

Seminar cum integration fest under "Ek Bharat Shreshtha Bharat"	20th September 2017	22	Organized by SDMC at Bikaji Cama Place

Gandhian values

Quiz Competetion and paper presentation on Gandhi Ji ke jiwan or unke vichar	16th October 2017	80	Gandhi Study Circle, RLAC
Seminar and Essay competetion "Gandhi Ji ke Vichar aur unke margdarshan"	27-28th February 2018	100	Gandhi Study Circle, RLAC

Self-defence and Gender Sensitization

Presentation on Cyber Cell on Cyber crime and women's safety	18th September 2017	120	WWAC in association with Mr. Ajit Singh, Delhi Police and Mr. Umed Meel, Cyber expert
A Five-day Self defense course for Girls	18 – 22nd September 2017	67	Womens Welfare Advisory Committee, RLAC, in association with DelhPolice and Women Power Association, an NGO based in Delhi.
Screening web-series MAN'S WORLD	29th January 2018	100	Parda- The Film Society, RLAC

(Directed by Vikram Gupta) exhibiting social problems vis-a-vis gender like marital rape, sexual harassment at workplace, gender equality, etc			
Skill Development			
Nexplora 2018" Annual College Festival	16 and 17th February 2018	800	Students Union Advisory Committee and ECA Committee, RLAC
Automata 2018, with a National Seminar on "Synchronization of devices using Cloud"	21st to 22nd February 2018	113	Department of Computer Science
Educational trip to Jim Corbett and Nainital	10th to 12th February 2018	45	Department of Computer Science
Field trip for soil and water sample collection on Udaipur, Rajasthan	18-21st January 2018	30	Department of Microbiology
Visit of BJMC students to ABP News Office, film city NOIDA	21st February 2018	25	Department of Hindi Patakarita Evam Jan Sanchar
Visit of BJMC Students to Dabur Ayurvet Research Center, Chidana, Haryana	26th February 2018	25	Department of Hindi Patakarita Evam Jan Sanchar
Educational tour for Central Potato Research Institute (CPRI), Shimla (HP)	4-7th October 2017	31	Department of Statistics
Documentary screening "JOY OF STATISTICS" by showcasing Dr. Henfrey, life experiences about statistics and data.	23rd October 2017	110	Department of Statistics
Public Outreach Programme at Translational Health Science and Technology Institute (THSTI)	22nd September 2017	15	Department of Microbiology
Visit to Wellness India Conference & Expo 2017 at Pragati Maidan	29th to 31st August 2017	35	Department of Microbiology
Industrial visit to Yakult's plant, Sonepat, Haryana	31st October 2017	52	Department of Commerce
Musical concert Santoor virtuosi of India – Sh. Abhay Rustum Sopori,	14th March 2018	120	Spic Macay, RLA Chapter

Zakir Akhtar Hussain on Tabla and Sh Rishi on Pakhawaj			
Intracollege Quiz Competition	27th November 2017	25	English Literary Society, RLAC
Slam Poetry competition	16th February 2018	13	English Literary Society, RLAC
Extempore, Impromptu	17th February 2018	14	English Literary Society, RLAC
Intracollege Quiz Competition	7th February 2018	50	Aaroh, Hindi vaad vivad sameeti, RLAC
Bhasan Pratiyogita	29th September 2017	50	Nehru Yuva kendra and Department of Hindi
Documentary Screening "The untouchable India"	26th October 2017	75	Department of Hindi
Seminar on Vigyan Patrakarita Vishay	25th November 2017	150	Department of Hindi
Naya Media Avsar aur Chunotiyan by Sri Satish Kumar	25th August 2017	150	Department of Hindi
National Seminar and Workshop	8th January 2018	150	Hindi Sahitya Parishad, RLAC
Workshop on Journalism	8th April 2018	30	Hindi Sahitya Parishad, RLAC
Screening of National Award winning North East regional film, YAWRNG (Directed by Joseph Pulinthanath)	8th November 2017	100	Parda in collaboration with the North-East Society, RLAC
Talk "Understanding Religious Traditions: Sufism as the language of love in times of hate and violence"	14th November 2017	150	Tawarikh Society invited Dr. Raziuddin Aquil from Department of History, University of Delhi and Department of History
National Seminar "Indian Culture and Tradition and Practices (Recent reflections)	16th March 2018	200	Department of History
International talk by Professor Eugina Vanina, Moscow, Russia	8th February 2018	200	Department of History

Expert Lectures on "Peaceful Uses of Atomic Energy and Distribution of Nuclear Deposits in India"	24th August, 2017	96	Scientists from Atomic Mineral Directorate of Exploration and Research (Dr. Neeru Rawal (Scientist G) and Mr. Pradeep Pandey) and Department of Geology
Talks on "Polar Studies in the Services of Mankind"	22nd September 2017	95	Polar Early Career Scientists (APECS), Prof. N. C. Pant (Dept. of Geology, Delhi University) and Mr. Raghu Ram (Sr. Geologist, Polar Science Division, Geological Survey of India) and Department of Geology
Paper Presentation in Annual Mathematical Fest "IMPLOSION '18"	28th February, 2018	300	Infinity Society, RLAC
Competition: Sudomania in Annual Mathematical Fest "IMPLOSION '18"	28th February, 2018	300	Infinity Society, RLAC
Competition: Math-O-Mania in Annual Mathematical Fest "IMPLOSION '18"	28th February, 2018	300	Infinity Society, RLAC
Mathematical Quiz in Annual Mathematical Fest	28th February, 2018	300	Infinity Society, RLAC
Social Initiatives			
A blood donation camp	6th February 2018	60	NSS, RLAC in association with Red Cross Society
NSS volunteers worked at International Book Fair with the theme Environment and climate	6- 14th January 2018	5	NSS, RLAC
Cleanliness drive of Microbiology laboratories	29th January- 1st February 2018	14	NSS, RLAC
22nd National Youth Festival (NYF) 2018: 'Ek Bharat Shrestha Bharat' and 'Sankalp Se Siddhi,' to capitalize on the demographic dividend of Goal of New India	26th September 2017	22	Gautam Buddha University, Greater Noida, UP inaugurated by Honorable Prime Minister Shri Narendra Modi

Adoption of nearby Slum, J.J. Camp Shastri Market, South Motibagh, to do various awareness programs on health and hygiene	10th July 2017	10	NSS, RLAC
NSS Volunteers attended seminar on Drug Abuse aton which sensitized them on the dark side of our society addicted to drugs.	1st November, 2017	100	ARSD College, University of Delhi
"Swachhata hi Sewa" a second Cleanliness Drive organised to clean the defaced college campus due to college and DUSU elections (prevention of defacement of property Act.).	September 2017	184	NSS, RLAC
NSS day celebrations, Competition held on "Alternative NSS Motto" writing (Hindi or English) on in which 12 students participated and the best entries were forwarded to the Ministry of Youth Affairs and Sports, Govt. of India	26th September 2017	12	NSS, RLAC
On NSS day,'Ek Bharat Shrestha Bharat'	26th September 2017	22	Event organized by SDMC at Bikaji Cama Place
A tree plantation drive held on Teachers day on college ground	5th September 2017	35	NSS, NCC RLAC
Swachhata Abhiyaan	11th August 2017	184	NSS, RLAC
Blog with the aim to spread the word about Data and Statistics	17th September 2017	1	Panacea the Statistics society of RLA
Health and Environment			

Seminar on the topic "Nurturing Ecology: Human Practices and Conservation"	27th September 2017	65	Included talks from Shri Bharat Dogra Ji, a journalist and activist, Dr. Mayank Kumar, esteemed professor of Delhi University and Ms. Tamanna Sharma, director at Earthling First.
Seminar on "Globalization, emerging trends and Environmental Issues,"	22nd February 2018	77	Prof. Ayyanadar Arunachalam, Principal scientist and Director, ICAR and Prof. Radha Shyam Sharma Department of Environment Science, University of Delhi
Lectures on "Introduction to Disaster Management" "Types of Disasters and Rescue Operations" and enhanced our insight on various aspects of "Road safety"	7th November 2017	120	Disaster Management Commette invited 1. Mr. Rajesh Bhatia (Retired Deputy Secretary, Govt. of Delhi & IRS Trainer) 2. Miss Sushma Guleria (Research associate, NIDM) 3. Mr. Manoj Chandela (ASI, Delhi Traffic Police)
Talk on "Seismic vulnerability of NCR DELHI and how to mitigate Seismic Disasters".	23th March 2018	120	Disaster Management Commette invited Dr. ArunBapat, a renowned seismologist
A fitness testing camp on college	November 2017	324	Department of Physical Education
Competition on E-Waste Management i.e. "Best out-of E-Waste"	4th September 2017	100	Department of computer science
Poster competition theme " Disability is not Inability"	22nd August 2017	47	NSS unit in association with Indian Spinal Injuries Centre

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
**5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year**					
2017	Recruitment session for training cum placement	NA	120	NA	120

	for GST helplines of Govt. of India by Tech Mahindra and M/S Sadashiv & Associates on 4th and 6th July'2017 (2 days)				
2017	Placement Drive by KPMG India on 9th and 11th August 2017(2 days)	60	NA	NA	8
2017	Interactive workshop for Soft Skill assessment & Development by Abscissa HR consulting Pvt. Ltd. 24-25th October 2017 (2 days)	NA	62	NA	NA
2017	Placement Drive by Amazon India on 1st November 2017 (1 day)	100	NA	NA	24
2017	Internship on Content writer etc. by 20 Companies (IDBI Federal Life Insurance, Career Marshal, Inkpot Online, UMEED-NGO etc.) on 6-7th November 2017 (2 days)	NA	400	NA	300
2017	Workshop to Understand registration process by CalyxPOD Talent Solutions Pvt. Ltd. On 15th January 2018 (1 Hour)	NA	55	NA	NA
2017	Career Counselling by Dr. Sanjib Acharya, Senior Professional Career Consultant on 22-24 January, 2018; 3days	NA	565	NA	NA
2018	Interactive workshop for Soft Skill assessment & development organised for BMS students by Abscissa HR consulting Pvt. Ltd. On 19th February, 2018	NA	25	NA	NA

2017	Carrier guidance by Alumni: Mr. Raja Babu, Lead Analyst and Mr. Gautam Kumar, Business Analyst	NA	56	NA	NA
2017	Carrier guidance by Alumni: Mr. Nitin Jhalani and Ajay from EISER Kolkata on 21st July 2017	NA	60	NA	NA
2017	Carrier guidance by Alumni: Dr. Rinu Sharma, Assistant Professor at School of Biotechnology, GGS Indraprastha University, New Delhi (6th November 2017)	NA	75	NA	NA
2017	Carrier guidance by Alumni: Dr Sidharth Chopra Senior Scientist, Division of Microbiology, CSIRCentral Drug Research Institute, Lucknow (6th November 2017)	NA	75	NA	NA
2018	Carrier guidance by Alumni: Dr. Sumant Puri, Temple University, USA on 12th January 2018	NA	85	NA	NA
2018	Carrier guidance by Alumni: Departemnt of Political Science on 10th February 2018	NA	65	NA	NA
2017	Career guidance: Ankit Kumar, Trinity College, Dublin, Ireland on 8th November 2017	NA	60	NA	NA
2018	Career guidance: series alumni lecture on the topic "Understanding Digital Media/Marketing" Speaker, Mr. Ritesh Aggarwal, Co-founder of Baba Pinnak Media-a digital media agency on 20th February 2018	NA	90	NA	NA
2017	Career guidance: Alumini from Jawaharlal Nehru University, Delhi University, Jamia Millia Islamia, Indian Institute of	NA	100	NA	NA

2018	Seminar by Ka-ching society of commerce on Career in finance, tax planning and cororate setup and statups on 4th April 2018	NA	100	NA	NA

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	**No. of grievances redressed**	**Average number of days for grievance redressal**
4	4	1

5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			**Off Campus**		
Name of Organizations Visited	**Number of Students Participated**	**Number of Students Placed**	**Name of Organizations Visited**	**Number of Students Participated**	**Number of Students Placed**
Recruitment session for training cum placement for GST helplines of Govt. of India by Tech Mahindra and M/S Sadashiv & Associates on 4th and 6th July'2017 2 days	120	120	NA	NA	NA
Placement Drive by KPMG India on 9th and 11th August 2017 2 days	60	8	NA	NA	NA

Placement Drive by Amazon India on 1st November 2017 1 day	100	24	NA	NA	NA

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	17	B.Sc (H) Microbiology	Microbiology	Amity University, Kurukshetra University, IIHMR New Delhi, South Asian University New Delhi, IIHMR Jaipur, Pearl Academy New Delhi, University of Bremen, Germany, Central University of Punjab, Jamia Milia Islamia, JNU, IBS, Gurgaon, BHU, University of Glasgow, Scotland UK, Trinity College, Dublin, GNDU, Amritsar, ISA Lille, Lille Catholic University, France, Central University of Punjab	PG Programs (MSc) Microbiology, Forensic Sciences, Biotechnology, Biochemistry, Molecular Biology, computational Sciences, Life Sciences, Applied Microbiology, immunology and Inflammatory disease, Molecular Medicine, Food Science, Human Genetics PG diploma in FD-A, , MBA Hospital And Health Management, Masters in Science and Engineering (MScE)

2017-18	13	B.Sc(H) Computer Science	Computer Science	University of Delhi IP University, Jamia Milia Islamia Raipur, IGDTUW MIT Allahabad Swami Rama Himalayan University, Noida Institute of Engineering & Technology	MCA M.Sc (Computer Science)
2017-18	12	B.Com	Commerce	ICSI, IIM Shilong ,IGNOU , K.L Mehta Dayanand College For Women, MDU Center of Professional Studies, Symbiosis Center for Distance Laearning, IMIRC College of Law, Banarsi Das Chandi wala Institute of Professional Studies	M.Com, MBA, PGDM,PGDBF,CS,LLB
2017-18	15	B.Com(H)	Commerce	ICAI, ICSI,Amity University,Hansraj College, IGNOU, Unity Law College	CA,CS,M.Com,LLB
2017-18	38	B.A. (H) English	B.A. (H) English		
2017-18	26	BA(H) History	B.A. (H) Hirstory	DU,JNU,IGNOU	PG
2017-2018	25	BA (H)	B.A. (H) Political Science	JNU/ DU/ JAMIA MILLIA ISLAMIA/ JAMIA HAMDARD/ IGNOU	Post graduation
2017-2018	14	B.Sc. (H) Statistics	B.Sc. (H) Statistics	University of Delhi, IIT Kanpur, St Xavier's college, Ahmedabad	M.Sc. Statistics, Operational Research, Big data analytics
2017-2018	25	B.Sc. (H) Geology	B.Sc. (H) Geology	Hansraj, BHU, Pune University, Lucknow	M.Sc. Geology, Environmental studies and resource

				University, NIT Shibpur, Utarakhand University	management, Petroleum Geology, Environmental Science

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	4	0
CAT	0	0
Gate	5	0
Any Other DBT/ICMR/TISS NET	01(Akash Raghav)- SSB-AFCAT	0218AA0013501

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Organized by Physical Education Department		
Inter Department sports Tournaments (Cricket, Vollyball, Table Tennis, Chess, Athletics, Tug of War)	College	150
Physical fitness awareness camp	College	200
Sports tournament for teaching and non-teaching staff (Table Tennis and Carom)	College	45
Cultural		
Inara Auditions on 10th August 2017	College	42
Dastoor Auditions on 18th August 2017	College	45
Illusion Auditions on 31st July 2017	College	38
Sovereign Auditions on 22nd August 2017	College	65
Fresher's Welcome on 28th September 2017	College	70
Hand Art Solo on 16-17th February 2018	Inter college	10
Comic Art Solo on 16-17th	Inter college	6

February 2018		
3-Dart Work on on 16-17th February 2018	Inter college	8
Western Solo on 16-17th February 2018	Inter college	8
Semi-classical Solo on 16-17th February 2018	Inter college	10
Classical Singing Choir on 16-17th February 2018	Inter college	159
Battle of bands Group on on 16-17th February 2018	Inter college	38
Dance Solo on 16-17th February 2018	Inter college	12
Group Dance on 16-17th February 2018	Inter college	160
National workshop on Drama By Hindi Sahitya Parishad on 8-9th February 2018	National	150
Debate competition "Bhasan Pratiyogita" on 29th September 2017 by Department of Hindi	College	50
Hosting Students from Sikkim under "Ek Bharat Shrestha Bharat" Program in Annual College festival 'Nexplora' in 2017.	College Level	
ARANYA- North East Cultural Meet, organised on 5th-6th April, 2018 with spectacular Mizo Bamboo Dance performance, small films, photo exhibition and ethnic attire show of North-east	College Level	150
Celebrated WORLD STATISTICS DAY on 23rd October 2017	Inter College Level	90
Inter-college Debate competition, "Are falling oil prices- good for the economy?"	Inter-college	19 teams
Statistics Department fest Random Walk '18 on 26 – 27th Febuary 2018 with Fun games like Policy Bazar, Stats Mania, Crypto Chaos, Lion	Inter-college Level	120

Zden, Couch Potato, and Treasure Hunt		
Essay writing competition and seminar on 27th and 28th February 2018	College	25
A quiz and debate competition with Grant from Gandhi Bhawan, DU on 16th October 2017. A Grants of Rs 10,000/- was given by the Gandhi Bhawan of DU.	Inter College	
Musical concert by Santoor virtuosi Sh. Abhay Rustum Sopori of India 14th March 2018 organised by Spic Macay RLA Chapter	State (Delhi Chapter)	120
Hasratein, Annual Auditions on 18 August 2017.	College	250
Iintense workshops conducted from 21-25 August 2017 by 'Brechtian Theatre Group	college	32
Hasratein organised an event in which 'Pune Theatre Group' from Maharashtra - staged its play 'Main Safdar' on 3 January 2018	College	120
Hasratein organized ILTIJA '18 – the Street Play Event as a part of the annual cultural festival of the college	College	100
IMPLOSION'18(Mathematical Festival) 18 on 28 February, 2018 Various competitive events like Paper Presentation, Sudomania, Math-O-Mania, Mathematical Quiz	Inter-college	300
3-Day Workshop on yoga from 19 - 21 June, 2017 and celebrated 3rd International Yoga Day	College	60
1-Day Workshop Mind Management on 22 September 2017.	College	70
Three-week workshop organised from 23 rd October to 10 November, 2017	College	45
Yogasana competition on 12th	College	11

February 2018		
Essay writing competition on 12th February 2018	College	17
Intracollege Quiz Competition on 27 November 2017	Inter-college	20
A joint NCC-NSS Award function on 16th April 2018, Col Poonish Sreen, Commanding Officer, 7 Delhi Battalian, NCC and Capt. Dr Parminder Sehgal, NSS Coordinator DU graced the occasion and gave prizes to cadets and Volunteerss.	College	150
The NCC cadets decorated the whole campus on the occasion of Independence day & offered Guard of Honour and Flag Hoisting on 15th August 2017	College	35
Republic day celebration on 25th January 2018	College	150
Two day annual computer science department festival "Automata 2018" 21st -22 February 2018.	Inter-college	135
Aaroh organized Slam Poetry competition on "Bol ke tere lab Azaad hain" Inter-college competition was organized in college on 7th February 2018.	Inter-college	20
Quizteros and Nestle organized two day quiz event Q' RUKSHETRA' 18 on 6-7 February 2018 with four quiz events: a. Swadesh, The India Quiz b. The Mela , Quiz c. Asamanya, The General Quiz d. Son of a Biz Quiz, The Biz Tech Quiz	Inter college	100
Creative writing competition for samdrishti in English and Hindi	College	100
Poster making competition to select for first and last page of samdrishti magazine	College	50
Open debate on Demonetizationon on 17th	Inter college	40

October 2017		
Debate "Right to Privacy" on 26th September 2017	Inter college	56
Photography Club (Chitra) organised on the spot photography competition	Inter college	
Organised Quizzerk: The general quiz on 17th Febuary 2018 during the Annual Cultural Festival Nexplora.	Inter college	100

5.3 Student Participation and Activities
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
16th September 2017	Best Speaker	National	NA	Shivaji Bhonsle Conventional Debate Competition	17058568004	Tanika Bisht
12th February 2018	II prize in Debate	National	NA	Debate, Shivaji College, DU	17058568004	Tanika Bisht
14th September 2017	Essay Writing Competition Award	National	NA	RLA Yoga and Meditation Committee	17058568017	Pradyut Ganesh
21st February 2018	Quiz of Ice and Fire-Games of thrones II Prize	National	NA	Quiz of Ice and Fire-Games of thrones	17058568017	Pradyut Ganesh
February 2018	Quiz Fiesta II Prize	National	NA	Shaheed Bhagat Singh College, DU	17058568017	Pradyut Ganesh
26-27th October 2017	Qizibrium-The Economics Quiz II prize	National	NA	Comrosi Commerce Society,	17058568017	Pradyut Ganesh

				Motilal Nehru College, DU		
2018	Innovision 2018 II Prize	State	NA	Catechism, Econox, Econonics Society	17058568017	Pradyut Ganesh
2018	Biz Quiz Ekoinia 2018 I Prize	State	NA	College of Vocational Studies, DU	17058568017	Pradyut Ganesh
2018	Life style Fashion show Mr. Talented 2018	State	NA	Life style Fashion show	B.Com (P) II Year	Ovind Yadav
2017	Most Talented Model 2017	State	NA	Most Talented Model	B.Com (P) II Year	Vaibhav Jaiswal
2018	Business Quiz I Prize	State	NA	Commerce Society, Zakir Husain Delhi College, DU	17058568017	Pradyut Ganesh
2018	Biz-Maavat 18 Prize	State	NA	Maharaja Surajmal Institute, Delhi	17058568017	Pradyut Ganesh
2018	Ballminton Tournament	National	Ball Badminton	NA	B.A. (H) Political Science I Year	Harshit Sehrawat
2018	Ball Badminton Tournament	National	Ball Badminton	NA	B.Sc (H) Geology II Year Class Roll No. 16/11	Shivang Mishra
2018	Ball Badminton	National	Ball Badminton	NA	B.A. (H) Hindi II Year	Priyanka Rastogi
2018	Ball Badminton Tournament	National	Ball Badmi	NA	B.A. (H) Hindi II Year	Ekta

			nton			
2018	Volley Ball Tournament	National	Volley ball	NA	B.COM. Program III Year	Tarun Kumar Dagar
2018	Judo Tournament	National	Judo	NA	B.A. Program II Year	Tanmay
2018	Cricket Tournament	National	Cricket	NA	B.A. (H) Political Science II Year	Ankit Mishra
2018	II Position	Inter College	Inter college tournaments	NA	B.A. Program III Year	Amit Kumar
2018	III Position	Inter College	Inter college tournaments	NA	B.SC. (H) Computer Science II Year	Parul
2018	III Position	Inter College	Inter college tournaments	NA	B.A. (H) English II Year	Shubham
2018	II Position	Inter College	Inter college tournaments	NA	B.A. Program II Year	Megha Bisht
2018	II Position	Inter College	Inter college tournaments	NA	B.A. (H) History II Year	Shubham Singh

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council of the college is called Students Union. Its members are elected and works under the guidance of Students' Union Advisory Committee. The Student's Union Executive committee comprises President, Vice President, Secretary, Joint Secretary and two central councillors. It is duly constituted through elections in the month of September along with DUSU elections. Furthermore, every department has its own departmental society which looks after co-curricular activities in addition to those of the curriculum. These societies with duly elected or selected office bearers work in coordination with the convener of the society. They conduct events such as regular seminar/workshops in specific fields.

They also host departmental inter college events where they get to interact with students of other colleges as well as universities. The societies also conducts cultural functions to welcome new students and to bid farewell to graduating students.

The college has a number of cultural societies that work to promote effective participation and engagement of students. The various societies of the College are as under: •Pathway: Career Counselling and Placement Cell • Debate and Quiz Society • Illusion: Dance Society • Hasratein: Dramatics Society • Inara: The Fine Arts Society • Dastoor: Music Society • Sovereign: The Fashion Society • Creative Writing Society • SPIC MACAY • Gandhi Study Circle • Parda: Film

Club • Chitra : The Photography Society • Vasudha:The Eco Club. These societies give ample pooortunities to students for nurturing their skills and prepare them for different competitions. The College also has a devoted NSS wing, NCC wing, Women's Welfare and Development Cell and Equal Opportunity Cell with elected and selected student members as representatives to promote successful engagement of students in community life and support students' growth and development into well-rounded citizens of future. In addition, students also work as representative in ICC and gender champions (UGC initiative). Magazine society of the college ensuring active participation from students as editors along with teachers. The creative outpour of the students finds vibrant expression in: Samdrishti- The Annual College Magazine- with sections in English and Hindi Srijan- Wall Magazines where students are encouraged to write newsletters, report on departmental activities, depicted beautifully on walls of the college. BJMC department students bring out magazine called Sambhav and. RLA. The organisation of varied programmes inculcate the feeling of bondedness, co-operation and display of leadership ability which ultimately helps student in their development and futuristic endeavours. Therefore these societies aims to nurture and harness the hidden talents in student by maximising their indulgence and benefitting the departmental activities.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The alumni of Ram Lal Anand College are well placed across academics, research, industry, banking sector, Defence, science & technology etc. in both government as well as public/private sector. RLA college has a tradition of inviting their alumni during their departmental festivals wherein our current students get the chance to update themselves in their respective fields. As good number of them is engaged in research activities also and the college invites its esteemed alumni to deliver talks on current topics of interest/research. Some of our alumni have also visited the college for placement as HR representative of
the invited company. Besides helping in the recruitment drive the alumni have also relived their experience
in college. The college also solicits support of its alumni, to judge/guide the events during auditions of various societies as well in the competitions held during College Annual Festivals.Such type of interaction between the current students, teachers and the alumni while on the one hand help students chart out their career based on alumni experience the college also benefit from the inputs from its alumni in planning out its activities.
The process of formation of alumni association was initiated last year. The college has made a beginning by formation of **RLA Alumni Association** on May 13, 2017 to establish a 'connect' amongst all its former and current students by virtue of having a strong alumni association of its own. Office bearers of the Alumni Association (President, Vice President, Secretary, Joint Secretary and Treasurer) have been nominated. The college is also making efforts on its own by registering the old students visiting the college. The Alumni Committee prepared a blueprint to regularise alumni activities and their contribution in the college. An effort is also being made to associate RLAC Alumni with the placement cell of the college so that students of this college have a chance of getting absorbed in the companies of successful alumni entrepreneurs. The Alumni Committee RLAC organized an **Interactive Session** among former and current students. Alumni currently placed at various institutions of higher studies like Jawaharlal Nehru University, Delhi University, Jamia Millia Islamia, Indian Institute of Mass Communication. The interaction session went on for over five hours. Lots of discussions took place around future career options for students.

5.3.2 No. of-enrolled Alumni:
73

5.3.3 Alumni contribution during the year (in Rupees) **:**
36500/-

5.3.4 Meetings/activities organized by Alumni Association :
Alumni Lecture Series held in College   - November 6, 2017: Dr. Rinu Sharma, Assistant Professor at School of Biotechnology, GGS Indraprastha University, New Delhi delivered a lecture on "Clinical and functional implications of miRNAs in esophageal cancer".   - November 6, 2017: Dr Sidharth Chopra, Senior Scientist, Division of Microbiology, CSIR-Central Drug Research Institute, Lucknow gave an interesting talk on "Drugs for Bad bugs: Progress amongst Challenges".   12th January 2018: Dr Sumant Puri, Assistant Professor (Microbiology), Paediatric Dentistry and Community Oral Health Sciences, Kornberg School of Dentistry, Temple University, Philadelphia, USA Alumni Talk   - Talk by Mr. Raja Babu working as Lead Analyst in AON Hewitt   - Talk by Mr. Gautam Kumar working as Business Analyst at Holisol Logistics shared their experience of actual data handling on 9th Feburary 2018.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
The college practices decentralization and participative management. The college has Governing Body, Principal, Staff Council Committees and Student Representatives, Teachers and Librarian, as per Statutes and Ordinances of the university, constitute the Staff Council. The Principal is the ex-officio Chairman of Staff Council. All the important committees of the college like Admission, Infrastructure, Student Union Advisory, Workload and Academic Affairs, Equal Opportunity Cell, Art and Culture and many others come under Staff Council. The duly elected Secretary of the Staff Council and its Chairman (Principal) supervises the functioning of these Committees. Each department has a society with faculty members and elected student members. The efforts and measures of our institution have been channelized and systematized towards academic excellence after the inception of IQAC in the college. All the Committees are required to give a detailed report in prescribed format of the events organized by them including feedback of students to the Secretary Staff Council and Coordinator IQAC. The faculty members take lead in organizing various academic and co-curricular activities in the college wherein students get a chance to enhance organizational skills besides getting an insight into new developments in the area of their interest. Case Study 1: Before the start of every session, the Secretary Staff council writes to all the faculty members to submit their preferences for the staff council committees as member/convener/co-conveners. A deadline is given to submit their preferences for the same by email. All responses received from faculty are taken into account and a tentative list of staff council committees is prepared by secretary staff council in consultation with Chairman staff council (Principal). This list is shared with all faculty members and a meeting of staff council is convened to approve the formation of committees. Each committee constitution is discussed and suggestions from faculty

members are taken and incorporated. A final list of committees is circulated in the staff council meeting minutes to all faculty members for information and to initiate the work of respective committee.

Case Study 2: Before the beginning of every session, the Convener, Workload and Academic Affairs Committee writes to the Teachers Incharge to submit workload of their respective Departments for the upcoming semester. Teacher Incharge, convenes a meeting of all faculty members of respective department to discuss the workload and calculates the workload. The calculated workload along with the minutes of the meeting is submitted to the Principal who forwards it to the convener of Workload and Academic Affairs Committee. Convener of Workload and Academic Affairs Committee convenes a meeting of Teachers Incharge and discusses it further and sends it to the Principal. This workload is placed in the Governing Body Meeting by the Principal for necessary approval. The requirement of additional teachers as approved is then met through seeking approval for advertisement and interview by selection committee.

6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial:

Yes

6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development	Ram Lal Anand College, University of Delhi, offers the curriculum prescribed by the UGC under Choice Based Credit System (CBCS). This system allows students to choose electives under generic, skill and discipline categories. University provides opportunity for suggestions through teacher-conferencing and workshops. Institution organized skill enhancement workshops related to the given curriculum. Teachers of the department and from other colleges attended these workshops. Our teachers attend workshops and meetings in other colleges as well and contributed to curriculum development. This process ensures teachers are up to date about the domain knowledge, bring in their reflection of classroom interaction and it makes them stakeholders. Departments also organize seminars, lectures and talks to enhance the link with the contemporary world. This exposure enables students to the diverse paths taken by experts in different fields brings them close to the world beyond books. Faculty members use ICT tools; Students encouraged to use E-Journals like EPW, JSTOR, E-Gyankosh, UNO, Parliament website etc.; syllabus related Study Tours, topic based Documentary Screenings; Mock Parliament; Seminars & Talks on subject specific topics by external experts; ILLL training sessions, etc. Translation of university syllabus especially to benefit Hindi medium students; Bilingual study material is provided; recently a textbook also has been translated
	online and offline tests, Mock Practical
Teaching and Learning	Measures taken to enrich the teaching-learning experience include: Enhanced use of ICT tools, use of LMS, interaction with industry experts lecture series, Remedial classes, Educational Tours, Film Screenings, mentoring of students by faculty members, opportunities for advanced learners to work for Research Projects, scholarships paper presentations.
Examination and	As per Delhi University prescribed curriculum, the college follows

Evaluation	Continuous Internal Evaluation (CIE) with 25% weightage for Internal Evaluation and 75% weightage for End Semester Examination. Some methods used by faculty to carry out Internal Evaluation include, Class Tests, Quizzes, MCQ tests, Mock Practical, Group Viva, Assignments, Presentations, Multiple Tests (for slow learners), class discussions. Semester examinations are conducted by the University of Delhi, with involvement of faculty members in papersetting invigilation and evaluation.
Research and Development	Research Committee motivated faculty to submit major and minor research project proposals and proposals for organizing seminars/conferences/workshops in collaboration with agencies. A DBT funded project of 8lacs has been sanctioned to faculty members of dept of Microbiology
Library, ICT and Physical Infrastructure / Instrumentation	There are 37 Lecture Halls and 12 laboratories in the college, out of which 20 are ICT enabled has been fully renovated. Some upgradations done include Use of Troodon software and OPAC system, INFLIBNET subscription, Reading rooms for faculty (with reference books) and the differently-abled (with Braille books), Magazines and resources for competitive exam preparations (on student requests).
Human Resource Management	Students are encouraged to participate in seminars, lectures, field-visits, workshops and internships and gather hands-on experience. Faculty members encouraged to participate in FDPs, Refresher, Orientation courses. Avenues available for addressing concerns and complaints include: Grievance Redressal Cell, Anti-Ragging Committee, Internal Complaint Committee, Discipline Committee and Complaint drop-box. A trained Counsellor and a Doctor are available twice a week a Nurse available during working hours. To ensure a healthy working environment, yoga sessions, sports day and stress management workshops are held.
Industry Interaction / Collaboration	People from industries are invited for interactions, lectures/seminars, judging events, career counselling sessions, placement drives, internship fairs and as experts in college IQAC meetings.
Admission of Students	Registrations for admission to different courses is through the online admission portal of University of Delhi. E-mail ids and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad, Internal Complaints Committee, Discipline Committee, Grievance Redressal Cell are made available on the college website.

6.2.2 : **Implementation of e-governance in areas of operations**:	
Planning and Development	Minutes of important meetings of IQAC and staff council are uploaded on website and circulated by mail for use in further planning, Date sheets of Practical examination, Event notices, Links to important sites are available on college website Stakeholders can submit grievances on portal. E-tendering in place.
Administration	Notice display system for students and other stakeholders, SMS and email enable fast and efficient dissemination of information. Public information system Installed. All notices, timetables etc. are put up on website. Advertisements for various positions,

	FDPs/workshops/seminars, link for alumni registration etc. are available on website.
Finance and Accounts	The college has a computerised office and accounts section. College has a dedicated software module for staff salaries, arrears, pension and Income tax calculation, account ledger, cash book and bank reconciliation. Every month, it autogenerates and sends salary statement to employees. The payments are done digitally through RTGS/NEFT.
Student Admission and Support	Online registration and payment of admission and examination Fees; Display of admission cut-offs on college and DU website Strict observance of Govt. Rules for Reserved Categories; Maintenance of student database; Online Admit card generation; Uploading of timetable on website before the start of semester
Examination	Timely Uploading of marks on DU Portal, Generation of Practical award-lists in advance and uploading of Results as per schedule, Timely uploading results of ability enhancement credit course and skill-based courses, Online declaration of end-semester exam results

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support INR
2017	Ms Pragya Deshmukh	Orientation Program	University of Delhi	1000
2017	Dr Vikas Kumar	Orientation Program	University of Delhi	1000
2017	Dr Kishan Gopal Tyagi	Orientation Program	University of Delhi	1000
2017	Dr Ritambhra Mishra	Refresher Course in Information Technology	Deen Dayal Upadyaya University	1000
2017	Dr Triranjan Raj	International Conference	CCS University Meerut	2000
2017	Dr Parul Lau Gaur	Refresher Course in winter School	Jamia Milia Islamia University	1350
2017	Dr Triranjan Raj	International Conference	Rachi University	1400
2017	Sh Taha Yasin	Orientation Program	Rachi University	1000
2017	Dr Pradeep Kumar	Refresher Course in winter	University of	1000

	Sharma	School	Delhi	
2017	Dr Triranjan Raj	International Conference	University of Madras	2000
2018	Dr Kishan Gopal Tyagi	International Seminar	ARSD College	500
2018	Ms Urvashi Kuhad	Refresher Course in English Language	Jawahar Lal Nehru University	1000
2018	Ms Deepshikha Kumari	Refresher Course in English Language	Jawahar Lal Nehru University	1000
2018	Dr Triranjan Raj	International Conference on Urban Development	Rachi	1500

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	Faculty Development Program, "1st ICT Workshop on Microsoft Excel and PowerPoint"	NA	9 -14th October 2017	16	NA
2018	Faculty development Program on Hadoop	NA	21-25th May 2018	34	NA

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Faculty Development Program, "Goods and Service Tax" at South Campus, University of Delhi	2	27th Ocober 2017
Faculty Development Program, "1st ICT Workshop on Microsoft Excel and PowerPoint" in Ram Lal Anand College, University of Delhi	16	9 -14th October 2017
Faculty Development Program, "Internet of Things" at Rajdhani college, University of Delhi	3	29 -30th January 2018
Faculty Development Program, "Data Science and	6	27th November - 01

Big Data Analytics" at HMR Institute of Technology & Management,		December 2017
"Information Security and Digital forensics" at NSIT, New Delhi, 5-	5	9th June 2017
Faculty Development Program, CBSC Pathyakarm : Adhyanan Ke Sandharm Avam padtiya in Shivaji College, University of Delhi,	1	19 -20th January 2018
4 week Orientation Programme entitled "Science Technology and Development- A historical introspection (1556-1707)" at Jamia Milia Islamia, New Delhi,	1	1– 29th August 2017
Conference, Industry and Education collaboration at Hyatt, New Delhi	4	24th January 2018
Workshop, Cloud Data Centre Service Provisioning: Theoretical and Practical Approaches at School of Computer and Systems Sciences, JNU ,	1	29th January – 9th February 2018
Workshop, A trend towards Machine Learning: Techniques and Application,	3	26th December 2017 -1st January 2018
Workshop, Big Data Analytics	1	17 – 18th March 2018
National Seminar, Govt. Schemes With Special Reference To MGNREGA in Maharaja Agrasen College, University of Delhi,	1	24th April 2017
4th Conference on Science & Geopolitics of Himalaya-Arctic-Antarctic at JNU,	2	30th November – 1st December 2017
International Conference at Department of Hindi, Khalsa college organized in association with Hindi Sangam Foundation,	1	15th September 2017
National Seminar on sustainable tourism at NCERT, New Delhi,	1	23rd October 2017
Workshop, Application of Mathematica: A Scientific and Mathematical Tool Organised by GATLC of MHRD and Wolform at GTB Khalsa College, University of Delhi,	1	9th March 2018
Workshop, Quality Assurance in Higher Education at India International Centre, New Delhi organized by Ramanujan college IQAC	1	26th February 2018
International Seminar, Infectious Diseases: Current Strategies for Diagnosis and Therapy at Ram Lal Anand College, New Delhi,	9	2nd February 2018
National Conference, Restructuring of NSS: Concept Paper as NSS Program Officer, with the Hon'ble MoS, Youth Affairs & Sports Sh. Vijay Goel, at India Habitat Centre,	1	10th July 2017
Wellness India conference and Exhibition 2017 at Pragati Maidan, New Delhi,	2	29 – 31st August 2017
THSTI Open Day at THSTI, Faridabad,	2	22nd September 2017
National Conference, Science and Geopolitics of	5	30th November -1st

Himalaya – Arctic – Antarctic: FOCUSSING CLIMATE CHANGE at JNU, New Delhi,		December 2017
Bridge'18 The Future of Work	6	24th January 2018
FDP on Hadoop	7	21 – 25th May 2018
FDP on Internet of Things	3	29 – 30th January 2018
Global Initiative of Academic Networks: Cloud Data Center Service Provisioning: Theoretical & Practical Approaches	1	29th January – 9th February 2018
FDP on Microsoft Excel & PowerPoint	2	9 – 14th October 2017
Workshop on A Trend Towards Machine Learning	3	26th December 2017 -1st January 2018
Short Term Course on R Programming	1	18 -23rd December 2017
Quality assurance in Higher Education	1	26th February 2018
Yoga workshop	1	19th June 2017 – 21st June 2017
Four week Refresher Course organized during by UGC sponsored Refresher Course, Human Resource Development Centre, Jawaharlal Nehru University,New Delhi.	1	08th January – 02nd February 2018
Refresher Course on 'Information Technology' from, Deen Dayal Upadhyay Gorakhpur University, Gorakhpur.	1	3 - 23rd June 2017
Participated in a Short Term Course on 'Research Methodology' from, CPDHE, University of Delhi	1	20 – 26th March 2018
Attended Orientation Programme organised by CPDHE, University of Delhi	1	June 2017
Short Term Course	1	20 -26th March 2018
Orientation Program	3	31 May-28th June 2017
International conference Ch. Charan Singh University	1	12 -13th August 2017
Referesher course in Winter School Jamia Milia Islamia	1	1 -29th August 2017
International Conference Ranchi	1	7- 9th October 2017
Orientation Program at UGC-Human resource development center Ranchi university	1	01 -28th November 2017
Referesher course in Winter School	1	28th November -19th December 2017
International conference university of Madras	1	15 -17th December 2017
International seminar ARSD college	1	31st January 2018
Refresher course in English language JNU	2	08 January -2nd February 2018
International conference on urban development	1	10 -13th March 2018

Gari hotwar Ranchi		
Workshop on research methodology University of Delhi	2	20 -26th March 2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
40	43 (Adhoc and Temporary)	37	10 (contractual)

6.3.5 Welfare schemes for

Teaching	Childcare leave to women employees, medical facilities, health checkups, medical reimbursements,children's tuition fees, Group Insurance scheme, Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, conveyance charges, reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs, Study Leave for pursuing higher education, sabbatical leave, Academic/Duty leave for conducting examinations, attend Conference/Seminar/Symposia and official meetings, medical leave, casual leave, earned leave, timely arrears payment.
Non-teaching	Childcare leave to women employees, medical facilities, health checkups, medical reimbursements, children's tuition fees, Group Insurance scheme, Loan for purchase of Scooter/Car/Computer, Leave Travel Concession/Home town concession, leave encashment, Provident Fund advance, Reservation for admission under Ward Quota, conveyance charges, reimbursement of registration fees for attending Conferences/Seminars/Symposia/Training Programs, official meetings, medical leave, casual leave, earned leave, timely arrears payment. Exemption of fees for wards, Winter Uniform
Students	Clean, RO purified drinking water, free high speed internet and wifi, Fee concession, student Aid, exemption from paying Tution fees for SC/ST students, Medical facilities, Free Health checkups, Refreshment and fee waiver for students in sports, Common room for girls with sanitary napkin dispensers and washroom, Concessional Railway Tickets and pass for field trips, Concessional Bus pass, Free Coaching for various sports and cultural activities, Self Defense training for girls, Yoga workshops, Dedicated washroom for PwD students, signboard in braille, Tactile path, Laptops issued to students, Refreshment to students in sports and cultural activities. Information to students about PMSY, DSSY, NER, Minority Merit scholarship, INSPIRE and other scholarship schemes including Student Aid & Fee Concession

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (within 100 words each)

The last annual internal audit by the University Audit Committee was done in 2011.External audit is done by the office of the director general of Audit Central Revenues on behalf of the CAG. Audit objections are brought to the notice of the Head of the institution, who initiates the required corrective actions. External audit for 2017-18 year was conducted with (23 -29th August 2018) Ruchi Sinha (Senior Audit Officer), Mrs Baljeet Kaur (Senior Auditor) and Mr Ashok Kumar verma (Senior Auditor) from CAG

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non- government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Gandhi Bhawan, DU	10,000/-	A quiz and debate competition
Scientific trading	40000/-	Sponsorship for International Seminar
Omkar Book Agency	5,000/-	Sponsorship for International Seminar
Panacea ltd.	12,000/-	Sponsorship for International Seminar
Gandhi Smriti and Darshan	55000/-	National Seminar
Alpha Plus Institute	10,000	Sponsorship (Statistics)
Onkar Book Agency	5000/-	International Seminar (Microbiology)
Scientific trading Company	25000/-	International Seminar (Microbiology)
Scientific trading Company	15,000/-	International Seminar (Microbiology)
Panacea Instruments	12000/-	International Seminar (Microbiology)
Radio Mirchi	10000/-	Student Union (College Fest)
Nestle India Ltd	10,000/-	Prize Money (College Fest)
Ritukar Chadha	5000/-	Sponsorship

		(Computer science)
Ritukar Chadha	5000/-	Sponsorship (Computer science)
Varun Beverages Ltd (Pepsi)	147000/-	Sponsorship (College Fest)
Ivy Professional School Pvt Ltd	27500/-	Random Walf (Statistics)
Luxmi	10,000/-	Sponsorship (Hindi Department)

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NA	No	IQAC
Administrative	No	NA	NA	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

The college yet does not have a formal parent teacher Association.
1. Teachers proactively interact with parents of students whenever required as in case of poor attendance of students.
2. The parents are invited on orientation day for interaction with faculty members.
3. The parents are also invited for annual prize distribution function every year.

6.5.3 Development programmes for support staff (at least three)

- Awarness on health fitness and wellness
- Sent for professional tranings
- Trande on management information system modules

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

a. Submission of Data for AISHE portal:	**Yes**
b. Participation in NIRF:	**No**
c. ISO Certification:	**No**
d. NBA or any other quality audit :	**No**

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2017	Faculty Development	NA	9 -14th October	16

2018	Program, "1st ICT Workshop on Microsoft Excel and PowerPoint" in Ram Lal Anand College, University of Delhi		2017	
2018	International Seminar, Infectious Diseases: Current Strategies for Diagnosis and Therapy at Ram Lal Anand College, New Delhi,	2nd February 2018	NA	7
2018	Certificate course in "Heritage and Tourism Management"	NA	1st -30th January 2018 (6 months)	30
2018	Certificate course in "Anlytics using R"	NA	18 to 23rd December, 2017	32
2018	Data Science and Programming with Python	NA	26th May 2018-1st June 2018	29
2017	Conducting Soft Skill Trainings	24-25th October 2017	NA	62
2017	Internship Fair	6 - 7th November 2017	NA	300

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	**Period (from-to)**	**Participants**	
		Female	**Male**
Short Movie Making Competition on Gender Sensitization	27th August 2017 - 11th October 2018	90	30
Self Defense programme for girl students in collaboration with Delhi Police and Women Power Association, an NGO based in Delhi	18 – 22nd September 2017	67	0
Sanitary napkin vending machine in Girls student common room in association with CSR Research Foundation installed	24th April 2018	7	0
"Lecture on Cyber Security by the Cyber Security cell of Delhi Police (Women Welfare Advisory Committee)"	22th September 2017	100	20
Poster completion on the occasion of International Women's Day was held on the topic "Women in Science" (Women Welfare Advisory	8th March 2018	20	5

Committee)			
Professional Ethics and Gender Sensitization Followed by counselling on law as career Vaibhav Manu Srivastava – Advocate – on –Record in Supreme Court	21st March 2018	65	65

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

- Events conducted for environmental consciousness,
- cleaniness drives,
- annual amnatance of rain water harvesting,
- Installation of power saving LEDs

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	3
Provision for lift	No	3
Ramp/ Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	No	3
Any other similar facility	No	-NA-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017	1	NA	One day; 15th August 2017	Cleanliness Drive	Lack of Awareness about clean environment	31

2017	1	NA	Five day; 18-22nd September 2017	Self Defense programme for girl students in collaboration with Delhi Police and Women Power Association, an NGO based in Delhi	Women safety issue	67
2017	1	NA	One day; 5th September 2017	Tree plantation program by NSS	Awareness about environment and plantation	35
2017	1	Yes	26-27th July 2017	Election awareness drive (NSS and NCC units organised)	Awareness of citizen's rights	94
2018	1	Yes	6-7th March 2018	Clothes Donation (NSS)	Awareness about humanity	100
2018	1	Yes	6th February 2018	Blood Donation Camp	Awarness about humanity	100
2017	1	Yes	24th September 2017	Ek Bharat Shrestha Bharat	Awarness about clean environment	22
	1	Yes	9th August 2017	Swachhata Pledge under 'Quit India Movement'	Awarness of citizen's rights	50
2018	1	Yes	28 January – 9th February 2018	Khelo India School Games (KISG)	Awarness about health and sports	3
2017	1	Yes	1st November 2017	Anti-drug campaign	Awarness about drug de-addiction	10
2017	1	NA	One day; 22nd August 2017	NSS unit in association with Indian Spinal Injuries Centre held a	Social inclusion and health	47

				poster competition on the theme " Disability is not Inability"		

7.1.5 Human Values and Professional Ethics		
Code of conduct (handbooks) for various stakeholders		
Title	**Date of Publication**	**Follow up (maximum 100 words each)**
Code of professional ethics	25th May 2018	Code of professional ethics of teachers contained in UGC regulation on Minimum qualification for appoitment of teachers and others Academic staff and college and Measures for the mainrenance of standards in Higher education, 2018 has been adopted by the executive council of the university of Delhi at its meeting on 1/07/2019 and has been incorporated as Appendix-A of the form agreement of service for college teachers. https://rlacollege.edu.in/pdf/24032014_Amendments_632014.pdf
Ordinance XVBMaintenance of discipline among students of the college	25th May 2018	The Ordinance XVB concerning the Maintenance of discipline among students of the college required all students admitted to college are required to maintain discipline to the satisfication of the athorities of the college/university. https://rlacollege.edu.in/pdf/ rules/Ordinance20XVB.pdf
Ordinance XVCProhibition of and Punishment for Ragging	25th May 2018	Violation of discipline rules and acts of ragging are punisable offence according to Ordinace XVC of the university. Ragging for the purposes of this ordinace, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought bear on students freshly enrolled or students who are in any way junior or inferior by other students and individual or collective practices. https://rlacollege.edu.in /pdf/rules/Ordinance20XVC .pdf
Ordinance XVD-Sexual Harassment	25th May 2018	The present ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain

		and create an academic and work environment free of sexual harassment for students, academic and nonteaching staff of the Delhi University. https://rlacollege.edu.in/pdf/rules/Ordinance20XVD.pdf
Code of conduct for college contesting Delhi university student union and college students union election	25th May 2018	The document includes code of conduct, constitution of DUSU, decision of Honble Supreme court regarding students Union election (Lyngdoh Committee recommendation) https://rlacollege.edu.in/pdf/Students-Union-Elections-2018 -2019-(Notification).pdf
Scheme of Examination	25th May 2018	The students are required to attend minimum of 67 of lectures and tutorials, and practical separately in all the papers held during a semester failing to which he/she will not be allowed to take the Examination of the University. 25 of the total marks in each paper will be assessed internally on a continuous basis through a combination of tutorials, project work, tests and attendance. https://rlacollege.edu.in/Scheme_Examination.php
College code of ethics	25th May 2018	The core values are a set of principles that guide the pracce and development of curriculum, faculty, students, and staff. https://rlacollege.edu.in/pdf/College-Brochure.pdf

7.1.6 Activities conducted for promotion of Universal Values and Ethics		
Activity	**Duration (from-------to-------)**	**Number of participants**
Documentry screening on "SAMVIDHAN" produced by Shyam Benegal	9-10th October 2017	37
Competition on Best out of E-Waste	4th September 2017	100
NSS unit in association with Indian Spinal Injuries Centre held a poster competition on the theme "Disability is not Inability"	22nd August 2017	47
Self Defense programme for girl students in collaboration with Delhi Police and Women	18 – 22nd September 2017	67

Power Association		
Lecture on Cyber Security by the Cyber Security cell of Delhi Police (Women Welfare Advisory Committee)	22nd September 2017	120
Yoga Asana and essay writing competion	12th February 2018	11
Republic Day Celebration (Intra college)	25th January 2018	150
Independence day Celebration	15th August 2017	100
"Alternative NSS Motto" writing Competition (Hindi or English)	26th September 2017	12
Joint NCC-NSS Award function with Motivational Talks	16th April 2018	150
Musical concert by Santoor Maestro, Shri Abhay Rustum Sopori, Sh. Zakir Akhtar Hussain on Tabla and Sh. Rishi on Pakhawaj	14th March 2018	120
Quiz and debate competition with Grant from Gandhi Bhawan, DU.	16th October 2017	80
Prof Ramesh Bhardwaj, Director, Gandhi Bhawan delivered a talk on Gandhian Values.	28th February 2018	200
ECO Organized a lecture by Famous Dalit Writer and Professor, Department of Hindi DU, Prof Sheoraj Singh Baichan.	9th November 2017	120
Sangosthi in association with Department of Hindi Patrakarita evam Jansanchar organized First Ambedkar Memorial Lecture entitled " Dr B R Ambedkar & Making of Modern India" by Prof Satish Deshpande, Department of Sociology, University of Delhi	12th April 2018	175
Cleanliness Drive NSS	11th August 2017	100
Cleanliness drives in the campus NCC and NSS and and installed blue and green garbage and recycling bins at various locations of the	14th August 2017	50

college for proper segregation of waste and spread awareness on waste management on		
Eco Club organized a "Waste Management Awareness Drive"	20th September 2017	16
Electoral Campaign NSS	26-27th July 2017	94
Cloth Donation Drive NSS	4 - 6th March 2018	100
Talk on Constitution by Prof B T Kaul, Chairman, Delhi Judicial Academy.	31 October 2018	120
1-Day Workshop on "Mind Management". The speakers were Mrs. Pinki Malhotra and Mr. Shammi Malhotra who are advanced level instructors in The Art of Living	22nd September 2017	70
NCC and NSS Tree plantation program	5th September 2017	35
Swachhata hi Sewa" a second Cleanliness Drive was organised in the month of September to clean the defaced college campus due to college and DUSU elections	11th August 2017	184
Mei Swachhata key leyay kya karunga/karunge / "What will I do for cleanliness? under Sankalp Se Siddhi (New India Movement 2017-2022) Movement started by Hon'ble Prime Minister to achieve New India	5th September 2017	23
NSS organized an Essay Competition on the theme "*Mei Swachhata key leyay kya karunga/karunge / "*What will I do for cleanliness	5th September 2017	23
NSS unit of RLA college Adopted a nearby Slum, J.J. Camp Shastri Market, South Motibagh, to do various awareness programs on health and hygiene.	10th July 2017	10
The NSS volunteers participated in third cleanliness drive where cleaning and organization of	29th January - 1st February 2018	14

laboratories was done		
Blood donation camp was organized in college on in association with Red Cross society.	6th February 2018	100
NSS volunteers participated in Yoga session with the Corps of Electronics and Mechanical Engineers (EME) of Indian Army who completed 50 half-marathons in 50 days and set a new national record and new Asia record spreading the message of healthy, green, and clean India	22nd March 2018	50
Professional Ethics and Gender Sensitization Followed by counselling on law as career Vaibhav Manu Srivastava –Advocate – on – Record in Supreme Court	21st March 2018	130

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)
1. Biowaste management and disposal system in place. 2. For the segregation of waste produced in the college Eco club in collaboration with Cleanliness Committee installed blue, green and red garbage and recycling bins at different locations on the college grounds. 3. Eco Club organized a "Waste Management Awareness Drive" in the college on the 20th of September 2017. 4. For the awareness on segregation of waste produced in the college, on 27th of September 2017, the Eco Club orchestrated a seminar on the topic "Nurturing Ecology: Human Practices and Conservation". Eminent speakers Shri Bharat Dogra ji, a journalist and activist, Dr. Mayank Kumar, esteemed professor of Delhi University and Ms. Tamanna Sharma, director at Earthling First delivered talks. Students gained a changed perspective and fruitful insight on how human practices can affect the ecology and apprised the students of their responsibility towards saving and taking care of nature. 5. Environmental consciousness among students through competition "Best out of E-Waste" held on 4th September 2017 6. Trees have been counted and their scientific Names have been written along with it.

7.2 Best Practices
Describe at least two institutional best practices **Upload details of two best practices successfully implemented by the** **institution as per NAAC format in your institution website, provide the link**
BEST PRACTICE I: WOMEN'S SAFETY AND GENDER PARITY

Goal: To create a safe, secure and cohesive environment and learning space especially for female students as a necessary precondition to imparting quality education thereby creating a more conducive and inclusive culture of co-existence.

Context: Keeping in view the commitment to constitutional goal of equality among individuals irrespective of gender difference, Higher Education Institutions in India can play a seminal role in safeguarding the interest of female students against threats and attacks, both deliberate and incidental. In fact, the institutions can play a significant role in protecting and ensuring safety and security through the various mechanisms and relevant provisions in the best interest of the students. To attain this, the role and mandate of Women Welfare and Advisory Committee (WWAC) of the college has been radically revised to accomplish the stated purpose. The effort is directed towards institutionalizing the best practices that can not only protect and secure female students from any potentially threatening and dangerous situation but also to inculcate in them physical and psychological strength and a strong spirit to effectively handle any adverse situation.

The practice: The Women Welfare and Advisory Committee of the college through its administrative efforts have successfully achieved an absolutely safe and secure campus for students by installing mechanisms of strict check and vigilance of entry and exit of the students and outsiders in the college. The college boundary wall is adequately fortified to prevent any undesirable entry; entry and exit gates are secured to a necessary minimum number to keep strict check; sufficient number of security guards along with help from Delhi Police is deployed around the clock to regularly check visitors and entrants for identity cards and other necessary forms of verification; CCTV cameras are installed in good numbers to regularly monitor activities and movement within the college campus. Further, proper notice and information boards are installed at various strategic points on campus, particularly the frequently visited spots by students like the canteen, or the front stage assembly area etc. These boards with accurate information on helpline numbers, faculty members to contact in case of eve-teasing, harassment and other such accidents are properly displayed at all times. Apart from looking into the grievances/complaints of students, especially cases of gender discrimination of backward classes, WWAC in collaboration with various departments and committees regularly organises awareness programmes through lectures, seminars, talks, Self-Defence Training programmes, workshops, debates, film and documentary screenings etc. thereby facilitating a gender-sensitive environment enabling women and men to maximize their potential and work towards a holistic development of both mind and spirit.

   Furthermore, in order to achieve and maintain a strong ethical, academic and work culture which is based on genuine inclusivity, WWAC of the college provides equal opportunities to all individuals irrespective of their economic class, caste, religion or ethnic background. In order to achieve gender parity in its true sense, the college gives 1% relaxation in cut-offs to all female students across all courses at the time of admissions every year. Gender sensitivity as an inherent value in all aspects is not just observed but also highly encouraged among students and other staff.

Evidence of Success: The Women Welfare Advisory Committee under its Convenor Dr. Vandana Gupta organized the following:

1. Self Defense programme for girl students from 18- 22 September 2017 in collaboration with Delhi Police and Women Power Association, an NGO based in Delhi.

2. Lecture on Cyber Security by the Cyber Security cell of Delhi Police.

3. Poster completion on the occasion of International Women's Day was held on the topic "Women in Science".

4. This committee in association with CSR Research Foundation installed a sanitary napkin vending machine in Girls student common room on 24 April 2018. Mr Deen Dayal Aggarwal, President CSR foundation introduced about CSR Research Foundation initiative "Mission AAA", Awareness, Availability & Affordability of sanitary napkins, promote Healthcare, Hygiene for women besides Gender Sensitivity and Women Empowerment at large.

Problems Encountered: There was issue related to time of self defense course so that maximum girl students could participate.The amphitheatre capacity being limited to 120, more students could not be accommodated in the lecture on cyber security in which a large number of students were interested

BEST PRACTICE II: SOCIAL JUSTICE, SOCIAL INCLUSION AND HUMAN RIGHTS

The Context:

In the past two decades, there has been an upsurge in development of global frameworks on human rights, anti-discrimination laws, and independent institutions aimed at protecting human rights. Social integration is understood as a dynamic and principled process of promoting the values, relations and institutions that enable all people to participate in social, economic, cultural and political life on the basis of equality of rights, equity and dignity. It is the process in which societies engage in order to foster societies that are stable, safe and just – societies that are based on the promotion and protection of all human rights, as well as respect for and value of dignity of each individual, diversity, pluralism, tolerance, non-discrimination, non-violence, equality of opportunity, solidarity, security, and participation of all people, including disadvantaged and vulnerable groups and persons.

Social inclusion is understood as a process by which efforts are made to ensure equal opportunities for all, regardless of their background, so that they can achieve their full potential in life. It is a multi-dimensional process aimed at creating conditions which enable full and active participation of every member of the society in all aspects of life, including civic, social, economic, and political activities, as well as participation in decision-making processes. The dominant view can therefore be understood as presenting a 'discontinuous' conception of the normative relationship between social justice and human rights. The dominant philosophical view thus presents a type of human rights-plus conception of social justice: social justice includes human rights but contains a further conception of equality rights that are not human rights.

The underlying theme and the vision of the College is that Education can contribute to achieve equal opportunity for social integration, but a level of social equity is also required to achieve the democratization of access to knowledge. It is necessary to develop educational policies that deal in a comprehensive manner with the factors that generate exclusion, discrimination or inequality.The College aimed at responding to students diversity, increasing their participation and reducing exclusion in and from education. It is related to access, participation and learning achievements of all students, with special emphasis on those who, for different reasons, are excluded or run the risk of being marginalized.

The Practice: From Integration to Inclusion

Integration and inclusion are movements with a different aim and focus, promoting different educational policies and practices. Going from integration to inclusion, there are certain characteristic that implies to the College. The Institution is continuously working towards:-
a. The shift from assuring the right of some traditionally excluded groups, to educating all students in mainstream that provide an equal quality education to all.
b.The shift from individualized actions for the "integrated students", to the transformation of the

entire educational environment for them to respond to diversity and the needs of all.
Ram Lal Anand College's mission and vision is characterized by: A different view of education, based on diversity and not on homogeneity. Balance between what is common and what is diverse. • It aims at identifying and minimizing the barriers students face to access, participate and learn. • Support systems that collaborate with teachers in responding to the diversity of students.

Ram Lal Anand College aims at • Building a comprehensive approach of inclusive education with a wide participation. •.Developing policies with inter institutional coordination at every level. • Moving forward from standardized strategies to approaches that consider diversity and social cohesion. • Promoting flexibility and diversification of the educational provisions and rights of the students. • Reviewing policies and procedures for admitting students • Designing curricula, teaching strategies and assessment systems that consider diversity •Reviewing the funding schemes to make an equitative distribution of the resources. • Analysing decentralization models to prevent the widening of inequalities. • Ensuring support systems to the departments that most need them. • Paying special attention to the affective and emotional aspects.

Evidences of Success:-

While focusing and keeping the above mentioned vision and mission of the College, the College is able to successfully achieve the following:-

● Renovation of Library is done and the college campus has been made completely wi-fi enabled to enable students to derive maximum benefits;

● College provided financial assistance to needy and academically deserving students in the form of fee concession. A total of Rs 2,30,000/-was disbursed this year among 143 students as financial aid in this academic session. Twenty three students have been selected for Full fee concession from Delhi Government.Financial transparency is maintained and governance is practiced in day to day functioning of the College.

● A Certificate Course on "Heritage and Tourism Management" has been started by the College. After the completion of the Course, the interested students got the opportunity to work with the Nijhawan Group of companies. This enabled the students to have a field experience and exposure which is highly needed for a successful career.

● The Women's Welfare society organized One Week Self Defence Programme for girls with lectures on Gender Sensitization.

● An Awareness Campaign was organized for educating students in issues related to Health which is a prime indicator in the delivery of human rights.

● Medical facility and Counsellor services available to all in college

● The Society Sangosthi also organized the First Dr Ambedkar Memorial Lecture entitled "Dr. B.R. Ambedkar and Making of the Modern India" in collaboration with the Department of Hindi Patrakarita evam Jansanchar on April 12, 2018.

● Film Club "Parda" organized short Film Making Competition on different social issues which were highly relevant in issues related to Social Inclusion and Human Rights.

- Talk entitled "Interpreting Gandhi in Contemporary Indian Society" was given by by Prof Ramesh Bhardwaj, Director, Gandhi Bhawan on 28 February 2018.

- Talk entitled "Constitutional Vision of Justice in India" by Prof Bhushan Tilak Kaul, Chairperson, Delhi Judicial Academy was held on 31 October 2018 under monthly lecture series by Sangosthi.

- Nearby slum adopted for conducting literacy programs, drives on hygiene and health awareness

Problems Encountered: There has been delay in renovation of library as it is being handled by an outside agency. Limited capacity of amphitheatre for events. Slum population was not very receptive in the beginning and had to be approached and counselled many times.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words.
Provide the weblink of the institution

Ram Lal Anand College is a premiere institution of higher education truly dedicated to imparting quality education and inculcating best values, ethics and environmental consciousness in students. Environmental protection forms one of the prime focus areas of the institution's moral and ethical practices. The institution, through various committees and activities organised at college level, engages students in a plethora of initiatives to efficiently promote environmental protection and evoke environmental consciousness among students. Green Audit of the college has been conducted through outside agency and the recommendations are being effectively implemented.

The college has a dynamic Eco-Club which has lived up to its idea for reforming through activities within the college locale and to instil the practice of protecting the environment from pollution and destruction among the students and to encourage them to play a more active role in making the campus the best green campus.Besides, studying a mandatory course on Environmental Studies, students are sensitized towards the deteriorating environment through various lecture series and awareness campaigns. This year Eminent Environmentalists Mr Bharat Dogra, Prof Radhey Shayam Sharma, Principal Scientist A Arunacahalam visited the college and inspired and guided students regarding various aspects of Environmental protection and conservation.

Raising awareness about waste management is being done at the college level itself. Marking India's 70th independence and following Prime Minister Modi's call for 'A Clean and Green India', the Eco club of the college, in collaboration with the Cleanliness Committee and NSS Unit installed blue and green garbage and recycling bins at various locations in the college campus for proper segregation of waste and to spread awareness about efficient waste management. Proper measures are taken to ensure the mounds of segregated waste is sent for recycling and used to make compost through composting machines installed in the campus. Eco Club organized a "Waste Management Awareness Drive" in the college on the 20th of September 2017 where volunteers visited all classrooms and discussed the issue and its importance with all students.

On 27th of September 2017, the Eco Club organised One-day seminar on the topic "Nurturing Ecology: Human Practices and Conservation" with eminent personalities Shri Bharat Dogra ji, a journalist and activist, Dr. Mayank Kumar, esteemed professor of Delhi University and Ms. Tamanna Sharma, director at Earthling. Through their informative and focused speech and

discussion, the students gained a serious insight into how human practices affect the ecology simultaneously making them aware about their responsibility towards saving and taking care of nature. Students under NSS worked at International Book Fair with the theme Environment and climate. As a part of our well-established best practices of the college, Rain Water Harvesting system is functional since 2010 with trench capacity of 8,000 liters.

Most of the Students and Staff use car-pooling or public transport facilities. NSS and NCC units also regularly organize cleanliness, and Clothes Donation drives to develop environmental consciousness and sensitivity in students. The college actively discourages the use of plastic in canteen. The college has a 2500 sq.mt. spread of lush Green Campus with an excellent variety of trees and shrubs. The tree census of the college is also completed with proper naming of the trees with their scientific names that have been put up. Several Tree Plantation drives were also conducted this year under NSS and NCC. Moreover, the college is also currently trying to meet its 20% power requirements through LED bulbs. The college is also doing Paper recycling in collaboration with an NGO. The college office and departments are also meticulously trying to reduce paper consumption by adopting digital tools. The college conducts E-Waste auction through tendering to Govt. Authorized vendors. In another attempt, "Best out of E-Waste" competition was held on 4th September 2017 to develop awareness on this issue.

Weblink: rlacollege.edu.in

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8. **Future Plans of action for next academic year (500 words)**

The college would be continuing with the academic objective of imparting students a firm grounding in their discipline of study and its method, acquaint them with the latest advances in the field. Apart from this, it will also enhance learning curve through emphasis on critical thinking with such a methodology so as to inculcate thinking and problem solving skills. There will be emphasis on inculcating values like empathy, compassion, tolerance which would enable them to become a more responsible citizen.

The next academic year action plan of the college will be as follows

- Inculcate learning centric & effective teaching learning process through adopting new innovative methods The college uphold continuously good academic performance and will improve the competitive abilities through personal counselling and mentorship programs

- The college will aspire to strengthen and promote high quality of education through quality teaching, technical workshops, seminars, conferences, distinguished lectures, field visits.

- Establishment of Centre for Human values, life skills and ethics to offer a Non-credit course on Human Values, Ethics and Life Skills for all I year students

- New Add-on certificate courses to be introduced for improving the employability of students: Cyber Forensics, SQL, Advanced excel and R Progrmming, Hindi Translation

- Value Added courses in Yoga and Meditation to be conducted

- Motivate students for self-employment & to enable them to emerge as entrepreneurs. Awarding Innovative ideas of students through Centre for Entrepreneurship and Technology Development.

- Empower students with latest technology/ software & guide them for online courses and provide them the platform to use e-resources for research and curriculum enhancement

within the college.

- To aware our students about environment and its importance through active participation in Cleanliness drive, Plantation drive, Geo tagging, Field Trip, etc.

- Attempts to be made to formulate a comprehensive module which would train students to meet linguistic/scholastic deficit and exclusive classes for them can be organised to help them realize their potential.

- Registration of Alumni Association Under Society Act and organising Alumni lecture series in every department to broaden the knowledge horizon.

- More Focus on career counselling and placement cell : placement drives, internship fairs, career counselling workshops and MoU for managing placement/internship schedules and records Faculty, students, alumni parents and employers.

- New sports for girls to be introduced

- Infrastructural: Library upgradation, Development of area outside canteen to increase the seating capacity, purchase of equipments for media lab.

- To encourage the non-teaching staff In house Training programs for non-teaching staff: ICT tools, Administrative rules, GeM, E-tendering to be conducted for them

- To empower faculty about emerging trends in their profession for academic advancement Faculty development programs on modern innovative teaching methods including LMS, ICT tools, OBE, emotional intelligence, Research Proposal Writing, IPR Related issues, Quality Assurance in HEIs to be conducted

- Motivating faculty to submit research project proposals and for organizing Seminar/conference/workshop: DBT, ICSSR, ICHR, PAI etc

- The college will strive to develop E-content for platforms such as e-PG-Pathshala, CEC, SWAYAM and MOOCs.

- The college also plans to conduct outreach programs involving students and faculty which would be under the ambit of social responsibility. An attempt would be made to educate the illiterates in the slum adopted, to develop consciousness towards environment and to conduct drives for increasing understanding of hygienic conditions.

PRERNA DIWAN
Coordinator, IQAC

DR RAKESH KUMAR GUPTA
Chairperson, IQAC

<u>Annexure I</u>

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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